

WASECA COUNTY BOARD OF COMMISSIONERS – DECEMBER 21, 2010

The Waseca County Board of Commissioners met in regular session on Tuesday, December 21, 2010, in the Commissioners Room, 300 North State Street, Waseca, Minnesota. Members present were Jim Peterson, Mike Hintz and Rick Morris.

Others present Todd Bodem, County Administrator; Joyce Oliver, Auditor-Treasurer; Frank Madden, Attorney.

Jim Peterson, Chairperson, called the meeting to order at 8:38 a.m. The Pledge of Allegiance was recited.

The meeting was then closed to discuss labor negotiations.

Closed session was adjourned at 9:17 a.m.

Jim Peterson, Chairperson, called the regular meeting to order at 9:30 a.m.

Members present were Jim Peterson, Mike Hintz, Rick Morris and Dan Kuhns. Richard Androli arrived at 9:49 a.m.

Others present were Todd Bodem, County Administrator; Joyce Oliver, Auditor-Treasurer; Paul Dressler, Attorney; Dennis Dinneen, Emergency Management Director; Cheri Lewer, Public Health Director; Marilee Reck, Human Services Director; Nathan Richman, Engineer; Drew Amo, News Reporter; Brad Milbrath, Sheriff-Elect; Gary Anderson, Ancom Communications; Beth Kallestad, Cannon River Watershed; Jim Zimmerman; Rollie Frank, Whitewater Wireless Inc.

Jim Peterson, Chairperson, asked for public comment. There was none.

Kuhns moved and Hintz seconded the motion to approve the agenda as presented. Motion carried unanimously.

Morris moved and Hintz seconded the motion to approve the Consent Agenda as follows. Motion carried unanimously.

- a. No board minutes were presented.
- b. Approve Auditor, Commissioner, Human Services and expense bills.
- c. Approve payment of Videoconferencing Equipment and Installation for Emergency Management to MSpace Inc for \$20,611.26. Monies will be reimbursed from a state homeland security grant.
- d. Approve contracts with Colony Court, Latham Place and Country Neighbors for Customized Living and 24 Hour Customized Living Services for Public Health Services waiver clients from October 1, 2010 through December 31, 2012.
- e. Approve ditch repairs on CD #31 and CD #43.

f. Human Services:

1. Approve contract with Janesville Nursing Home for the provision of MOW (Meals on Wheels)/Home Delivered Meals for 2011 at the same rate as the 2010 contract, \$3.25 per meal.
2. Approve contract with Waseca School District for WCOC (Waseca Off Campus) for SFY 2011, July 1, 2010 through June 30, 2011. The contract amount for 2011 is \$42,569.15.
3. Approve Contract with TriMin for computer support and maintenance for IFS computer system. Contract period is 2011-2015 and is budgeted for each calendar year.
4. Approve contract with Waseca School District for in-house therapeutic program services for 2011 in the amount of \$89,492.50.
5. Approve contract with South Central Human Relations Center for family based services for 2011 for \$69,300.
6. Approve Human Services Board Report.

g. Approve one-year ditch assessments for 2011 taxes as follows:

Ditch #	Original Benefits	% to Levy	Amount to Collect
CD 8A	\$58,078.00	20%	\$11,615.60
CD 21	\$25,598.00	10%	2,559.80
CD 35	\$53,069.50	15%	7,960.43
CD 43	\$39,806.20	20%	7,961.24
CD 46	\$4,810.00	20%	962.00
Jt Co 6 - Freeborn	\$253,679.00	6%	15,220.74
JD 5 - Steele	\$42,432.00	20%	8,486.40
JD 10 - Steele	\$30,328.16	20%	6,065.63

h. Approve hire of Brandee Ockwig starting December 11, 2010 for position of full-time Dispatcher at Step A.

Hintz moved and Morris seconded the motion to adopt the updated Waseca County Guidelines and Procedures for Minnesota Government Data Practices Act, on file at the County Administrator's Office. The motion carried unanimously and the Policy was adopted.

Mike Hintz started discussion among the board about the flag pole located on the east side of the courthouse. Hintz moved and Morris seconded the motion to direct the maintenance department to research the options of alternate placement of the flag pole. The direction includes contacting the American Legion and VFW as well as the possible historical implications of the placement of the flag pole.

Hintz moved and Morris seconded the motion to approve 2011 IEA Environmental, Health & Safety Management Services Contract for 1 year at \$4,030. This contract fee is based on 8 visits at \$69.50 per hour and includes transportation

expenses. If there are less than 8 visits, then the cost will be lowered accordingly. Motion carried unanimously.

Hintz moved and Kuhns seconded the motion to appoint Adam Kestel to the Planning Commission for a 3-year term. After discussion, the motion was withdrawn.

Kuhns moved and Morris seconded the motion to table the Planning Commission appointment until the new commissioner-elect is sworn in. Motion carried unanimously.

Mark Leiferman asked the board to consider appointing a committee to determine if the creation of a Waseca County Economic Development Authority would be appropriate to serve areas of the county where there is no municipal authority in operation. The committee shall consist of no fewer than 11 and no more than 15 members appointed by the county board. Discussion ensued. Hintz moved and Morris seconded the motion to form a committee to study the feasibility of forming a Waseca County Economic Development Authority. Motion carried unanimously.

Mark Leiferman informed the board that due to a lag in the timeframe between when the County entered into a community development contract with the City of Janesville and when the intern was hired, the staff completed much of the planning work for the city. There will be excess dollars because of that lag and Mark asked that the monies be set aside for future promotion activities for the county. Androli moved and Hintz seconded the motion to assign those dollars to a fund to promote Waseca County. Motion carried unanimously.

Marilee Reck presented a POS agreement with the Waseca School District to cover the rent costs for WCOC (Waseca Off Campus) at the Southside building for 2010-2011 school year at a cost of \$18,400 with our share being \$9,200. Morris moved and Androli seconded the motion to approve the contract as presented. Motion passed unanimously.

Marilee explained the need for changes of classification of Elm Residence. Androli moved and Morris seconded the motion to approve the closure of Elm Residence as an ICF/MR facility serving individuals with Developmental Disabilities to allow for it to be licensed as an adult foster home and provide Supported Living Services, based on a change from a five bed facility to a four bed facility. The closure is to be effective January 1, 2011, or as soon thereafter as possible. Androli moved and Morris seconded the motion to approve closure of Elm Residence as an ICF/MR facility. Motion passed unanimously.

Hintz moved and Androli seconded the motion to approve the downsizing of Elm Residence from a five bed facility to a four bed facility effective January 1, 2011, pending approval of the closure of the ICF/MR. This is due to a resident who needs to transition to another type of living facility for health reasons. Motion passed unanimously.

Brad Milbrath presented a resolution to study the regional consolidation of public safety answering points. Androli moved and Kuhns seconded the motion to adopt the resolution as presented. The motion passed unanimously and the following resolution was adopted.

RESOLUTION TO STUDY REGIONAL CONSOLIDATION OF PUBLIC SAFETY ANSWERING POINTS

WHEREAS, public safety providers, including law enforcement, fire, emergency management and ambulance service rely on Public Safety Answering Points (PSAP) for communication services; and

WHEREAS, public safety concerns, natural disasters and other emergencies extend beyond county borders; and

WHEREAS, the provision of public safety services may be negatively impacted if interoperability is unavailable or compromised between PSAPs; and

WHEREAS, such interoperability may be addressed through the regionalization of PSAPs; and

WHEREAS, implementation of technological advancements in communications may be cost prohibitive unless regionalization occurs; and

WHEREAS, the State of Minnesota has made grant funds available to study the concept of regionalization of PSAPs; and

WHEREAS, Waseca County desires to participate in the I35 Corridor PSAP Regional Study;

NOW THEREFORE BE IT RESOLVED that the Waseca County Board of Commissioners hereby requests the State of Minnesota to release grant funds to Waseca County for the study of regionalization of its PSAP.

Brad Milbrath requested approval of the purchase of Code Red/Ed-Community Alert System at a cost of \$19,663.00 to be paid from E-911 funds. This system may be used by county agencies to alert the residents of a variety of reasons including city, county and school emergencies, storm alerts and road construction. Hintz moved and Androli seconded the motion to purchase the Alert System as presented. Motion passed unanimously.

Androli moved and Kuhns seconded the motion for the board chair to sign a letter of intent to the South Central MN Regional Radio Board to use grant funds to purchase mobile/portable radios that are ARMER approved. The \$8,150.00 grant funds are to be matched by Waseca County in the amount of \$745.00. Motion carried unanimously.

Brad Milbrath presented bids that were received on December 20, 2010, for an annual service contract on radio equipment. The current contract ends December 31, 2010. Ancom Communications Inc. bid \$43,421.46. Whitewater Wireless Inc. bid \$43,589.29. Rollie Frank from Whitewater Wireless Inc. addressed the board. He stated they had 12 batteries included in the bid, but did not bid 2 Motorols CRD700 Amateur Repeaters and missed 3 portables in the jail per bid request. Androli moved and Kuhns seconded the motion to accept Ancom Communications as presented. Motion carried unanimously.

Jail price increase effective 1-1-11 was introduced. The Waseca County Jail will implement a medical co-pay system. Inmates will be charged \$10.00 for all medical appointments as well as the following fees:

Booking Fee	\$10.00
Fingerprint Fee	\$10.00
PBT Test Fee	\$ 5.00
Copies (First Page)	\$ 2.00
Additional Pages	\$.25
DNA Testing	\$20.00
Photo	\$ 5.00
Waseca County Huber Fees	\$20.00/Day
Out of County Huber Fees	\$60.00/Day
UA Testing	\$10.00
Pay for Stay	\$20.00/Day

Morris moved and Androli seconded the motion to approve the increases as presented. Motion passed unanimously.

Brad requested that the appointment of Trevor Kanewischer as Waseca County Chief Deputy Sheriff be approved effective 1-1-11. Trevor Kanewischer, upon his appointment, has requested a Leave of Absence pursuant to Waseca County Employee Policy Manual Section XVIII; 18.2 and pursuant to the Memorandum of Agreement between Waseca County and the Minnesota Teamster Public and Law Enforcement Employees Union Local 320. The leave of absence shall be effective through the end of the Sheriff's term(s) unless otherwise separated from the position of Chief Deputy prior to that time. Kuhns moved and Androli seconded the motion to approve the appointment of Kanewischer to Chief Deputy Sheriff and to grant the leave of absence as requested. Motion carried unanimously.

Brad requested the appointment of David Melchert as Investigator effective 1-1-11. Hintz moved and Kuhns seconded the motion to approve the appointment. After discussion, it was decided that the labor committee should review this appointment to follow the procedures that have been maintained to filling current vacant positions. The motion to fill the position of Investigator at this time failed 4-1 with the following roll call: Morris, no; Hintz, no; Androli, no; Kuhns, yes; Peterson, no.

The discussion for salaries for Chief Deputy, Jail Administrator and Sheriff were deleted from the agenda and tabled for a later date.

Discussion ensued about two old squad cars. Androli moved and Kuhns seconded the motion to add the 2001 car with 120,000 miles to our county fleet and the second 2003 car with 150,000 miles be donated to Minnesota Valley Action County. Motion carried unanimously.

Beth Kallestad, Executive Director, Cannon River Watershed, gave a presentation on Benefits of Buffer Strips in the watershed area funded by the MN Clean Water Fund.

Todd Bodem presented the Administrator's Report.

Jim Peterson, Chairperson, reported on the financial health of South Central Health Alliance and introduced a resolution to extend the method of withdrawal. Androli moved and Kuhns seconded the motion to approve the resolution. Motion carried unanimously and following resolution was adopted:

RESOLUTION – 12-21-2010
South Country Health Alliance
Joint Powers Board Amendment to 12.1 Extending the Method of
Withdrawal to an Effective Date of March 31, 2011

WHEREAS, the Third Amended Joint Powers Agreement sets forth the procedure by which counties may withdraw from South Country Health Alliance, and by which additional counties may be admitted; and

WHEREAS, under the terms of that Third Amended Joint Powers Agreement, counties wishing to withdraw at the end of 2011, must give notice by December 31, 2010; and

WHEREAS, certain counties may be considering withdrawal; and

WHEREAS, the Board of South Country Health Alliance wishes to afford the Member Counties the greatest opportunity possible to enter into a well-informed decision as to whether to withdraw, without prejudicing the contracting and planning processes for the 2012 calendar year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of South Country Health Alliance recommend to the Boards of SCHA's Member Counties the following resolution, which, if adopted by two-thirds of those boards, shall constitute the Fourth Amendment to the Joint Powers Agreement of South Country Health Alliance:

RESOLVED, by the Commissioners of Waseca County, that this county approves the further amendment of the Third Amended Joint Powers Agreement of South Country Health Alliance, amending Section 12.1 of that Agreement by replacing the third sentence to allow member counties

until March 31, 2011 to give notice to withdraw at the end of 2011, such that Section 12.1 will read as follows:

12.1 Method of Withdrawal

A Member County may withdraw from this Amended Agreement by filing with the Joint Powers Board Chair a written notice of intent to withdraw by December 31, one year prior to the year of withdrawal. The effective date of withdrawal shall be December 31 of the year following the written notice ("Effective Date"). Notwithstanding the foregoing, any county wishing to withdraw effective December 31, 2011, shall have until March 31, 2011, to provide its written notice of withdrawal, effective on December 31, 2011. Upon receipt of the resolution of a withdrawal, the Chair shall send a copy of said resolution to each Member County.

Commissioner Morris regretted having to leave the meeting early because of personal obligations at 11:40 a.m. He thanked the board and staff for the years of cooperation and he stated he enjoyed his years of service. The board expressed their appreciation of his dedication and service to the county and wished him well.

Discussion ensued about the calls and complaints about the snow removal on the county roads. It was decided the Highway Committee should again review the need to fill vacated highway positions and bring their recommendation to the board on January 18, 2011.

Kuhns moved and Androli seconded the motion to adjourn. Motion passed unanimously and the meeting adjourned at 11:50 a.m.

S/_____
Jim Peterson, Chairman
Waseca County Board of Commissioners

ATTEST:

S/_____
Joyce Oliver
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

ADAMS CONSTRUCTION	191.00
AG POWER ENTERPRISES INC	1,477.10

ALCOHOL MONITORING SYSTEMS INC	2,321.40
RICHARD ANDROLI	469.08
APEX EQUIPMENT LLC	793.48
ARNOLD'S OF MANKATO INC	46.08
ATOM	175.00
AVALON MASSAGE AND WELLNESS	85.00
BAKER TILLY VIRCHOW KRAUSE LLP	1,000.00
BANKERS ADVERTISING CO INC	456.44
BEAR GRAPHICS INC	1,015.48
BOCKS SERVICE INC	1,941.98
RODNEY BORN	57.50
CARQUEST AUTO PARTS	419.50
CENTRAL STATES WIRE PROD INC	1,038.02
CHARLIES HARDWARE	530.49
CHRISTENSEN TIRE & AUTO REPAIR	1,104.93
CONDON FARM SERVICE	181.72
KATHLEEN CONNOR	14.50
CRESCENT ELECTRIC SUPPLY CO	206.16
CROSSING BY GRAND STAY	459.90
CULLIGAN	238.32
DEML FORD INC	3,066.14
DONAHUE ELECTRIC LLC	451.14
ECHO MINNESOTA	389.00
ELECTION SYSTEMS & SOFTWARE IN	7,445.98
EXPRESS CARE INC	89.97
FASTENAL CO	631.34
FERGUSON ENTERPRISES 1658	170.45
FIRST NATIONAL BANK OMAHA	81.98
FIRST NATIONAL BANK OMAHA 1408	62.77
FIRST NATIONAL BANK OMAHA 4028	238.51
FIRST NATIONAL BANK OMAHA 4085	10.66
FIRST NATIONAL BANK OMAHA 4119	190.46
FIRST NATIONAL BANK OMAHA 5049	75.57
FIRST NATIONAL BANK OMAHA 7533	47.60
FIRST NATIONAL BANK OMAHA 8070	126.79
FIRST NATIONAL BANK OMAHA 8906	29.39
FIRST NATIONAL BANK OMAHA 9200	266.64
FIRST NATIONAL BANK OMAHA 9813	1,352.91
FIRST NATIONAL BANK OMAHA 9937	1,163.25
FORCE AMERICA INC	603.57
FRANK MADDEN & ASSOCIATES	4,669.61
RUSSELL FREDERICK	57.00
G&K SERVICE INC	420.68
ALVIN GRAMS	76.00
GS DIRECT INC	90.63
H&A ADMINISTRATORS	592.00

H&L MESABI INC	2,254.83
HUCKLE MEDIA, LLC	412.80
HY-VEE MANKATO	80.00
HY-VEE WASECA	388.43
IFACS	25.99
INFORMATION SYSTEMS CORP	1,685.00
INSTITUTE FOR ENVIRONMENTAL AS	542.08
RHONDA JACOBSON	8.00
JAMES BROTHERS CONSRUCTION IN	4,500.00
JOBS PLUS INC	514.86
ANDREW KAJEWSKI	389.50
KIEFFER COMMUNICATIONS	204.50
DANIEL KUHNS	7.53
ALAN KUNZ	25.20
LAMAR COMPANIES	350.00
MARK LEIFERMAN	66.28
LESUEUR CO TREASURER	11,081.69
MAAC-PLYMOUTH	100.00
MACVSO	150.00
LEANN MADISON	25.50
DEANNE MALTERER	63.90
MANIFEST FUNDING SERVICES INC	1,152.08
MARCO BUSINESS PRODUCTS INC	217.60
MATEJCEKS INC	730.77
MATRIX COMMUNICATIONS INC	2,344.40
MCCLUNES TREE SERVICE	20.00
MICHAEL MCGEE MD	500.00
KIDS MEDIBADGE INC	76.65
MEDTOX LABORATORIES	10.82
ALLEN METTLER	490.10
MINNESOTA ELEVATOR INC	242.90
MN COUNTIES COMPUTER COOP	4,718.40
MN COUNTY ATTORNEY ASSOC	2,163.00
MN DEPT OF LABOR & INDUSTRY-ST	10.00
MN SECRETARY OF STATE	120.00
MN SUPREME COURT	658.00
MN WEIGHTS & MEASURES	240.00
NAPA AUTO & TRUCK PARTS OF WAS	90.81
NATL 4-H SUPPLY SERVICE	192.66
PAUL NEIGEBAUER	16.99
NORCHEM DRUG TESTING LAB	58.25
NORTH CENTRAL INTERNATIONAL	1,104.79
NORTHLAND CHEMICAL CORP	132.94
NRHEG STAR EAGLE INC	979.72
GARY OWENS	62.50
PERSONALIZED PRINTING OF WASEC	1,688.63

DEAN PETERSON	14.04
STEVE PETERSON	326.81
PLC CONSTRUCTION & DEMO LLC	301.70
PREMIER VETERINARY CENTER LLC	538.04
QUILL CORPORATION	404.74
DUANE RATHMANN	56.00
RATWIK, ROSZAK & MALONEY PA	208.00
RENT N SAVE PORTABLE SERVICES	136.80
RICE CO SOLID WASTE DEPT	206.00
RINKE-NOONAN ATTORNEYS AT LAW	200.00
RIVER BEND BUSINESS PRODUCTS	295.16
LEON SCHOENROCK	68.90
LYLE SOPKOWIAK	83.98
SOUTH CENTRAL DRUG INVESTIGATI	2,500.00
SOUTH MINNESOTA LUBES INC	5,112.27
STEELE CO DETENTION CENTER	3,180.00
STEELE COUNTY LANDFILL	4,299.20
MEL STRAND	52.31
PAMELA TERVEER	935.90
TESCH SERVICE CENTER INC	127.18
TEXAS REFINERY CORP	238.84
THERMO KING SALES & SERVICE	588.88
THIRTY WHITE STORES INC	1,195.62
TIRE ASSOCIATES	1,782.43
TOTAL GLASS-LOCK INC	81.36
TRADES OFFICE PRODUCTS	568.92
UNIVERSITY OF MN EXTENSION SER	16,224.99
ROBERT VOGELSANG	73.50
WASECA AREA SENIOR CITIZENS IN	7,648.01
WASECA CLARKS GROVE VET CLINIC	216.15
WASECA CO PUBLIC HEALTH	30.00
WASECA COUNTY NEWS (SUBSCRIPTI	34.00
WASECA FAMILY DENTISTRY PA	545.45
WASECA GLASS INC	369.59
WASTE MANAGEMENT-CAROL STREAM	16,509.47
WATERVILLE CAFÉ	48.09
WEST GROUP PAYMENT CTR	501.68
WESTMAN FREIGHTLINER INC	336.45
WHITEWATER WIRELESS INC	181.63
KALEENA WOLF	41.50
LUCILLE YOUNBERG	17.44
ZIEGLER INC	1,154.98

