

WASECA COUNTY BOARD OF COMMISSIONERS—JUNE 3, 2008

The Waseca County Board of Commissioners met in regular session on Tuesday, June 3, 2008 in the Commissioner's Room, East Annex, 300 N State St., Waseca, Minnesota. The following members were present: Dan Kuhns, Chairperson; Jim Peterson, Richard Androli and Rick Morris. Al Ruhland was absent.

Also present were Paul Dressler, County Attorney; Lee Williams, Solid Waste Officer; Bruce Boyce, Coordinator; Joan Manthe, Auditor; and Drew Amo, News Reporter.

Dan Kuhns, Chairperson, called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

Androli moved and Morris seconded the motion to approve the agenda as presented. Motion carried unanimously.

The commissioners reported on meetings attended.

Laura Rohde, Planning and Zoning Administrator, gave an overview of the URS professional services charges. There is an open house scheduled for July 17th at Farmamerica from 6:30 to 9:30 p.m. to review the proposed zoning ordinance revisions. Jim Peterson would like to see URS conduct a tour with the commissioners to review these new revisions.

Laura requested the fee be waived for Blake & Tammy Bauer to place a mobile home on a site where their house burned in Section 8, New Richland Township. Peterson moved to waive the \$200 permit fee for the temporary placement of the mobile home. Morris seconded the motion. The motion was carried by the following roll call: Peterson, yes; Androli, no; Morris, yes; and Kuhns, yes.

Androli moved and Kuhns seconded the motion to approve the consent agenda as presented. Motion carried unanimously. The following items were approved:

1. Approval of minutes of May 19, 2008.
2. Approval of Auditor, Commissioner, Human Services and expense bills as presented.
3. Acceptance of Carol Strusz, AS 400 Coordinator, retirement effective July 31, 2008.
4. Payment of the first half Agency Appropriations to the following:

Agricultural Society	\$23,887.50
Cannon River Watershed Partnership	500.00
Historical Society	30,000.00
MN Agricultural Interpretive Center	7,500.00
New Richland Ambulance	1,750.00

Region 9 Small Business Development Ctr	1,500.00
Southern MN Initiative Foundation	2,000.00
Soil & Water Conservation District	38,081.00
Southern MN Tourism Assoc.	500.00
Tourism Advisory Committee	1,500.00
Waseca Arts Council	5,000.00
Economic Development Assistance:	
Janesville	2,400.00
New Richland	2,400.00
Waldorf	1,200.00

5. Payment of first half Economic Development Tax Abatements as follows:

Nielsen	2,975.00
Delta-Waseca	4,500.00
Waseca Optometric	1,481.45
Latham Place	4,930.11
Suburban Furniture	3,200.50
NW Ind. Park	22,467.00

6. Approve Tobacco License from July 1, 2008 through June 30, 2009 to:

Waseca Lakeside Club
O'Farley's Bar & Grill
Waldorf Municipal Liquor Store
Dave's Grocery
Wagner Foods
Cowdin's Off Sale
Staples Enterprises Inc. (Express Way Janesville)

7. Approve Club On Sale Liquor License for Waseca Lakeside Club, Inc. from July 1, 2008 through June 30, 2009.
8. Approve 3.2 Percent Malt Liquor license for Riverview Golf Course from July 1, 2008 through June 30, 2009.
9. Approve the 2008 County Wellness Program Budget of \$3,120.00 and the plan to provide CPR/First Aid training to employees.

Lee Williams has received quotes for a bunker slab at the solid waste facility. Six inch concrete with re-rod is required. He received three quotes with the quote from Craig Joecks being the lowest at \$6,275.00. Morris moved and Androli seconded the motion to award the quote to CJ Masonry for \$6,275.00 for concrete and labor, and to purchase the necessary block from Waseca Concrete. Motion carried unanimously.

A ten acre parcel of land on the solid waste property has been requested to be rented for pasture land. This land abuts the Mark Harguth property and has no other access to it except across from the Harguth property. This would require re-fencing and

some other minor improvements. Lee stated this would be a neighborly thing to do. Lee will consult with the chairperson when a contract is drawn.

Brad Milbrath, Deputy Sheriff, presented a secondary grant for equipment for the boat and water grant. This is for a side sonar unit. Peterson moved and Androli seconded the motion to authorize the chairperson to sign the grant agreement in the amount of \$3,280.00. Motion carried unanimously.

Brad Milbrath, Deputy Sheriff, also spoke to the board about the 800 megahertz power radio system. There are many issues to discuss about this system, but it is known that without joining a Joint Powers Board with the other Region 9 counties (RAC), no federal monies would be received. So this joint powers agreement is the first step in the process. The only cost of joining the joint powers board would be the increase in insurance costs. Morris moved to authorize the chair to sign an agreement to enter into the Joint Powers Agreement with the South Central Minnesota Regional Radio Board. Peterson seconded the motion and it was carried by unanimous vote of all members present.

The bid on the jail coating has changed as a different scope of work is now required. The floor in cell four needs to be added and also the Huber room needs more epoxy. Prime Coat is requesting half paid up front and the balance upon completion. Peterson moved and Androli seconded the motion to approve the epoxy coating for \$77,940.00 and to authorize payment of the first half. Motion carried unanimously. Androli moved to approve the housing of prisoners in Freeborn County during this project at \$55.00/day. Peterson seconded the motion and it was carried by unanimous vote. Motion carried unanimously.

Independence Day – Brad Milbrath questioned the board on their wishes for parking on Clear Lake Drive. Brad suggested making the road One Way to have parking on the trail side, with vehicles staying on the road. The board agreed this would be a good plan. A resolution will come to the board at a later date.

Brad also reported on a bad transmission on a squad car.

Also present at this time was Jim Raetz, Landowner; Eugene Powell, former commissioner; John Matz, landowner; Gene Glynn, landowner; Leo Getsfried, DNR Hydrologist and Marla Watje, Soil & Water. This discussion is about the waterway between Rice and Watkins Lake. A tree has fallen in the waterway and is backing up water into Rice Lake and several cattail bogs are blocking the channel. Jim Raetz spoke to the group asking them to do a survey to determine correct boundaries, draw a comprehensive plan, and acquire approval from property owners of the County's intentions. He suggested installing a culvert near the outlet of Rice Lake. John Matz spoke to the board about cleaning that section of the waterway. He has gotten a quote from Ralph Hanks for \$2,000 to clean the ditch. Leo Getsfried, DNR Area Hydrologist, said that a DNR permit would be required. Discussion ensued on how the project should be cleaned. Androli proposed a committee to assemble a long range plan of landowners,

commissioners, DNR and Soil & Water. Morris moved to have Andy Kajewski, county ditch inspector, get quotes on tree removal and proper cleaning, and bring the information back to the board for action. Andy is to also get permission from the adjacent landowners, and to apply for the DNR permit. Androli seconded the motion. Motion carried.

Human Services and Public Health Services phone system was discussed. Suggestions were made to issue an RFP for compatible systems or an RFP for competing proposals for the Avaya system only. Androli moved to request proposals from vendors for the Avaya phone system to be located at the Emerson building. Morris seconded the motion. Motion carried unanimously.

The sheriff has filed an appeal for his salary for 2007 and 2008. The board discussed the hiring of an outside attorney to address the appeal. Several suggestions were given by Bruce Boyce, Coordinator. Morris moved to hire Mr. Scott Lepak from the firm of Barna, Guse and Steffen at the flat rate option of \$5,000 without court appearance and \$6,500 with court appearance. Peterson seconded the motion. Motion carried unanimously.

Action was requested from Bruce for the promotion of Rita Wilkening to Payroll/Budget Specialist at a full time position beginning June 23rd. Androli moved to promote Rita Wilkening to Payroll/Budget Specialist at Range B23 Step D, \$17.79/hr. Morris seconded the motion. Motion carried unanimously.

Cheri Lewer talked about the reassignment of social worker duties due to the SCHA financial situation. Androli moved that the current CRMT lead position would become 2/5 time public health with other 3/5 time filling a social worker position in the Human Services department. Morris seconded the motion. Motion carried unanimously.

Discussion was held to talk about replacement of the Planning and Zoning Administrator position. Changes in office duties and other staff positions in the Planning & Zoning office were also discussed. Bruce contacted Laura Elvebak from the Council of Governments for input on re-structuring the Planning & Zoning Administrator position. Her report was given to the board. Bruce will come back at a later date with more detail after discussion with the Personnel/Labor Relations Committee.

Under other county board business, the Fell Machine shop property was discussed. The owner may be willing to sell the property to the County. The board discussed obtaining a real estate appraisal and an appraisal for removal of the building. The board decided to have the Assessor come and talk about an appraised price at the next meeting.

Morris moved and Androli seconded the motion to change the commissioner's meeting scheduled for July 15th to July 18th at 9:30 a.m. due to a conference. Motion carried unanimously.

Androli moved to adjourn at 12:30 p.m. Peterson seconded the motion and it was carried by the unanimous vote of all members.

S/ _____
Daniel Kuhns, Chairman
Waseca County Board of Commissioners

ATTEST:

S/ _____
Joan Manthe
Waseca County Auditor

The following bills were audited and allowed:

ADVANCED DRAINAGE SYSTEMS INC	3.17
ALBERT LEA SEED HOUSE INC	266.43
AMERICAN AIR PRODUCTS INC	146.06
AMERICAN PUBLIC WORKS ASSN	166.25
AUTO VALUE WASECA INC	154.45
AVAYA INC	1,447.30
BARTELT LANDSCAPING	29.82
SARAH BEENE	100.00
BELLKATO COOP	270.51
BIRDS EYE FOODS INC	340.00
DANIEL BOETTGER	72.17
BUDACH IMPLEMENT INC	27.13
CDW GOVERNMENT INC	42.48
CENTRAL STATES WIRE PROD INC	1,570.34
DUANE COLE	42.00
CONDON FARM SERVICE	58.68
KATHLEEN CONNOR	15.91
COPIER BUSINESS SOLUTIONS	157.95
CPS TECHNOLOGY SOLUTIONS INC	312.75
CRYTEEL DISTRIBUTING INC	187.22
DEML FORD INC	137.13
DENNIS DINNEEN	58.58
DONAHUE ELECTRIC LLC	1,937.53
DOW EINHAUS & MATTISON PA	30.00
PAUL DRESSLER	15.15
FLEX COMM SECURITY	48.99
RUSSELL FREDERICK	57.02
G&K SERVICES INC	613.22
GATEWAY COMPANIES INC AN MPC C	1,367.46

ALVIN GRAMS	76.21
RANDY HOFMEISTER	169.91
IFACS	211.32
IMMANUEL-ST JOSEPH HOSPITAL	1,393.17
ISE INC	135.30
RHONDA JACOBSON	10.10
JANESVILLE TILE SUPPLY	84.99
JOHNSTONE SUPPLY INC	389.40
ANDREW KAJEWSKI	592.92
KAYLA KINNIRY	72.00
LESTER KROEGER	67.63
LAMPERT YARDS	13.81
JAMES LARSEN	24.00
JERRY LEHMAN	230.84
M. PETERS ENTERPRISES	152.30
M-R SIGN COMPANY INC	140.26
MARY MADEL	35.00
MALO ROOFING INC	29.21
DEANNE MALTERER	63.99
MICHAEL MCGEE MD	400.00
MN COUNTIES INSURANCE TRUST	3,097.00
MN HOMECARE ASSN	125.00
JAMES MOSHER	18.00
NACCHO	55.00
OWATONNA SALVATION ARMY	446.40
JOELY PATTEN ESKENS	60.42
PERSONALIZED PRINTING OF WASECA	266.14
JAMES PETERSON	340.87
POWERPLAN INC	1,757.75
PRO-WEST & ASSOCIATES INC	17,650.00
QUALITY PRINT OF WASECA INC	1,381.67
QWEST COMMUNICATIONS	55.00
RAMSEY COUNTY	1,400.00
RED FEATHER PAPER CO INC	50.27
REYNOLD'S WELDING SUPPLY INC	127.80
RIVER BEND BUSINESS PRODUCTS	251.30
CARL RODAHL	24.00
ALBERT RUHLAND	73.53
STEVEN SCHEFFERT	61.06
ALLYSON SHELDREW	215.00
SIGN-UP LTD	48,105.00
SKJEVELAND ENTERPRISES	60.00
STEELE CO DETENTION CENTER	358.00
STEWART SANITATION	1,776.60
STONEBROOKE ENGINEERING INC	16,884.75
TESCH SERVICE CENTER INC	47.50

THE ELECTRONIC CONNECTION	387.93
TITAN SUPPLY	413.20
TRADES OFFICE PRODUCTS	2,421.55
URS CORPORATION	11,917.80
USA MOBILITY WIRELESS INC	21.84
VIRCHOW KRAUSE & COMPANY LLP	47,975.00
WALMART PYMT PROCESSING ATLANT	406.63
SANDRA WALSTROM	67.12
WASECA CO HUMAN SERVICES	245.16
WASECA CO SOIL & WATER	333.47
WASECA SIGN COMPANY INC	149.10
CITY WASECA UTILITIES	15.82
WASTE MANAGEMENT-LOUISVILLE	815.40
CITY WELLS	190.00
WEST BAY WELDING	12.78
WEST GROUP PAYMENT CTR	169.87
DEB WESTPHAL	183.84
WHITEWATER WIRELESS INC	15,876.72
MARILYN WILKUS	24.77
WOODVILLE TOWNSHIP	191.25
LAURA YOUNG	45.51
ANNETTE ZIMMERMAN	55.00