

WASECA COUNTY BOARD OF COMMISSIONERS-JULY 20, 2010

The Waseca County Board of Commissioners met in regular session on Tuesday, July 20, 2010, in the Commissioners Room, 300 N. State Street, Waseca, Minnesota. Members present were Jim Peterson, Mike Hintz, Rick Morris, Richard Androli, Dan Kuhns.

Others present were Todd Bodem, County Administrator; Joyce Oliver, Auditor-Treasurer; Paul Dressler, County Attorney; Nathan Richman, Highway Engineer; Mark Leiferman, Planning & Zoning Administrator; Marilee Reck, Human Services Director; Richard & Marie Borglum; Ryan Engelstad and Jim Murray, Baker Tilly Virchow Krause, Auditors; Warren Smith; Deb Collins; Bob Peterson; Drew Amo, News Reporter; LeeRoy Cain; Monica Davison; Laura Evlebak, MVCOG; Mariam Quereshi, MVCOG; Roger Androli;

Jim Peterson, Chairperson, called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

Chair Peterson asked for public comment. There was none.

Androli moved and Hintz seconded the motion to approve the agenda as presented. Motion carried unanimously.

A discussion of the bills brought a concern that the maintenance of patrol cars was kept track of separately for each vehicle. The matter was sent to the Sheriff committee.

Marilee Reck, Human Services Director, presented the monthly Human Services report.

Nathan Richman, Highway Engineer, requested to set a date for bid opening for the culvert replacement project on CSAH 33. Hintz moved and Androli seconded the motion to set August 16 at 2:00 p.m. for bid opening with a bid award at the next regular board meeting. Motion carried unanimously.

Kuhns moved and Androli seconded the motion to approve the consent agenda, with the removal of item 'd' (Waseca County Crises and Emergency Plan) for discussion. Motion carried unanimously.

- a. Approve minutes of 7-6-10.
- b. Approve Auditor, Commissioner, Human Services and expense bills as presented.
- c. Approve tobacco license for O'Farley's Bar & Grill, Janesville.

Discussion ensued concerning the proposed Waseca County Crises and Emergency Plan. It was decided to send it back to the Safety Committee for review.

Marilee Reck, Human Services Director, presented delegation agreement with South County Health Alliance for 1/1/10-12/31/12. SCHHA requires that each county provide various services including care coordination, case management and/or Connector services. The agreement spells out the requirements of service and reimbursement provisions. Androli moved and Morris seconded the motion to approve the agreement with SCHHA as presented. Motion carried unanimously.

Marilee presented contract with Waseca Area Transportation Services effective 6/1/10-12/31/10. WATS has provided transportation services for many years for our clients in need of medical and/or social services transportations. With new guidelines from the state, we need to clarify our arrangement in terms of payment per the requested contract. Morris moved and

Androli seconded the motion to approve the contract with WATS as presented. Motion carried unanimously.

Marilee presented Child Support Arrears Prevention and Management Policy which is being adopted throughout the Region X counties to provide consistency on how situations are handled. Hintz moved and Morris seconded the motion to adopt the policy as presented. Motion carried unanimously.

Jim Murray and Ryan Engelstad, auditing staff from Baker Tilly Virchow Krause gave a report on internal controls and the review of the 2009 Waseca County Financial Statement. Hintz moved and Androli seconded the motion to approve the 2009 Waseca County Financial Statement and it was approved unanimously.

Rhonda Allis, Region 9, gave a presentation of the Greater Minnesota Transit Investment Plan which MN/DOT is developing.

Mark Leiferman presented a request to extend or renew the zoning permit that expired on 8/4/09 for Steven & Deborah Collins, Woodville Township. Discussion ensued. It was recommended that a new permit be applied for \$50 for 1 year. That was agreed upon by Deb Collins.

Mark Leiferman introduced Resolution 2010 7-20 approving registered land survey No 3. Hintz moved and Androli seconded the motion to adopt the following resolution and it was adopted by the unanimous vote of all members

WASECA COUNTY RESOLUTION NO. 2010- 7-20

REGISTERED LAND SURVEY NO. 3,

**A REPLAT OF LOT 1, BLOCK ONE (1), KAPAUN'S
SUBDIVISION TO WASECA COUNTY, MINNESOTA**

WHEREAS, Jerome W. Kapaun and Marie T. Kapaun, husband and wife are the owners of Lot 1, Block One (1), Kapaun's Second Subdivision, Waseca County, Minnesota; and

WHEREAS, Jerome W. Kapaun and Marie T. Kapaun have requested that the parcel above be re-subdivided as Registered Land Survey No. 3; and

WHEREAS, notice of public hearing was published and mailed notices were sent to adjacent property owners and the Waseca County Planning Commission met and held a public hearing on this matter on July 1, 2010 at 8:00 p.m.; and

WHEREAS, the Waseca County Planning Commission recommended approval of the Registered Land Survey with the conditions as outlined below.

NOW, THEREFORE, be it resolved by the County Board for Waseca County that Registered Land Survey No. 3 as shown on the attached Exhibit "A" be approved subject to the following conditions:

1. That the original conditions approved under the original conditional use permit granted in 2007 as filed in the Waseca County Recorder's Office as Document No. 217763 shall remain in full force and effect and remain as

- conditions on both Tract A and Tract B.
2. That a covenant shall be filed on Tract B and on Lot 10, Replat of Kapauns Subdivision that states that these tracts shall from this point forward be sold and transferred as one parcel.
 3. That there shall be no further subdivision of the lot.
 4. The Registered Land Survey is approved and will allow for a seven-sided lot and lot with top ground of less than an acre due to the fact that the code allows for the adjustment of a common boundary line between two lots and due to the fact that the buildable area of Tract A will not change.

Richard & Marie Borglum presented concerns about interpretation of a 1987 Conditional Use Permit issued to them concerning their property in Blooming Grove Township. Mark Leiferman gave an overview of the CUP and how it was stated in regard to outside storage on the property. Mr. Leiferman indicated that, in his opinion, the only way to modify the language of a conditional use permit is to amend the permit. This would require a public hearing and a formal amendment by the Waseca County Board of Commissioners. Paul Dressler agreed with Mr. Leiferman's assessment regarding the formal process and advised that the board give no opinion on this matter at this time.

Bob Peterson, former commissioner and Roger Androli, former P&Z board member, spoke as to what the intent was when the CUP was issued. Monica Davison read portion of a letter from Corrine Miller, past Planning & Zoning Director, dated 1991. Morris moved and Hintz seconded the motion to table the discussion to August 3 instructing P&Z staff and County Attorney to come back with more information and documentation concerning this matter. Motion failed with the following roll call: Morris-yes; Hintz-yes; Androli-no; Kuhns-no; Peterson-no. After further discussion, Kuhns moved and Androli seconded the motion to table the matter until August 3. Motion carried unanimously.

Laura Evelbak, MVCOG, presented a draft of a performance review for Managers/Supervisors and explained the process of how the review would work. The board accepted the draft as presented.

Hintz moved and Androli seconded the motion to hold a special meeting on Thursday, August 12 at 9 a.m. for Performance Evaluation for Todd Bodem in closed session. Motion carried unanimously.

Todd Bodem presented the Administrator's Report.

Committee reports were given.

Androli moved and Morris seconded the motion to adjourn. Motion passed unanimously. Meeting adjourned at 12:50 p.m.

S/ _____
Jim Peterson, Chairman
Waseca County Board of Commissioners

ATTEST:

S/ _____
Joyce Oliver
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

ADVANCED CORRECTIONAL HEALTHCA	1,165.37
ALCOHOL MONITORING SYSTEMS INC	2,114.70
ASSOC OF MN COUNTIES	50.00
BAKER TILLY VIRCHOW KRAUSE LLP	9,773.23
BLUE EARTH CO HUMAN SERVICES	668.25
BOCKS SERVICE INC	91.02
RODNEY BORN	57.50
C & D OIL SERVICES OF WASECA LLC	150.00
CARQUEST AUTO PARTS	49.96
CHARLIES HARDWARE	324.40
CHRISTENSEN TIRE SERVICE	195.24
CULLIGAN	48.95
SARAH DELONG	10.67
DEML FORD INC	3,961.45
ENVIRONMENTAL SYSTEMS RESEARCH	9,096.68
EXPRESS CARE INC	63.18
FIRST NATIONAL BANK OMAHA 1140	60.00
FIRST NATIONAL BANK OMAHA 1207	1,203.60
FIRST NATIONAL BANK OMAHA 1408	31.91
FIRST NATIONAL BANK OMAHA 1848	401.41
FIRST NATIONAL BANK OMAHA 4036	605.65
FIRST NATIONAL BANK OMAHA 4119	210.00
FIRST NATIONAL BANK OMAHA 5049	63.16
FIRST NATIONAL BANK OMAHA 5714	19.95
FIRST NATIONAL BANK OMAHA 6815	111.90
FIRST NATIONAL BANK OMAHA 7533	10.69
FIRST NATIONAL BANK OMAHA 8070	37.01
FIRST NATIONAL BANK OMAHA 8906	1,456.20
FIRST NATIONAL BANK OMAHA 9200	125.65
FIRST NATIONAL BANK OMAHA 9605	94.19
FIRST NATIONAL BANK OMAHA 9813	238.39
FIRST NATIONAL BANK OMAHA 9937	475.59
FOUR SEASONS ATHLETICS	330.00
G & K SERVICES INC	394.62
GENERATOR SYSTEMS SERVICES INC	260.02
GEORGETTE HANSON	33.99
RANDY HOFMEISTER	196.90
HUCKLE MEDIA LLC	25.80
JANESVILLE TOWNSHIP	16,397.27
JOBS PLUS INC	758.38
KIEFFER COMMUNICATIONS	159.00
KMTELECOM	31.60
MACAI ATTN: GREG HENSEL	135.00
DEANNE MALTERER	118.90
MANIFEST FUNDING SERVICES INC	1,152.08
MEDIACOM-NEW YORK	1,700.00
MEDICAL & SAFETY RESOURCES INC	1,140.00
MEDTOX LABORATORIES	10.82
MINNESOTA ELEVATOR INC	233.79

MINNESOTA LAWYER	299.00
MN COUNTIES COMPUTER COOP	14,593.37
MN DEPT OF HEALTH WELL MGT	195.00
MN OFFICE OF ENTERPRISE TECHNO	665.00
NORCHEM DRUG TESTING LAB	93.50
NRHEG STAR EAGLE INC	21.00
GARY OWENS	62.50
PAKOR INC – NW8935	221.83
PANTHEON COMPUTER SYSTEMS INC	70.38
MARVIN PEARSON	67.80
RICHARD POSSIN	69.50
PREMIER VETERINARY CENTER LLC	500.21
PRO-WEST & ASSOCIATES INC	500.00
DUANE RATHMANN	56.00
RED FEATHER PAPER CO INC	687.75
SAGE PEACHTREE	314.11
LEON SCHOENROCK	68.90
SOUTH CENTRAL TECH COLLEGE	200.00
STATE OF MN BUREAU OF CRIM APP	510.00
STEELE CO DETENTION CENTER	4,620.00
STEELE COUNTY LANDFILL	4,472.40
TESCH SERVICE CENTER INC	361.40
TRADES OFFICE PRODUCTS	1,392.13
TRAVELODGE HOTEL – WORTHINGTON	152.32
UNICEL RURAL CELLULAR CORP	17.54
US RECORDS	69.49
ROBERT VOGELSANG	73.50
WASECA AREA SENIOR CITIZENS IN	5,208.00
WASECA CO ROAD & BRIDGE	316.36
WASECA GLASS INC	577.48
WASECA MEDICAL CENTER-MAYO HEA	1,675.80
WATERVILLE CAFÉ	122.15
WEST GROUP PAYMENT CTR	482.38
WHITEWATER WIRELESS INC	199.43
XEROX CORPORATION	3,407.64