

WASECA COUNTY BOARD OF COMMISSIONERS—AUGUST 19, 2003

The Waseca County Board of Commissioners met in regular session on Tuesday, August 19, 2003 in the Commissioner's Room, Courthouse, City of Waseca, Minnesota. Members present were Wendell Armstrong, Chairperson; Jim Peterson, Rick Morris, Richard Androli and Al Ruhland.

Persons also present were Bruce Boyce, Coordinator; Joan Manthe, Auditor; Larry Collins, County Attorney; Angie Knish, Planning and Zoning Administrator; Mary Lou Ihrke, Extension Director; LuAnn Hiniker, District Extension Director; Annette Zimmerman, Extension Committee Member; and Deanna Bendix, News Reporter.

Wendell Armstrong, Chairperson, called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

Androli moved and Morris seconded the motion to approve the minutes of August 5, 2003. Motion carried unanimously.

Peterson moved and Ruhland seconded the motion to approve the agenda as amended. Motion carried unanimously.

Larry Collins, County Attorney, was present to discuss the easement for NESTE Car Care parking lot as requested by the commissioners. After hearing from the attorney, Androli moved to not pay \$2000 easement and explore other options. The motion seconded by Peterson and was carried by the following roll call: Morris, no; Peterson, yes; Ruhland, no; Androli, yes and Armstrong, yes. The commissioners directed the County Engineer and the Building Maintenance Supervisor to re-design the parking lot to maintain all traffic on county property.

Larry Collins presented the contract between the 4-H Coordinator position and the Waseca Public School. The attorney explained the contents of the contract putting all benefits of an employee with the Waseca Public School. The county will pay the amount of \$22,860.00 for each fiscal school year. Peterson moved and Ruhland seconded the motion to authorize the chairperson of the board to sign the contract with the Waseca School for the 4-H Coordinator position. The Motion carried unanimously.

LuAnn Hiniker, District Extension Director, and Mary Lou Ihrke, Extension Director, appeared to the board to discuss the 2004 Extension services. Ihrke reviewed the options in the 2004 budget. Peterson moved and Morris seconded the motion to prefer Option 3, which includes 1 support staff, .5 4-H Coordinator position, and summer 4-H intern, in the proposed budget which strongly supports 4-H. Motion carried unanimously.

Angie Knish, Planning and Zoning Administrator, requests a conditional use permit for Tom Borneke developing his final plat of 22.72 acres into four lots for single-family dwellings in Section 21, Janesville Township, to be known as Oak Ridge

Subdivision. Androli moved approval of the final plat of Oak Ridge. Ruhland seconded the motion and it was carried by the unanimous vote of all members. Motion carried unanimously.

Androli moved and Morris seconded the motion to approve the preliminary and final plat of 18.20 acres into two lots for single-family dwellings in Section 19, Blooming Grove Township, to be known as Storlie Subdivision. Motion carried unanimously.

Lester and Sue Ann Barbknecht request an extension of a zoning permit to construct a house addition. Peterson moved and Androli seconded the motion to approve the extension of a zoning permit to Barbknecht's in Section 11, St Mary Township until 8-23-2004. Motion carried unanimously.

Angie informed the board that the draft of the Waseca County Comprehensive Plan is being completed. Public hearings will be held in September. Knish questioned ways to inform the taxpayers of this proposed plan. The commissioners directed her to send postcards to each landowner.

Peterson moved and Armstrong seconded the motion to accept the resignation of Brian Peterson as dispatcher effective 8-27-03. Motion carried unanimously.

Brad Milbrath, Deputy Sheriff, was present to discuss hiring full time positions in dispatching and deputies. His concern is in the great amount of overtime that will be needed in the interim period. It was noted that Chad Davis, Deputy, will be leaving for Army Reserves on Oct. 1st. Peterson moved and Androli seconded the motion to approve hiring 2 part time employees for dispatching and a deputy and to advertise for a full time dispatcher. Motion carried unanimously.

Marilee Reck, Human Services Director, presented the Income Maintenance and Social Service Reports. Her 1st action item was to request reclassification of the position of Fiscal Officer to Fiscal Supervisor, effective immediately. Ruhland moved and Morris seconded the motion to approve the promotion from Fiscal Officer to Fiscal Supervisor position by Merit System, effective 8-19-2003. Motion carried unanimously.

Morris moved and Androli seconded the motion to approve a contract for Day treatment with Waseca Public Schools for school year 7-1-03 through 6-30-04 in an amount not to exceed \$81,426.21. And also to approve a day treatment contract with Waseca Public School for the off-campus program (WCOC) for school year 7-1-03 through 6-30-04 in an amount not to exceed \$88,789.60. Motion carried unanimously.

Peterson moved and Ruhland seconded the motion to approve the resignation of Betti Walter, effective 8-22-03. Motion carried unanimously.

Morris moved and Ruhland seconded the motion to appoint Rosalie Grams to the Acting Social Services Supervisor at Step D C-5-2an annual rate of \$47,869.30. Motion carried unanimously.

Marilee gave her Director's Report. She discussed the many activities progressing in the office.

Bruce Boyce, Coordinator, presented quotes received for the court appointed attorney. Two quotes were received. Ruhland moved and Morris seconded the motion to award the low quote to David Borchert for the time period of 9-1-03 through 12-31-05 in the amount of \$8100.00/year. Motion carried unanimously.

A letter of intent for resignation was submitted by Lance Lehman effective 8-22-2003. Peterson moved and Ruhland seconded the motion to accept the resignation. Because of wording in the letter, brought up in discussion, Peterson withdrew the motion and Ruhland withdrew the second until the commissioners would be able to confer with Larry Collins.

Bruce Boyce updated the commissioners on the progress of the 2004 budget.

Androli moved and Peterson seconded the motion to approve a ditch repair on J.D. 24. Jim Zimmerman was present for this portion of the meeting. He reported the ditch repair was in progress, but the truck has slipped while hauling rock to the repair site, so a little more work will need to be done. Motion carried unanimously.

Peterson moved and Armstrong seconded the motion to accept a donation from the New Richland Sno-Birds Gambling Fund in the amount of \$11,889.84. This will be used by the Waseca County Trails Association on snowmobile trails. Motion carried unanimously.

Peterson moved and Armstrong seconded the motion to approve a sub-ordination of the Small Cities Development Loan for Spencer and Karen Anderson. Motion carried unanimously.

The commissioners discussed per diems and a reminder was brought forward of a motion from January 1999 that per diem expense bills be turned in before 90 days after the bill was incurred.

Peterson moved and Ruhland seconded the motion to approve the Veterans report. Motion carried unanimously.

Peterson moved and Ruhland seconded the motion to approve the Auditor, Commissioner, Human Services and expense bills as presented. Motion carried unanimously.

Peterson moved and Ruhland seconded the motion to adjourn the meeting. It was 12:40 p.m. Motion carried unanimously.

The next regular schedule meeting is Tuesday, September 2, 2003 at 9:30 a.m.

S/ _____
Wendell Armstrong, Chairperson
Waseca County Board of Commissioners

ATTEST:

S/ _____
Joan Manthe, Waseca County Auditor