

WASECA COUNTY BOARD OF COMMISSIONERS-OCTOBER 5, 2010

The Waseca County Board of Commissioners met in regular session on Tuesday, October 5, 2010, in the Commissioners Room, 300 N. State Street, Waseca, Minnesota. Members present were Jim Peterson, Mike Hintz, Rick Morris, Dan Kuhns and Richard Androli.

Others present were Todd Bodem, County Administrator; Joyce Oliver, Auditor-Treasurer; Frank Balak, Emergency Management; Tim Dann, Sheriff; Dennis Dinneen, Emergency Management; Nathan Richman, Engineer; Marilee Reck, Human Services Director; Paul Dressler, County Attorney; Mark Leiferman, Planning & Zoning Administrator; Brad Milbrath, Chief Deputy Sheriff

Chair Peterson called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

Androli moved and Hintz seconded the motion to approve the agenda with the following additions: Resolution 10-5-2010-3, December board meeting change, set T-N-T hearing date and formalize reserve budget item for R&B. Motion carried unanimously.

Dennis Dinneen, Emergency Management, gave a flood update due to the heavy rains in September and information about disaster relief.

Hintz moved and Kuhns seconded the motion to approve the consent agenda with addition of a third ditch repair under Item K and add Item L Krogstad Retirement. Motion carried unanimously.

- a. Approve minutes from 9-21-2010.
- b. Approve Auditor, Commissioner, Human Services and expense bills.
- c. Accept retirement letter from Jane Guggisberg, Deputy Auditor-Treasurer.
- d. Accept retirement letter from Sue Brisbane, Human Services Office Support Specialist.
- e. Accept retirement letter from James Senne, Part-time Highway Building Maintenance.
- f. Accept retirement letter from Jerry Lehman, County Assessor.
- g. Accept retirement letter from Tim Dann, County Sheriff
- h. Approve Joint Powers Agreement with Minnesota State University-Mankato to assist and hire Mathew Gindele as the Planning Intern for the City of Janesville.
- i. Accept notification of a policy change regarding compliance checks for improvements constructed adjacent to the Shoreland Overlay District. The policy amendment would allow buildings and new additions to be constructed without COC check if the improvement is located entirely outside the Shoreland Overlay District.
- j. Approve Veteran's Service Office Management Monthly Report.
- k. Approve repairs of CD #43, CD #33 and CD #3.
- l. Accept retirement letter from Lynette Krogstad, Sheriff's Office.

Kuhns moved and Hintz seconded the motion to adopt Resolution 10-5-2010-2 Declaring a State of Emergency. Motion carried unanimously and the following resolution was adopted.

RESOLUTION 10-5-2010-2
Declaring a State of Emergency

WHEREAS the severe rain event and subsequent flooding impacted the population of Waseca County and its cities; and

WHEREAS the severe rain and flooding event has caused a significant amount of public property damage; and

WHEREAS the Waseca County Department of Emergency Management requests the Waseca County Board of Commissioners to declare Waseca County in a STATE OF EMERGENCY for the September 23 to September 25 event of 2010;

NOW, THEREFORE, BE IT RESOLVED, that the Waseca County Board of Commissioners declares Waseca County in a State of Emergency for conditions resulting from the severe rain and flooding event of September 23-25, 2010.

Kuhns moved and Hintz seconded the motion to adopt Resolution 10-5-2010-1 Requesting a Presidential Declaration of a Major Disaster. Motion carried unanimously and the following resolution was adopted.

RESOLUTION 10-5-2010-1
Requesting a Presidential Declaration of a Major Disaster

WHEREAS, the County of Waseca has sustained severe losses of major proportions, caused by flooding from a severe rain event on the dates of September 23 to September 25, 2010; and

WHEREAS, Waseca County is a public entity within the State of Minnesota; and

WHEREAS, substantial damage has been sustained to public property, as outlined in the attached assessment forms; and

WHEREAS, the cost of recovery from this disaster is beyond the resources available within the county, and state and federal resources are necessary;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners, for and on behalf of the citizens of Waseca County, request the Governor of the State of Minnesota to petition the President of the United States to declare the County of Waseca, Minnesota to be a major disaster area, through appropriate channels.

BE IT FURTHER RESOLVED that this request is for the Public Assistance (Infrastructure Support) Program only, as offered through P.L. 93-288 and 106.390.

BE IT FURTHER RESOLVED that the County Emergency Management Director is authorized to coordinate the damage survey teams with local government, and assist in the administration of the disaster recovery process, as needed.

Kuhns moved and Hintz seconded the motion to adopt Resolution 10-5-2010-3 Application to MN Department of Employment and Economic Development's SCDP. Motion carried unanimously and the following resolution was adopted.

**RESOLUTION 10-5-2010-3
FOR APPLICATION TO MINNESOTA DEPARTMENT OF
EMPLOYMENT AND ECONOMIC DEVELOPMENT'S SMALL CITIES
DEVELOPMENT PROGRAM**

WHEREAS, the Minnesota Department of Employment and Economic Development (hereinafter "DEED") has made funds available in the Small Cities Grant Program for the federal objective of Urgent Community Development Needs; and

WHEREAS, the City of New Richland and rural portions of the County have suffered damage to structures as a result of recent flooding; and,

WHEREAS, the City of New Richland passed a resolution declaring a local emergency due to the impacts on properties from recent flooding events; and,

WHEREAS, the County Board of Waseca County has passed two resolutions, one declaring an emergency and a second requesting a Presidential Emergency Declaration; and,

WHEREAS, the existing conditions from the recent flooding post a serious and immediate threat to the health and welfare of the County residents, and would be alleviated by activities funded by the SCDP; and,

NOW THEREFORE BE IT RESOLVED, Waseca County will pursue a grant application to DEED and their Small Cities Grant Program to address an Urgent Community Development Need.

Androli moved and Morris seconded the motion to approve hiring permanent Financial Assistance Supervisor Position in Human Services Department. Motion carried unanimously.

Androli moved and Morris seconded the motion to approve filling the vacancy for Deputy Auditor-Treasurer. Motion carried unanimously.

Morris moved and Androli seconded the motion to approve filling the vacancy in Sheriff's Office Dispatch Center. Motion carried unanimously.

No action was taken on the vacant Maintenance Worker position at the Highway Department at this time.

Todd Bodem informed the board that he and the Assessor would bring a Transition Plan to fill his position to a future board meeting.

Hintz moved and Androli seconded the motion to authorize Building Maintenance to accept the bid from Britton Plumbing and Heating Inc. for an air conditioning unit in Information Technology Department in the amount of \$7,590.00 and for the electrical power needed at an estimated cost of \$1,000.00. All expenses to be paid out of the building fund. Motion carried unanimously.

Androli moved and Kuhns seconded the motion, that due to the AMC conference, move the regularly scheduled board meeting on December 7 to December 9 commencing at 5:00 p.m. followed by the Truth-In-Taxation Public Hearing to begin at 7:00 p.m. Motion passed by a unanimous vote.

Hintz moved and Kuhns seconded the motion to authorize the County Auditor to create an Assignment of Funds, in the 2011 budget, for Road and Bridge Infrastructure in the amount of \$167,000. Motion carried unanimously.

Todd Bodem presented the County Administrator's Report.

Kuhns moved and Androli seconded the motion to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 10:45 a.m.

S/ _____
Jim Peterson, Chairman
Waseca County Board of Commissioners

ATTEST:

S/ _____
Joyce Oliver
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

AMERICAN LUNG ASSOCIATION	794.95
AMSAN	200.44
ANCOM COMMUNICATIONS	1,105.20

AUTO VALUE WASECA INC	685.40
AUTOMATED LOGIC CORP	1,012.50
AVAYA INC	6,611.28
BOB BARKER COMPANY INC	349.86
ROBERT BERG	350.00
BLACK HILLS AMMUNITION	369.50
BOCKS SERVICE INC	18.00
BUDACH IMPLEMENT INC	9.81
KATHLEEN CONNOR	12.00
COPIER BUSINESS SOLUTIONS	109.86
CORE PROFESSIONAL SERVICES, P.	800.00
CPS TECHNOLOGY SOLUTIONS INC	209.00
DENNIS DINNEEN	540.00
FCI WASECA	1,012.50
FERGUSON ENTERPRISES 1658	308.48
FLEX COMM SECURITY	49.16
FRANK MADDEN & ASSOCIATES	184.74
G&K SERVICES INC	741.94
ALVIN GRAMS	76.00
HYVEE FOOD STORES	7,251.25
IFACS	46.74
INSTITUTE FOR ENVIRONMENTAL AS	661.92
RHONDA JACOBSON	20.00
JOBS PLUS INC	127.09
CURTIS JOHNSON	259.26
KEEPRS INC	530.09
LESTER KROEGER	67.50
LAMAR COMPANIES	350.00
LESUEUR CO TREASURER	2,324.65
MARY MADEL	85.00
MANKATO TENT & AWNING	193.28
MICHAEL MCGEE MD	500.00
CRAIG MILLER	184.00
MN DEPT OF LABOR & INDUSTRY-ST	10.00
RICHARD MORRIS JR	50.00
MOTOROLA	27,320.10
OWATONNA CLINIC-MAYO HEALTH SY	1,352.10
PANTHEON COMPUTER SYSTEMS INC	234.06
PERSONALIZED PRINTING OF WASECA	327.40
PETTIPIECE & ASSOCIATES LLC	575.68
QUILL CORPORATION	282.08
CAROL RANDALL	55.00
RIVER BEND BUSINESS PRODUCTS	107.82
SANOFI PASTEUR INC	1,082.89
SELECT ACCOUNT	201.30
SKJEVELAND ENTERPRISES	896.50

SOUTH CENTRAL HUMAN RELATIONS	3,481.23
SOUTH CENTRAL SERVICE COOP	117.00
STANBIO LABORATORY INC	68.40
STEELE CO HIGHWAY DEPT	4,880.07
STEELE COUNTY CLOTHSLINE INC	232.00
STERICYCLE INC	428.16
STEWART SANITATION	2,773.10
SUBURBAN FURNITURE INC	44.87
TRADES OFFICE PRODUCTS	3,104.87
ULINE	48.06
WALMART PYMT PROCESSING ATLANT	63.40
SANDRA WALSTROM	68.00
WASECA AREA CHAMBER OF COMMERC	123.00
WASECA AREA SENIOR CITIZENS INC	5,208.00
WASECA CO RECORDER	230.00
WASECA MEDICAL CENTER-MAYO HEA	115.00
WASTE MANAGEMENT-CAROL STREAM	779.90
WEST GROUP PAYMENT CTR	831.48
WHITEWATER WIRELESS INC	153.47
KATHY WITT	62.50
ZAHL EQUIPMENT SERVICE INC	468.96