

WASECA COUNTY BOARD OF COMMISSIONERS-JUNE 1, 2010

The Waseca County Board of Commissioners met in regular session on Tuesday, June 1, 2010, in the Commissioner's Room, 300 N. State Street, Waseca, Minnesota. Members present were Jim Peterson, Mike Hintz, Rick Morris, Richard Androli and Dan Kuhns.

Jim Peterson, Chairperson, called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

Others present were Todd Bodem, County Administrator; Joyce Oliver, Waseca County Auditor-Treasurer; Paul Dressler, County Attorney; Trevor Kanewischer, Fair Board; Mark Leiferman, Planning & Zoning Administrator; Drew Amo, News Reporter.

Chair Peterson asked for public comment. Being none, the meeting continued.

Kuhns moved and Androli seconded the motion to approve the agenda as presented with the addition under the consent agenda of a tobacco renewal. Motion carried unanimously.

Hintz moved and Androli seconded the motion to approve the consent agenda as presented. Motion carried by a unanimous vote of all members.

- A. Approve minutes of 5-18-2010.
- B. Approve Auditor, Commissioner, Human Services and expense bills as presented.
- C. Approve County Ditch #21 repair.
- D. Approve homestead abatement for Bruce & Teresa Marzahn, Iosco Township.
- E. Approve subordination agreement for Mandy L. Possin, Byron Township.
- F. Approve GIS License Agreement for Waldorf and New Richland
- G. Approve the following licenses:
 - Liquor License
 - Waseca Lakeside Club.
 - 3.2% On Sale Liquor License
 - Riverview Golf Course
 - Tobacco License Renewals
 - Waseca Lakeside Club
 - New Richland One Stop Inc.
 - Dave's Grocery
 - Mr. C's Liquor Inc.
 - Waldorf Municipal Liquor Store
 - Wagner Foods

Trevor Kanewischer, Fair Board Chair, requested the use of the county fleet garage located at the fair grounds for exhibit use during the fair again this year. Trevor also requested permission to close 8th Ave NE from 3rd St NE to 7th St NE on Wednesday, July 14

from 5-9p.m. and Sunday, July 18 from 11 a.m.-5 p.m. for two fair events. Hintz moved and Kuhns seconded the motion to approve both requests. Motion carried unanimously.

Todd Bodem presented his report and the 2010 budget adjustment proposal. Hintz moved and Morris seconded the motion to adopt the proposal as presented. Discussion ensued. Hintz amended his motion to include \$5,000 reduction in the Commissioner's budget and 3% reduction (approx. \$7200) to the Waseca-LeSueur Library appropriation. Morris seconded the amendment and the motion with the amendment carried unanimously.

	Proposed Adjustment	Adjustment Amount
County Administrator	Do not hire part-time human resource position. Administrator's office staff will handle work load.	\$20,000.00
Public Health Services	Unexpected increased <u>revenue</u> due to H1N1 Federal preparedness dollars. \$18K Essentially SHIP Revenue.	\$18,000.00
County Attorney	Can cut approximately \$707 from the non-capitalized inventory line item. They will attempt to not spend in other areas too.	\$707.00
Information Technology	In 2010, the capital assets were reduced in half compared to 08 and 09. No proposed reduction from DP.	\$0.00
Court Services	I accounted for proposed cuts from Steve's memo. He indicates possible other cuts and potential of \$4K in rev.	\$3,250.00
County Recorder	Reduce cost for Maintenance Agreements \$8k and postpone hiring part time technical clerk for 2010.	\$31,000.00
Building Maintenance	Across the board cut of 3% of budget.	\$13,500.00
Extension	Proposed cutting 3% out of the total budget for 2010.	\$4,205.00
Human Services	Decrease expenditures by \$44,875 and increasing revenue by \$833 they can achieve the savings necessary to decrease the need for county supported funding by \$45,798.	\$44,875

Emergency Management & Veteran Services	Propose cutting daily meal allowance for van drivers and expect a grant increase from \$16k to \$22K.	\$7,560.00
License Bureau	Gap of employee search, health insurance and longevity pay status change cause for budget adjustment.	\$5,630.00
Solid Waste	Possible cuts between capital expenditures, less employee for the year and increased revenue lends itself to budget affect up to \$78,000.	\$78,000.00
County Assessor	The department is proposing no cuts at this point.	\$0.00
Planning & Zoning	These cuts are based on salary adjustments. One can always consider fee increases as off set even further.	\$7,500.00
County Sheriff	Eliminate 1 squad car (see memo).	\$20,000.00
County Parks	Reduce supplies, grounds improvement, and building improvement budget.	\$2,000.00
Highway Department	Budgeted fuel purchases to date have been below budgeted cost, reduce weed spraying and sign material budgets. Savings if county does not fill open position and after considering pay out from retired employee.	\$80,125.00
County Auditor/Treasurer	County restructuring from County Auditor to Auditor - Treasurer even with payout in 2010 adjustment made.	\$25,000.00
County Commissioners	If County Board deems it necessary.	\$5,000.00
County Wide	Voluntary leave without pay.	\$20,000.00
	Library Appropriation	\$7,200.00

Hintz moved and Androli seconded the motion to set a date for a work session to meet with department heads to discuss the 2010/2011 budget. Motion carried by unanimous vote. Friday, June 18, 2010 was scheduled at 1:30 p.m. at the Highway

Department Conference Room or the East Annex Conference room if the Highway room isn't available.

Committee reports were shared by each commissioner.

County Correspondence was discussed.

Kuhns moved and Hintz seconded the motion to adjourn. Motion carried unanimously. Meeting was adjourned at 11:00 a.m.

S/ _____
Jim Peterson, Chairman
Waseca County Board of Commissioners

ATTEST:

S/ _____
Joyce Oliver
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

ACE BOILER SERVICE	998.50
AG POWER ENTERPRISES INC	259.93
ALLSTATE CASH REGISTER	58.78
FRANKLIN BALAK JR	528.91
BOB BARKER COMPANY INC	57.53
BLACK HILLS AMMUNITION	739.00
CARDINAL FIRE PROTECTION	156.00
CARDINAL HEALTH DISTRIBUTION	38.58
CITY DIRECTORY INC	342.00
KATHLEEN CONNOR	11.00
CPS TECHNOLOGY SOLUTIONS INC	209.00
DAVE'S GROCERY	50.96
DENNIS DINNEEN	74.00
DONAHUE ELECTRIC LLC	60.00
FLEX COMM SECURITY	49.16
FRANK MADDEN & ASSOCIATES	2,640.27
G & K SERVICES INC	722.76
GULF SOUTH MEDICAL SUPPLY INC	186.19
HOFFMAN FILTER SERVICE	40.00
HOTSY EQUIPMENT COMPANY	98.86
HYVEE FOOD STORES	6,130.00
IFACS	249.90
RHONDA JACOBSON	10.00
JOBS PLUS INC	45.58
JOHNSON AUTO SALVAGE	106.88
KIEFFER COMMUNICATIONS	290.00

LESUEUR CO PHN SERVICE	5,424.00
LESUEUR CO TREASURER	3,976.50
M-R SIGN COMPANY INC	1,412.80
MELISSA MAYO	100.00
MCCLUNES TREE SERVICE	532.50
MEDICAL TECHNOLOGIES	28.00
MEDTOX LABORATORIES	129.72
MN SECRETARY OF STATE	40.00
MN SHERIFFS ASSOC	280.00
NACCHO	55.00
OLYMPIC FIRE PROTECTION	275.00
OWATONNA CONCRETE PRODUCTS LLC	22.44
OWATONNA SALVATION ARMY	226.50
PANTHEON COMPUTER SYSTEMS INC	488.10
JAMES PETERSON	65.23
QUALITY PRINT OF WASECA INC	1,473.65
QWEST COMMUNICATIONS	55.78
RATWIK, ROSZAK & MALONEY P.A.	380.50
RDO EQUIPMENT CO INC-BURNSVILLE	101.79
REBECCA BALDWIN RAND	80.00
RED FEATHER PAPER CO INC	1,407.55
RETROFIT RECYCLING INC	304.62
RINKE-NOONAN ATTORNEYS AT LAW	87.20
RIVER BEND BUSINESS PRODUCTS	107.82
SELECTACCOUNT	208.62
THE SIGN SHOP OF WASECA LLC	725.00
SKJVELAND ENTERPRISES	474.85
SPRINT-CAROL STREAM	39.99
STEWART SANITATION	2,324.40
TRADES OFFICE PRODUCTS	1,192.20
ULINE	191.19
UNITED RENTALS INC	213.29
VERIZON WIRELESS	65.58
WALMART PYMT PROCESSING ATLANT	114.97
WASECA AREA SENIOR CITIZENS IN	3,275.53
WASECA CO PUBLIC HEALTH	135.00
WASECA GLASS INC	310.42
CITY WASECA UTILITIES	77.73
WASTE MANAGEMENT-LOUISVILLE	527.40
XCEL ENERGY	433.20
ZAHL EQUIPMENT SERVICE INC	48.09