

WASECA COUNTY BOARD OF COMMISSIONERS—DECEMBER 2, 2008

The Waseca County Board of Commissioners met in regular session on Tuesday, December 2, 2008 in the Commissioner's Room, 300 N State St., Waseca, MN. The following members were present: Dan Kuhns, Chairperson; Jim Peterson, Al Ruhland, Rick Morris and Richard Androli.

Others present were Bruce Boyce, Coordinator; Joan Manthe, Auditor; Paul Dressler, County Attorney; Mike Hintz, Commissioner elect; Drew Amo, News Reporter.

Dan Kuhns, Chairperson, called the meeting to order at 9:30 AM. The Pledge of Allegiance was recited.

Androli moved and Ruhland seconded the motion to approve the agenda with the addition of Township Meetings discussion and Hospice Tree discussion. Motion carried unanimously.

The commissioners reported on committee and meeting reports.

Morris Moved and Ruhland seconded to approve the consent agenda as follows: Motion carried unanimously.

1. Approve the minutes of 11-4-08 and 11-18-08.
2. Approve the Commissioner, Auditor, Human Services and expense bills as presented.
3. Approve tax abatement for Homestead on 2008 taxes to Gerald Engrav, City of Waseca.
4. Approve ditch repair on County Ditch 3 for tree removal.
5. Approve a tobacco license for \$50.00 to new business in Janesville, Mr. C's Liquors, Inc. for 12-2-08 through 6-30-09.

Ruhland moved and Morris seconded the motion to approve the hiring of Mark Leiferman as Planning and Zoning Administrator beginning 12-1-08 at Range C52, Step B, \$51,879.00/yr. by the following roll call: Ruhland, yes, Peterson, yes; Morris, yes; Androli, no; and Kuhns, no. Motion carried.

Laura Rohde, Interim Planning and Zoning Administrator, presented a request for weed spraying assessment to be placed on 2009 taxes. Lenny Hulbert, Feedlot Officer, explained the timeline that was used. Peterson introduced the following resolution and Androli seconded the motion and all members approved to adopt the resolution and place the assessment on the 2009 taxes.

RESOLUTION TO ADOPT SPECIAL ASSESSMENT FOR
CONTROL OF NOXIOUS WEEDS

WHEREAS, the services listed on the attached roll have been properly provided to the corresponding property in accordance with applicable State laws; and

WHEREAS, the attached list of services represents the amount due and payable for each property;

NOW, THEREFORE, BE IT RESOLVED, by the Waseca County Board of Commissioners that the Planning & Zoning department is hereby ordered to properly file that attached roll with the Waseca County Auditor for collection during 2009 for the services rendered.

All of the following properties are part of Eastwood Estates and are currently owned by: RK & T Construction Assessment

14.230.0010	\$40.18
14.230.0020	\$49.46
14.230.0030	\$38.92
14.230.0070	\$28.65
14.230.0080	\$28.77
14.230.0110	\$41.46
14.230.0120	\$36.11
14.230.0150	\$36.11
14.230.0160	\$44.14
14.230.0270	\$35.71
14.230.0280	\$35.71
14.230.0290	\$35.71

Brad Milbrath, Deputy Sheriff, presented a quote for the purchase of an ATV Rhino from Sette Sports Center for \$8,621.18. Androli moved and Peterson seconded the motion to approve the ATV purchase. Motion carried unanimously.

Dennis Dinneen, Emergency Management Director, has received grant money and would like to purchase a digital projector and three televisions. The goal is to improve communications at the Emergency Operations Center. Morris moved and Peterson seconded the motion to approve the purchase of two televisions and the digital projector at an estimated cost of \$3,900.00. Motion carried unanimously.

Paul Dressler, County Attorney, reported that Patrick Swift has given notice and left employment of the County effective December 5, 2008. Paul Dressler requested authorization to hire a replacement for this vacancy of assistant attorney. Peterson moved and Androli seconded the motion to accept the resignation of Patrick Swift. The commissioners discussed the economy and a hiring freeze, and the great case load. Androli moved and Ruhland seconded the motion to approve advertising for the assistant attorney. Motion carried unanimously.

Cheri Lewer, Public Health Director, gave an update on the "Blue Zones" grant program to increase longevity and improve health. This grant provides a guide to a community make-over to promote health. Cheri has submitted the RFP through this community group and will know soon if they are accepted.

Ann Antonsen, Springsted, Inc. presented the Classification/Compensation Study and the Pay Plan revisions. Several members of the committee and other employees were present at this time. She handed out the job evaluation points and proposed pay scale. The SAFE system was used in the job description evaluations. She also gave the process for reconsideration of job evaluation points/position grade assignment. The process to complete this study is to adopt the step plan, set a time schedule for reconsideration. The committee suggested meeting to discuss this newest plan. They also suggested having a way to sustain the plan for the future. The chair requested a committee meeting to discuss the plan so it can be on the commissioner meeting on December 16, 2008.

Nathan Richman, Highway Engineer, presented final payment requests for road projects. Androli introduced the following resolution and moved for its adoption. Peterson seconded the motion and it was passed by the unanimous vote of all members.

RESOLUTION

WHEREAS, Project SAP81-643-02 , CSAH 43 – South Street, Janesville has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN, BE IT RESOLVED, that we do hereby accept said completed project for and in behalf of the County of Waseca and authorize final payment as specified herein to Holtmeier Construction for \$14,145.37.

Androli introduced the following resolution and moved for its adoption. Ruhland seconded the motion and it was carried by the unanimous vote of all members.

RESOLUTION

WHEREAS, Contract No. 81081 with Ulland Brothers for bituminous overlay on CR67, CSAH11, CSAH28 and Faribault Co. CSAH 35 has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN, BE IT RESOLVED that we do hereby accept said completed project for and in behalf of the County of Waseca and authorize final payment of \$64,379.00.

Nathan introduced Paul Neigebauer, new Highway Maintenance Foreman. Ruhland moved and Morris seconded the motion to hire Paul Neigebauer for the position of Highway Maintenance Foreman starting on December 3, 2008 at pay range C43, step A, \$47,112.00. During discussion, Peterson commented he is against hiring anyone to this position and wants to look at a hiring freeze. The motion was carried by the following roll call: Ruhland, yes; Peterson, no; Morris, yes; Androli, yes and Kuhns, yes.

The Public Hearing for the Waseca County Comprehensive Local Water Plan began at 11:00 a.m. Matt Johnson, Midwest Community Planning, was contracted by the County to write the Waseca County Comprehensive Local Water Plan. He presented the

draft of the Local Water Plan. After approval by the Board of Water and Soil Resources, it will come to the board for final approval. Chris Hughes, BWSR, was present and members of the water plan committee. The proposed plan will cover 2009-2013. He reviewed all the comments received from the Cannon River Watershed Partnership and received direction from the board. Chris Hughes then made comments on the plan. Hughes would like another task force meeting to look at implementation plan—vagueness of points in plan and also to look at a time line of action items. He would also like the lead agency defined and prioritize the implementation steps. Matt commented that he wants to see the plan adopted and be correct and usable. The task force was set for December 18th at 9:00 a.m.

Nathan Richman, Highway Engineer, presented a continuation of the financial discussion held at the work session in November. Androli moved to transfer \$420,000 to Road & Bridge from the following funds: \$125,000 from Solid Waste Fund to be a permanent transfer, \$125,000 from Revenue as a permanent transfer, and \$170,000 temporary transfer from Revenue, to be paid back in the first quarter of 2009 from State Aid Funds. Ruhland seconded the motion. The following roll call was taken: Ruhland, yes; Peterson, no; Morris, yes; Androli, yes; and Kuhns, yes. The motion carried.

Bruce Boyce, Coordinator, reviewed the proposed 2009 budget for the remaining offices in Revenue.

Richard Androli informed the board of the annual Township meeting set for January 14th at 7:30 p.m. The date for the annual township banquet is set for April 16, 2009.

Peterson requested the labor committee meet to discuss hiring of the Human Resources position. The rest of the commissioners argued that in light of strained budgets, would that send a dual message. No action was taken.

Morris moved to adjourn at 1:05 p.m. Androli seconded the motion and it was passed unanimously.

S/ _____
Daniel Kuhns, Chairman
Waseca County Board of Commissioners

ATTEST:

S/ _____
Joan Manthe
Waseca County Auditor

The following bills were audited and allowed:

AMERICAN SOLUTIONS FOR BUSINESS

627.82

ANOKA CO CORRECTIONS	1,364.00
ANSWER 24 THE PAGING SPECIALIST	22.37
AVAYA INC	1,447.30
BOB BARKER COMPANY INC	331.51
BARTZ ELECTRIC LLC	111.83
JODY BUCKMEIER	40.00
CANNON RIVER WATERSHED PARTNER	25.00
CDW GOVERNMENT INC	241.51
CENTRAL STATES WIRE PROD INC	2,482.52
DUANE COLE	12.00
KATHLEEN CONNOR	14.33
RACHEL CORNELIUS	397.06
CPS TECHNOLOGY SOLUTIONS INC	312.75
CREATIVE FORMS & CONCEPTS INC	262.11
CRYSTAL VALLEY COOP	456.42
DENNIS DINNEEN	93.71
ELECTION SYSTEMS & SOFTWARE IN	6,496.09
FLEET SERVICES DIVISION	652.37
FLEX COMM SECURITY	48.99
RUSSELL FREDERICK	57.34
G&K SERVICES INC	421.70
ROBERT HUNTER	92.54
HYVEE FOOD STORES	8.79
I-35 AUTO RECYCLING	40.00
RHONDA JACOBSON	11.70
ROBERT JOHNSON	6.00
STEVE KAHNKE	18.00
ANDREW KAJEWSKI	559.71
KIEFFER COMMUNICATIONS	3,020.80
LESTER KROEGER	69.63
DANIEL KUHNS	496.08
JAMES LARSEN	24.00
JERRY LEHMAN	209.65
LOIS REE KATZ AND ROBERT SCHMI	8,750.00
DON LOKEN EXCAVATING INC	19,283.51
LOWER 48 TRANSPORT SERVICE INC	370.00
LUBRICATION TECHNOLOGIES INC	671.27
BRENDA MILLER	291.37
MINNESOTA WATERS	50.00
MN PREVENTION RESOURCE CENTER	12.00
MN SHERIFFS ASSOC	1,889.00
MN SUPREME COURT	434.00
MN WATER WELL ASSOC	50.00
JAMES MOSHER	18.00
MOWER CO SHERIFF	65.00
NATL DIST ATTORNEYS ASSOC	95.00

OWATONNA SALVATION ARMY	276.00
GARY OWENS	63.77
JAMES PETERSON	495.49
PIONEER FIBERS	269.30
QWEST COMMUNICATIONS	55.08
CARL RODAHL	24.00
SCHLAAK DITCHING	1,500.00
SKJEVELAND ENTERPRISES	31.80
LYLE SOPOWIAK	119.97
STEWART SANITATION	760.60
MEL STRAND	92.54
TESCH SERVICE CENTER INC	7.46
THE ELECTRONIC CONNECTION	72.38
LARRY TILNEY	92.54
TRADES OFFICE PRODUCTS	895.29
URS CORPORATION	1,950.09
MARK VAGTS	10.75
WALMART PYMT PROCESSING ATLANTA	34.06
WASECA AREA SENIOR CITIZENS IN	2,476.00
WASECA SIGN COMPANY INC	526.99
WASTE MANAGEMENT-LOUISVILLE	211.80
LEE WILLIAMS	49.98
KALEENA WOLF	50.31
ANNETTE ZIMMERMAN	55.00