

WASECA COUNTY BOARD OF COMMISSIONERS—DECEMBER 19, 2006

The Waseca County Board of Commissioners met in regular session on Tuesday, December 19, 2006 in the Commissioner's Room, East Annex, Waseca, Minnesota. Members present were Rick Morris, Chairperson; Richard Androli, Wendell Armstrong, Jim Peterson and Al Ruhland.

Rick Morris, Chairperson, called the meeting to order at 9:00 a.m. The Pledge of Allegiance was recited.

Others present were Bruce Boyce, Coordinator; Joan Manthe, Auditor; Drew Amo, News Reporter; Cheri Lewer, Public Health Services Director; Laura Rohde, Lenny Hulbert, and Dan Kuhns, Commissioner-elect.

Androli moved and Peterson seconded the motion to approve the agenda as presented. Motion carried unanimously.

The commissioners reported on meetings attended.

Laura Rohde introduced Lenny Hulbert as the new Planning and Zoning Technician and Feedlot Officer.

Rick Morris, Chairperson, presented the following employees with a pin recognizing them for their years of service, and a certificate for their dedication to Waseca County:

2006 Employee Awards

5 Years:	Cynthia L Barden Amy Jo Borneke Sarah DeLong Cindy Johnson David Melchert Daniel Mocol Kristie Pittmann Brian Tomford
10 Years:	Jane Bluhm Treavor Kanewischer
20 Years:	Lucille Bowen Nancy Tollefson
25 Years:	Joyce Matthys Suzanne Root Shirley Tangen
30 Years:	Carolynn Bauman Allen Mettler James Wobschall
35 Years:	Deborah Denn Rosalie Grams

Armstrong moved and Ruhland seconded the motion and by unanimous vote of all members present to approve the consent agenda as follows:

Approval of the December 7, 2006 minutes and the December 7, 2006 Truth in Taxation minutes.

Approval of the Auditor, Commissioner, Human Services and expense bills as presented.

Approval of hiring Lenny Hulbert as Planning and Zoning Technician beginning December 18, 2006 at pay range C43, 95% of A step \$17.89/hr.

Approval of Terry Hartmann as Dispatcher on a permanent basis beginning December 1, 2006 at Dispatcher/Jailer step A, \$2,495.00/mo.

Nancy Nicolin transferred to Social Worker at Public Health. No change in pay range. Deb Denn promoted to Case Aide at pay range B23, step F, \$18.22/hr. Both changes are effective 12-11-06.

Approve the employee recognition for years of service.

Authorize chair to sign Memorandum of Agreement between the University of MN and Waseca County for providing Extension programs locally and employing Extension staff.

Authorize chair to sign Memorandum of Intent between Waseca County and the University of Minnesota Extension Service for the Nutrition Education Program.

Approve technical support agreement with CPS Technology Solutions for Landshark software.

Accept \$500.00 donation from Waseca Eagles for County Ag Society.

Accept Human Services report.

Approve Regional Library funding resolution as follows:

## RESOLUTION

WHEREAS, the regional public library systems in Minnesota have contributed to both improvements in library operations and efficiencies in providing services to the entire population of the State of Minnesota, and,

WHEREAS, the State's contribution to Regional Library Basic System Support has not increased for more than a decade, and,

WHEREAS, the funding for regional public library systems has increasingly fallen on local property tax dollars,

BE IT RESOLVED, that the Traverse des Sioux Library Board of Trustees hereby requests its legislative representatives and the Governor to place a high priority on a substantial increase in the Regional Public Library System Basic Support appropriation during the 2007 legislative sessions.

BE IT FURTHER RESOLVED, that the Traverse des Sioux Library System Board of Trustees requests that the Association of Minnesota Counties and the League of Minnesota Cities join the Minnesota Library Association (MLA) in lobbying the Legislature for this increase during the 2007 Legislative session.

Dan Zander reported that a solution has been agreed between himself and the Department of Transportation. So the item is not needed on the agenda.

The auditor presented a request for a journal transfer of \$4,258.61 for the shortfall in a federal grant received for election equipment. Ruhland moved and Androli seconded the motion to transfer \$4,258.61 from Solid Waste Fund to the Election Equipment Technology Fund. Motion carried unanimously.

Peterson moved and Androli seconded the motion to approve the one year ditch assessments to be put on the 2007 payable real estate taxes as shown below. Motion carried unanimously.

2007 Ditch Assessments				
Ditch	Amt Needed	Benefits	% to Levy	\$ to Collect
CD 21	\$ 2,000.00	\$ 26,603.00	10	\$ 2,660.30
CD 29	\$ 4,000.00	\$ 57,478.00	8	\$ 4,598.24
CD 31	\$ 10,000.00	\$ 101,871.00	20	\$ 20,374.20
CD 42	\$ 1,000.00	\$ 6,920.00	15	\$ 1,038.00
CD 46	\$ 2,000.00	\$ 4,810.00	20	\$ 962.00
Jt CD 1BE	\$ 5,000.00	\$ 31,364.00	20	\$ 6,272.80
Jt CD 6 Fr	\$ 10,000.00	\$ 264,529.50	4	\$ 10,581.18
JD 1 Ste	\$ 15,000.00	\$ 220,690.00	8	\$ 17,655.20
JD 10 Ste	\$ 5,000.00	\$ 30,328.16	20	\$ 6,065.63
Total				\$ 70,207.55

The Board would like to do more re-determinations and requested the auditor to review ditches and determine what ditches would be good for re-determination. The auditor also noted she would like to see the re-determination for CD 18 and 44 completed first.

A draft letter was discussed on the videotaping of board meetings. A few additional points will be added to the letter and sent to the City Manager stating the County Board does not wish to tape meetings at this time.

Marilee Reck, Human Services Administrator, presented contracts for board approval. Ruhland moved and Androli seconded the motion to approve the following contracts from 1-1-07 through 12-31-07.

Contracts:

Lutheran Social Services of MN. : approve Agreement between Waseca County Human Services and LSS to provide Guardianship/Conservatorship services for clients referred by human services for calendar year 2007 at the rate of \$51.25/hour.

Elder Care Services Inc.: Approve contract for guardianship/conservatorship services for clients referred by Waseca County Human Services. Contract dates 12/1/06 through 12/31/07. Rate for normal business hours through 12/31/06 shall be \$43.00/hour and \$48/hour for services through 12/31/06 after normal business hours. Effective 1/1/07 the rate will change to \$45.00/hour for normal business hours and \$50.00/hour for service after normal business hours. Total amount to be paid shall not exceed 48 hours/client/year.

Professional in-home counseling services with John Rapping: Contract addendum for the 2006 contract raising the contract total to a not to exceed \$15,000. Contract from 1/1/07 through 12/31/07 at the rate of \$100/hour for in-home counseling service; \$160/assessment for diagnostic assessment; \$100/hour for supervision/consultation service; and \$81.41/hour for CADI Family Counseling and Training service. Total cost of contract, exclusive of the CADI service, shall not exceed \$12,000 for the calendar year.

Two School Contracts for Day Treatment Services: a) on campus day treatment shall not exceed \$99,389.07 for calendar year '07; and b) WCOC (Waseca County Off Campus) shall not exceed \$52,404.50 for calendar year '07.

Phoenix Group Home: Contract for the provision of Group Home services at the rate of \$133.68/per day for the contract year 1/01/07 through 12/31/07.

South Central Human Relations Center: 3 POS Agreements: a) Education/Prevention/Emergency Services/Outpatient Tx./Pre-petition Screening for calendar year 2007 in the amount of \$71,195; b) professional in-home and life skills counselor not to exceed \$45,000 and \$35,000 respectively; and c) Adult and Child Mental health case management at the rates of \$289.30/client/month and \$396.65/client/month respectively.

2. Child Support Agreement with Sheriff's Department and County Attorney's office for the period of 1/1/07 through 12/31/08: approve the rates of \$45/service and \$28.97/hour for bailiff services with total Agreement not to exceed \$3,500; and \$85.00/hour for County Attorney office services not to exceed \$15,000 for the term of the Agreement.

A letter was presented from the City Administrator concerning the Brattrud property and the county's interest in leasing the property. The city will begin marketing the Brattrud site beginning January 15, 2007. A response will be given to the City.

Bruce presented a document showing the proposed sources of 2007 budget and levy increases. He also presented the 2007 budget and levy as presented at the Truth in Taxation hearing. The chair requested each item on the handout be reviewed by the board.

Androli moved and Ruhland seconded the motion to approve the levy increase at 6.9% with total levy being \$9,102,157.00. The motion was carried by the following roll call: Armstrong, yes; Androli, yes; Ruhland, yes; Peterson, no and Morris, yes.

Fund	Expenditures/ Budget	Non-Property Tax Revenue	Net Tax Levy
General Revenue	\$8,901,904	\$3,887,406	\$5,014,498
Road & Bridge	\$5,656,765	\$3,947,827	\$1,708,938
Human Services	\$4,280,758	\$2,855,838	\$1,424,920
Building	\$75,000	\$0	\$75,000
Library	\$226,439	\$0	\$226,439
Waste Management	\$591,153	\$591,153	\$0
Debt Service	\$652,362	\$0	\$652,362
CIP Projects	\$4,600,000	\$4,600,000	\$0
Ditch Fund	\$150,000	\$150,000	\$0
<b>Total</b>	<b>\$25,134,381</b>	<b>\$16,032,224</b>	<b>\$9,102,157</b>

The commissioners discussed 2007 Commissioner Salaries. Peterson moved a 2% increase in commissioner salaries being \$21,629.00 with the chairperson receiving an additional \$1,000. Ruhland seconded the motion and it was carried by the following roll call. Androli, yes; Morris, no; Peterson, yes; Armstrong, yes and Ruhland, yes.

Armstrong introduced the following resolution and moved for its adoption. Androli seconded the motion and the resolution was adopted by the following roll call: Armstrong, yes; Androli, yes; Ruhland, yes; Peterson, yes and Morris no.

#### RESOLUTION

BE IT RESOLVED that the Waseca County Commissioner's per diem be set as follows for 2007: A county commissioner may collect one per diem of \$80.00 for each day spent in performing the official duties pertaining to county business as per resolution appointing commissioners to boards and committees. Regularly scheduled county board meetings are exempt from per diems. Per Diem bills must be turned in for payment before ninety days after the per diem was incurred

Bruce read a letter from Steve Peterson, Court Services Officer, requesting DOC reimbursement. Armstrong moved and Androli seconded the motion to authorize the chair to sign a letter to DOC requesting reimbursement for the new probation officer position. Motion carried unanimously.

Wendell Armstrong thanked the board and staff for their support these last 10 years. The board expressed that he will be missed and wished him well.

Armstrong moved adjournment at 12:20. Androli seconded the motion and it was carried by unanimous vote of all members.

The next regular meeting will be held on January 2, 2007.

S/ \_\_\_\_\_  
Rick Morris, Chairman  
Waseca County Board of Commissioners

ATTEST:

S/ \_\_\_\_\_  
Joan Manthe  
Waseca County Auditor

The following bills were audited and allowed:

ALLTEL	16.81
ANIMAL MEDICAL CENTER OF WASECA	394.20
ASSOC OF MN COUNTIES	9,076.00
AURORA LOAN SERVICES LLC	45,245.00
RICHARD BAHL	3,450.00
BELLKATO CORP	70.40
BOCKS SERVICE INC	396.50
BONESTROO TOSENE ANDERLIK & AS	10,820.48
DAVID BORCHARDT	2,480.00
BORNEKE CONSTRUCTION	2,627.36
BRUCE BOYCE	12.23
C&D OIL SERVICES OF WASECA	100.00
CARGILL INC	3,979.52
CARLSEN TRACTOR & EQUIPMENT	333.17
CDW GOVERNMENT INC	997.66
CHARLIES HARDWARE	479.24
KATHLEEN CONNOR	10.68
CORPORATE EXPRESS INC	192.81
COUNTRY IMPRESSIONS	161.00
CRYSTAL VALLEY COOP	5,053.88
DEML FORD INC	266.62
DELORES DENNIS	4,520.00
DLT SOLUTIONS INC	336.00
EDINA REALTY TITLE	16.50
THE ELECTRONIC CONNECTION	64.98

ELM-SLS INC	500.00
EVERGREEN LAND SERVICES	19,602.00
EXPRESS CARE INC	105.98
FARIBAULT CO HWY DEPT	60.00
FIRST LAB	186.00
FIRST NATIONAL BANK OMAHA	98.88
FIRST NATIONAL BANK OMAHA 0925	5.38
FIRST NATIONAL BANK OMAHA 3347	28.70
FIRST NATIONAL BANK OMAHA 4028	428.82
FIRST NATIONAL BANK OMAHA 4119	208.06
FIRST NATIONAL BANK OMAHA 5714	16.55
FIRST NATIONAL BANK OMAHA 7533	382.89
FIRST NATIONAL BANK OMAHA 8070	30.17
FREAR DESIGNS	462.21
FREEBORN COUNTY COOP OIL	3,458.80
GALLS INC	237.47
ALVIN GRAMS	67.80
DAVID HATTEY	4,000.00
HENNEPIN CO SHERIFF DEPT	121.80
HICKORY TECH	120.00
HILLTOP TRAILER SALES INC	383.40
RICHARD HOLTZ	89.95
HOTSY EQUIPMENT COMPANY	19.22
IFACS	229.24
INFORMATION SYSTEMS CORP	1,597.50
IOSCO TOWNSHIP	100.00
JACKS UNIFORMS & EQUIPMENT	156.89
RHONDA JACOBSON	8.90
CINDY JOHNSON	3.56
ANDREW KAJEWSKI	489.05
KIEFFER COMMUNICATIONS	1,750.50
KRITZER OIL CO INC	1,310.65
LARRY KROEGER	4,100.00
KULLY SUPPLY INC	17.64
KWIK TRIP INC	75.40
LAW ENFORCEMENT TARGETS INC	238.40
LEEF SERVICES INC	99.06
KEVIN LINES	253.36
DON LOKEN EXCAVATING INC	21,827.13
M-R SIGN COMPANY INC	400.58
MAINSTREAM PUBLICATONS, LLC	129.00
JOAN MANTHE	40.70
MARIES EXCAVATING	950.00
MARTIN-MCALLISTER	350.00
MN COUNTY ATTORNEY ASSOC	1,746.79
MN CRIME PREVENTION ASSOC	55.00

MN SHERIFFS ASSOC	1,699.00
MN STATE BAR ASSOC CLE	125.21
MN WASTE PROCESSING COMPANY	6,625.40
MN WATER WELL ASSOC	50.00
MODERN OUTPOST	794.45
PATRICK MOEN	31.55
NAPA AUTO PARTS INC	261.14
NEW RICHLAND STAR LLC	564.60
ONLINE STORES INC	61.95
OVERHEAD DOOR CO OF MANKATO	427.79
PANTHEON COMPUTER SYSTEMS INC	936.09
PERSONALIZED PRINTING OF WASECA	63.90
JAMES PETERSON	38.27
STEVE PETERSON	735.11
PHEASANT CAFÉ	220.00
PIZZA RANCH	182.12
QUALITY PRINT OF WASECA INC	104.30
QUILL CORP	213.18
QUINLAN PUBLISHING GROUP	208.62
RAMSEY CO SHERIFF-CIVIL PROCES	32.40
REDWOOD TOXICOLOGY LAB	18.00
RETROFIT RECYCLING INC	426.73
NATHAN RICHMAN	32.28
RINKE-NOONAN ATTORNEYS AT LAW	1,680.00
MITCH ROUTH	170.03
ROYAL TIRE INC	1,273.48
ALBERT RUHLAND	136.75
MARY SAHLSTROM	200.00
SCDIU SOUTH CENTRAL DRUG INVES	4,505.50
SCHLAAK DITCHING	637.50
SIBLEY CO SHERIFF	35.00
STEARNS CO SHERIFF	65.00
STEELE CO DETENTION CENTER	5,746.00
STEELE CO PLANNING & ZONING	743.35
STEELE CO SHERIFF	225.00
TESCH SERVICE CENTER	7.46
THRIFTY WHITE STORES INC	53.57
TRADES OFFICE PRODUCTS	1,786.51
TRIMIN SYSTEMS INC	4,611.25
UNIFORMS UNLIMITED INC	4,683.91
US POSTMASTER	72.00
WALMART PYMT PROCESSING ATLANT	245.21
WASECA AREA SENIOR CITIZENS IN	2,080.00
WASECA CHRYSLER CENTER	30.13
WASECA CO AUDITOR	7,800.00
WASECA CO ROAD & BRIDGE	3,357.21

WASECA GLASS INC	151.18
WASECA INN & SUITES	76.64
WASECA MEDICAL CENTER	123.00
CITY WASECA UTILITIES	14.85
WASECA WIRELESS	30.00
WASTE MANAGEMENT OF SO MN	7,448.47
WEST GROUP PAYMENT CTR	433.00
DEB WESTPHAL	330.58
WHITEWATER WIRELESS INC	5,449.35
WILTON TOWNSHIP	165.00
XEROX CORPORATION	84.56
ZEP MANUFACTURING CO	258.84
ZIEGLER INC	2,665.11