

WASECA COUNTY BOARD OF COMMISSIONERS—APRIL 17, 2007

The Waseca County Board of Commissioners met in regular session on Tuesday, April 17, 2007, in the Commissioner's Room, East Annex at 300 N State St., Waseca, Minnesota. The following members were present: Richard Androli, Chairperson; Jim Peterson, Dan Kuhns, Al Ruhland and Rick Morris.

Richard Androli, Chairperson, called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

Ruhland moved and Kuhns seconded the motion to approve the agenda as presented. Motion carried unanimously.

Also present were Bruce Boyce, Coordinator; Joan Manthe, Auditor; Linda Karst, Recorder; Michelle Johnson, Technical Clerk in Records Office; Angie Knish, Planning & Zoning Administrator; Marilee Reck, Human Services Director; Leah Salic, Social Services Case Aid, 24 hr/wk; Cheri Lewer, Public Health Director; Kathy Roycraft, WIC Certifier; Theresa Schumacher, Community Resource Management team lead, Drew Amo, News Reporter; Paul Dressler, County Attorney; and Hans Holland, new Court Administrator.

Cheri Lewer, Public Health Director, introduced Kathy Roycraft and Theresa Schumacher to the board. Linda Karst, Recorder, introduced Michelle Johnson to the board. Marilee Reck, Human Services Director, introduced Leah Salic to the board. Hans Holland, Court Administrator, introduced himself to the board. The commissioners welcomed all new employees to the county.

Jim Peterson shared information about South Country Health Alliance. Waseca County Human Services will be receiving an additional \$425,000 from SCHA and he would like to see the money used for additional programs for youth. Since the formation of SCHA, Waseca County Human Services has received \$1.8 million in profits from SCHA.

Kuhns moved and Ruhland seconded the motion to remove item c. from the consent agenda concerning a Resolution for waiver of fees for cities. Motion carried unanimously.

Morris moved and Kuhns seconded the motion to approve the consent agenda as follows: Motion carried unanimously.

1. Approved the minutes of April 3, 2007.
2. Approved the Auditor, Commissioner, Human Services and expense bills as presented.
3. Approved a Resolution for Family Homeless Prevention and Assistance Program as follows:

RESOLUTION AUTHORIZING APPLICATION FOR  
MINNESOTA HOUSING AND FINANCE AGENCY  
FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention & Assistance Projects; and,

WHEREAS, the Counties in Region 9 have developed an application for the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program; and

WHEREAS, the Region 9 County Departments of Human/Social Services have demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program;

NOW, THEREFORE, BE IT RESOLVED, that Blue Earth County is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program in the County of Waseca, Minnesota.

4. Approve the Human Services Reports as follows: Income Maintenance Report, Family Homelessness Prevention and Assistance Program fund application, 2006 budget review and Director's report.
5. Approve hiring of Michelle Johnson as Technical Clerk in Recorder's Office effective 4-10-07 at Pay range A13, 95% of A step, \$11.97/hr.
6. Tax abatements for 2007 real estate taxes to the following:

Jacob M. Scribner	City of Waseca
John A Koziolk	New Richland Township
Cletus & Tammy Hoehn	City of Waseca
Brian & Tara Naylor	City of Waseca
Jose & Jennifer Pena	City of Waseca
Uriah Connors/Lareasha Monson	Wilton Township
Lucille Ewert	Iosco Township
Lucille Ewert	Janesville Township
7. Accept donation of \$500.00 from Eagles, Waseca Aerie No. 3753 for Sheriff's Posse.
8. Approved sub-ordination of Small Cities Housing Redevelopment Program grant for Bridget Strand, Alton Township.

Angie Knish, Planning and Zoning Administrator, presented two items of business. Ruhland moved and Morris seconded the motion to approve the Preliminary Plat of Donna Frechette, in SW ¼ of SW ¼, Sec. 16, Vivian Township. Motion carried unanimously.

Peterson moved and Androli seconded the motion to approve the Preliminary Plat of Jerry and Marie Kapaun, including conditions of the staff report, in the SW ¼ of Sec. 2 and NW ¼ of Sec. 11, Janesville Township. Motion carried unanimously. Jerry and Marie Kapaun were present along with Warren Smith, Surveyor; they made no comment.

Angie Knish also updated the board that the Environmental Quality Board has designated Waseca County as the RGU regarding the Borglum Conditional Use Permit request to conduct an armored vehicle recreational facility including a driving course; also to

include indoor and outdoor shooting range, including related retail sales, including but not limited to, souvenirs, promotional items, guns and other hunting-related products, and etc. She will be conferring with the County Attorney and they will provide guidance to the board regarding the process once determined.

Bruce Boyce presented a prosecuting attorney contract update. The committee has met and are proposing a 3% increase for the 2007 year with all cities in the county. Peterson moved to renew the contract with Waseca, Janesville, New Richland and Waldorf for prosecuting attorney services for three years with a 3% increase the first year. Morris seconded motion. Motion carried unanimously.

A Coroner vacancy is still unresolved. Mary Fette has left the Waseca Medical Center and there are no staff physicians interested in filling the vacancy.

Bruce gave an overview of the 2008 budget calendar.

Nathan Richman, Highway Engineer, is requesting permission to purchase a  $\frac{3}{4}$  ton pickup and a lawn mower. He has received three quotes for each asset. Androli moved and Peterson seconded the motion to purchase a Ford F250 pickup from Deml Ford for \$16,440.00 and to purchase from Ag Power a John Deere lawn mower for \$1,991.55 with both quotes being the lowest of the three quotes. Motion carried unanimously.

Mr. Richman informed the board of upcoming meeting schedules in reference to the Clear Lake Drive/Trail Project. He will meet with the Utility Companies on April 19. Utility trench work will begin April 30.

May 4<sup>th</sup> 10 AM Bid opening

May 7<sup>th</sup> 7 PM Joint City County meeting at Little Theatre High School

May 8<sup>th</sup> 8:30 AM Special Board meeting to address the bid opening of May 4<sup>th</sup>.

Ruhland moved and Kuhns seconded the motion to approve setting the special board meeting on Monday, May 8, 2007. Motion carried unanimously.

Bruce Boyce, Coordinator, presented the progress on the Courthouse/Human Services Grievance. The board decided to take no action.

Bruce gave a review of the 2007 budget.

Linda Karst, Recorder, explained her LandShark program (a web based remote access program). Morris moved and Ruhland seconded the motion to implement a \$50.00 set up fee with interested vendors and \$50.00 each month with \$2.00 for each document printed. Motion carried unanimously.

Linda then requested action on a resolution concerning waiving fees for cities using the LandShark system. Morris introduced the following resolution and moved for its adoption. Kuhns seconded the motion and it was adopted by unanimous vote of all members.

#### RESOLUTION

WHEREAS, Waseca County Recorder has created data bases and electronic data compilations relating to certain real property records and

WHEREAS, municipalities within Waseca County serving Waseca County taxpayers and residents have need for the property data controlled by Waseca County in order to conduct business in an efficient and timely manner; and

WHEREAS, it is in the interest of good intergovernmental relations and service to taxpayers to provide data exchange between governmental units at no charge.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT the Waseca County Board of Commissioners waives fees for providing data bases and electronic data to municipalities within Waseca County whenever deemed reasonable.

Five architectural vendors were interviewed by the board on April 13, 2007. Peterson moved to hire Kane & Johnson of Rochester at a maximum price of \$24,500. Ruhland seconded the motion and it was carried by the unanimous vote of all members.

The board welcomed Bob Goede, MCIT Account Executive. He reviewed the workers compensation and property casualty for 2006 and forecast items for 2007.

The commissioners brought up the concern of county security.

The commissioners shared reports on meetings attended.

Kuhns moved and Morris seconded the motion to approve the veterans report. Motion carried unanimously.

Kuhns moved and Morris seconded the motion to adjourn the meeting at 12:00 noon.

The next meeting of the Waseca County Board of Commissioner's is May 1, 2007 at 9:30 a.m.

S/ \_\_\_\_\_  
Richard Androli, Chairman  
Waseca County Board of Commissioners

ATTEST:

S/ \_\_\_\_\_  
Joan Manthe  
Waseca County Auditor

The following bills were audited and allowed:

ACS-FINANCIAL & CAPPS	208.47
RICHARD ANDROLI	415.15
ANIMAL MEDICAL CENTER OF WASECA	435.08
ARCHIVES CORPORATION	270.00

ASSOC OF MN COUNTIES	3,724.00
B & H PETROLEUM EQUIP CO	193.66
BOB BARKER COMPANY INC	121.79
BEXAR CO FORENSIC SCIENCE CENT	338.00
BLUE EARTH CO SHERIFFS OFFICE	630.00
BOCKS SERVICE INC	96.65
DANIEL BOETTGER	66.49
DAVID BORCHARDT	632.00
BORN WELL DRILLING INC	300.00
BOYER FORD TRUCKS INC	328.52
BROCK WHITE COMPANY	9,343.30
C&D OIL SERVICES OF WASECA	100.00
CARLSEN TRACTOR & EQUIPMENT	1,902.95
CELLULAR ONE	16.95
CHARLIES HARDWARE	1,329.12
CHRISTENSEN TIRE SERVICE	122.51
CITY OF WASECA	7,664.25
CONDON FARM SERVICE	23.86
KATHLEEN CONNOR	11.64
COPIER BUSINESS SOLUTIONS	195.04
COUNTRY IMPRESSIONS	293.15
CRESCENT ELECTRIC SUPPLY CO	125.70
CRYSTAL VALLEY COOP	5,464.76
CULLIGAN	6.75
DAKOTA CO RECEIVING CENTER	63.00
DEML FORD INC	1,103.45
DODGE OF BURNSVILLE CORP	8.88
DOW EINHAUS & MATTISON PA	20.00
EWERTS HARDWARE	37.66
EXPRESS CARE INC	102.97
FARM & HOME PUBLISHERS LTF	763.50
FERGUSON ENTERPRISES 1658	125.40
FIRST NATIONAL BANK OMAHA	870.40
FIRST NATIONAL BANK OMAHA 0925	316.54
FIRST NATIONAL BANK OMAHA 1140	114.56
FIRST NATIONAL BANK OMAHA 1207	549.93
FIRST NATIONAL BANK OMAHA 1238	290.86
FIRST NATIONAL BANK OMAHA 1848	662.08
FIRST NATIONAL BANK OMAHA 3347	31.07
FIRST NATIONAL BANK OMAHA 3947	1,789.22
FIRST NATIONAL BANK OMAHA 4143	2,015.73
FIRST NATIONAL BANK OMAHA 4472	1,711.87
FIRST NATIONAL BANK OMAHA 7533	58.94
FIRST NATIONAL BANK OMAHA 8070	249.01
FIRST NATIONAL BANK OMAHA 9200	550.00
FIRST NATIONAL BANK OMAHA 9813	210.00
FIRST NATIONAL BANK OMAHA 9937	1,806.16
RUSSELL FREDERICK	51.94

FREEBORN COUNTY COOP OIL	2,126.21
GAMBLES OUR OWN HARDWARE	73.00
HILLTOP TRAILER SALES INC	383.40
RICHARD HOLTZ	79.95
HOTSY EQUIPMENT COMPANY	66.51
HOYSLER ASSOCIATES INC	1,500.00
HYVEE FOOD STORES	9,629.22
INDEPENDENT PEST CONTROL	234.31
INTOXIMETERS INC	104.90
RHONDA JACOBSON	9.70
JAMES BROTHERS CONSTRUCTION	1,800.00
SUSAN JEWISON	120.28
JOBS PLUS INC	197.43
LUKE JOHNSTON	57.23
JWP HIGH SCHOOL	50.00
K&M REPAIR & MACHINE SHOP INC	108.08
KRITZER OIL CO INC	1,755.42
LAB SAFETY SUPPLY INC	161.70
LEEF SERVICES INC	539.13
LESUEUR CO SHERIFF	60.00
LEXIS-NEXIS MATTHEW BENDER	1,564.60
LPHA (LOCAL PUBLIC HLTH ASSN)	37.50
M-R SIGN COMPANY INC	1,122.69
MACQUEEN EQUIPMENT INC	2,683.80
MAINSTREAM PUBLICATIONS, LLC	41.10
DEANNE MALTERER	58.63
MANKATO APPLIANCE RECYCLING	252.00
MENARDS-MANKATO	10.68
LIZ MILLER	131.97
MINNESOTA ELEVATOR INC	191.31
MN BUREAU OF CRIMINAL APPREHEN	390.00
MN COUNTIES COMPUTER COOP	4,371.55
MN COUNTIES INSURANCE TRUST	250.00
MN OFFICE OF ENTERPRISE TECHNO	99.09
MN SHERIFFS ASSOC	45.00
MN VALLEY COUNCIL OF GOVTS	75.00
MN WASTE PROCESSING COMPANY	6,827.11
NACR	432.33
NAPA AUTO PARTS INC	262.49
NORTHLAND CHEMICAL CORP	212.34
JOYCE OLIVER	37.81
OWATONNA HOSPITAL	1,578.64
GARY OWENS	57.27
PANTHEON COMPUTER SYSTEMS INC	216.94
DEAN PETERSON	54.99
JAMES PETERSON	127.15
PLUNKETT'S	78.00
RENT N SAVE PORTABLE SERVICES	136.32

RICE CO SHERIFF	325.00
NATHAN RICHMAN	327.72
RINKE-NOONAN ATTORNEYS AT LAW	200.00
ALBERT RUHLAND	221.65
STEVEN SHEFFERT	55.82
SIGN PRO-OWATONNA	64.20
SIRCHIE FINGERPRINT LAB	91.20
SPORTSMAN STOP	49.90
STAR EAGLE LLC	1,914.60
STATE OF MN BUREAU OF CRIM APP	230.00
STEELE CO DETENTION CENTER	2,214.00
STEELE CO SHERIFF	75.00
STERN & ANDERSON	3,627.98
TESCH SERVICE CENTER INC	242.77
THE DATA RECOVERY GUY LLC	2,175.00
THRIFTY WHITE STORES INC	129.01
TIRE ASSOCIATES	1,357.63
TRADES OFFICE PRODUCTS	295.26
TRI TECH INC	133.50
UNITED BUILDING CENTERS	1,145.09
WASECA AREA SENIOR CITIZENS IN	1,200.00
WASECA CHRYSLER CENTER	26.27
WASECA CO ROAD & BRIDGE	3894.05
WASECA CO TREASURER	1,258.00
WASECA MEDICAL CENTER	1,334.23
WASTE MANAGEMENT OF SO MN	4,408.72
WEST GROUP PAYMENT CTR	433.00
WESTMAN FREIGHTLINER INC	311.11
DEB WESTPHAL	140.13
WILLIAM KATZ AND ELLEN KAPLAN	4,750.00
XEROX CORPORATION	2,249.28
LAURA YOUNG	24.46
ZIEGLER INC	448.47
3D SPECIALTIES INC	526.75