

WASECA COUNTY BOARD OF COMMISSIONERS – NOVEMBER 2, 2010

The Waseca County Board of Commissioners met in regular session on Tuesday, November 2, 2010, in the Commissioners Room, 300 North State Street, Waseca, Minnesota. Members present were Jim Peterson, Mike Hintz, Rick Morris, Dan Kuhns and Richard Androli.

Others present were Todd Bodem, County Administrator; Rita Wilkening, County Administrator Clerk; Steve Peterson, Court Services Director; Sarah DeLong, Environmental Health Specialist; Marilee Reck, Human Services Director; Paul Dressler, County Attorney; Cindy Bjerke, License Bureau Director; Ruth Ann Hager, News Reporter; Bill Harguth of Woodville Township.

Chair Peterson called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

Chair Peterson asked for public comment. There was none.

Chair Peterson asked for additions to the agenda. The additions were as follows:

- Add Steve Peterson to the Department Head Time

Hintz moved and Androli seconded the motion to approve the Consent Agenda with the deletion of Letter C. It would be best to bring it up when County Auditor/Treasurer Joyce Oliver is available at the next board meeting. Motion approved unanimously.

- a. Approve minutes of October 19, 2010
- b. Approve Auditor, Commissioner, Human Services and expense bills.
- c. Removed.
- d. Approve Ditch #17 Repair in Otisco Township.

Steve Peterson, Court Services Director; spoke about a Substance Abuse Grant during Department Head Time. His discussion began with adolescent alcohol abuse in Waseca County. He is researching a particular grant that will allow the County to hire a full-time employee as a Prevention Coordinator. The position would work with students throughout the schools in the county from sixth grade through the senior high. The grant covers all expenses but the County would need to set that person up with office space, telephone and with the county computer network. Peterson is simply asking the board to allow him to look into the grant a little bit further. The board gave Peterson the thumb's up.

Bill Harguth, Woodville Township resident, presented a fee waiver request of \$175 in regards to a septic system he put in without a permit from the county. Discussion was made with the intent that rules of the County Ordinance need to be followed or a fine would be enforced. Hintz moved and Androli seconded the motion to

pay the fee waiver and recommend that if Harguth would like to have it changed in the future it is to be brought up to the Planning & Zoning Board. Motion carried by a 4-1 vote on the following roll call: Hintz-yes; Morris-yes; Androli-yes; Kuhns-no; Peterson-yes.

Marilee Reck, Human Services Director, requested approval a temporary Office Support Staff position on a temporary basis in order to give Human Services and Public Health the opportunity to evaluate front office service needs. Hintz moved and Morris seconded the motion to hire Sarah Mann as a temporary OSS position on a temporary basis, up to 67 days, for Human Services and Public Health. Motion carried unanimously.

Cindy Bjerke, License Bureau Director, requested that the Board replace the part-time clerk position to be reinstated at 70%. The Labor Committee has recommended that instead of 28 hours/week that it be scaled back to 24 hours/week which is 60%. Rick Morris stated that the County is not able to run as usual due to government aide cuts. Hintz disagreed and voiced his opinion that he feels that each department needs to be looked at individually. The License Bureau is a revenue generating department that has many services that the public needs. If staff is cut short we may lose our patrons. Morris moved and Androli seconded the motion to approve the Labor Committee's recommendation of scaling back the hours of a License Bureau part-time clerk position to 24 hours/week instead of 28 hours/week. Motion carried by a 3-2 vote on the following roll call: Hintz-no; Morris-yes; Androli-yes; Kuhns-no; Peterson-yes.

Hintz has reported that the County has formal approval to purchase the Cliff Wildlife Management Area from the DNR. The legal description is as follows:

Conveyance of Part of Government Lot 1, Section 9, Township 107 North, Range 22 West, in Waseca County containing 33 acres more or less.

The recommendation to the board is to direct the payment of the sale in the amount of \$14,268.63. The land will transfer to the Waseca County Parks Department. Discussion on signage change was exchanged to reflect the new park area. A motion by Kuhns to approve payment of the sale of property was seconded by Androli. Motion carried unanimously.

Bodem presented the County Administrator's Report.

Committee Reports were read and discusses.

Chair Peterson shared with the Board about a request made by the New Richland Sportsman Club. Recently they lost their building due to major flooding in most of the city. Further discussion will follow. Brief discussion was made on the

Sentence-To-Serve contract. Lastly, the Commissioners have asked for a current standing on the 2010 Quarterly Reports.

Kuhns moved and Androli seconded the motion to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 11:40 a.m.

S/_____
Jim Peterson, Chairman
Waseca County Board of Commissioners

ATTEST:

S/_____
Rita Wilkening
Waseca County Administrative Clerk

The following bills were audited and allowed:

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| ADVANCED DRAINAGE SYSTEMS INC | 598.93 |
| AMHERST WILDER FOUNDATION | 4,787.50 |
| FRANKLIN BALAK JR | 183.00 |
| BOB BARKER COMPANY INC | 267.22 |
| BEAR GRAPHICS INC | 122.91 |
| BOSS SUPPLY INC | 4.13 |
| C&D OIL SERVICES OF WASECA LLC | 50.00 |
| CENTRAL STATES WIRE PROD INC | 1,494.11 |
| CHARLIES HARDWARE | 7.26 |
| CHILDREN'S HOSPITAL | 172.24 |
| CHRISTENSEN TIRE & AUTO REPAIR | 420.36 |
| KATHLEEN CONNOR | 16.50 |
| COPIER BUSINESS SOLUTIONS | 416.81 |
| CPS TECHNOLOGY SOLUTIONS INC | 209.00 |
| CRYSTEEL DISTRIBUTING INC | 133.81 |
| DENNIS DINNEEN | 34.00 |
| DITCH CREEK LANDSCAPE LLC | 2,872.50 |
| EXPRESS CARE INC | 119.96 |
| FASTENAL CO | 104.15 |
| FERGUSON ENTERPRISES 1658 | 28.99 |
| FLEX COMM SECURITY | 49.16 |
| G&K SERVICES INC | 741.94 |

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| JAMES GOETTL | 8,047.64 |
| H & A ADMINISTRATORS | 608.00 |
| MARK HARGUTH | 217.28 |
| HUCKLE MEDIA LLC | 48.00 |
| HYVEE FOOD STORES | 32.06 |
| IFACS | 285.45 |
| INSTITUTE FOR ENVIRONMENTAL AS | 417.08 |
| MICHELLE JOHNSON | 4.50 |
| CURTIS JOHNSON | 62.98 |
| ANDREW KAJEWSKI | 897.50 |
| LESUEUR CO TREASURER | 4,346.67 |
| LEXIS-NEXIS MATTHEW BENDER INC | 566.15 |
| MAAO-PLYMOUTH | 225.00 |
| MAG'S GARAGE DOOR REPAIR | 126.38 |
| MATRIX COMMUNICATIONS INC | 760.00 |
| MCRAITH FUNERAL HOME INC | 150.00 |
| MIDWEST CLINICAL PSYCH | 750.00 |
| DARIN MILBRETT | 426.00 |
| CRAIG MILLER | 128.50 |
| MINNESOTA UI FUND | 87.64 |
| LUKE NESTE | 414.00 |
| PAKOR INC - NW8935 | 106.88 |
| PATTON HOVERSTEN & BERG PA | 994.50 |
| JAMES PETERSON | 65.30 |
| QWEST COMMUNICATIONS | 123.63 |
| RATWIK, ROSZAK & MALONEY PA | 43.50 |
| RELIANCE TELEPHONE INC | 930.51 |
| RIVER BEND BUSINESS PRODUCTS | 430.12 |
| MARY SACK | 479.50 |
| SCHMITZ OPHAUG & DOWD LLP | 56.25 |
| SELECTACCOUNT | 201.30 |
| SMITH TOLLEFSON & RAHRICK | 4,802.50 |
| SOUTH CENTRAL HUMAN RELATIONS | 4,134.00 |
| SOUTHSIDE MARINE INC | 122.00 |
| SYNERGY GRAPHICS INC | 192.38 |
| TEXAS REFINERY CORP | 1,229.58 |
| TRADES OFFICE PRODUCTS | 814.68 |
| TRAFFIC MARKING SERVICE INC | 1,479.67 |
| TRANSPORATION SAFETY APPAREL | 108.98 |
| VERIZON WIRELESS | 62.72 |
| WALMART PYMT PROCESSING ATLANT | 111.85 |
| WASECA AREA SENIOR CITIZENS IN | 3,889.08 |
| WASECA GLASS INC | 324.87 |
| WASECA MEDICAL CENTER-WASECA | 784.00 |
| CITY WASECA UTILITIES | 17.06 |

WEST GROUP PAYMENT CTR
DEB WESTPHAL

809.04
184.47