

WASECA COUNTY BOARD OF COMMISSIONERS-JULY 6, 2010

The Waseca County Board of Commissioners met in regular session on Tuesday, July 6, 2010, in the Commissioner's Room, 300 N. State Street, Waseca, Minnesota. Members present were Jim Peterson, Mike Hintz, Rick Morris, Richard Androli, Dan Kuhns.

Others present were Todd Bodem, County Administrator; Joyce Oliver, Waseca County Auditor-Treasurer; Paul Dressler, County Attorney; Frank Balak, Emergency Management staff; Jerry Kaupan, Janesville Township Clerk; Jerry Lehman, Assessor; Crystal Prentice, Waseca City Manager; Russ Stammer, Waseca City Engineer; Tim Dann, Sheriff; Brad Milbrath, Deputy Sheriff; Laura Evlebak, MVCOG; Mariam Quereshi, MVCOG.

Jim Peterson, Chairperson, called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

The meeting was closed at 9:31 a.m. to discuss pending litigation. Present were the full board of commissioners, Todd Bodem, Joyce Oliver, Jerry Lehman and Paul Dressler.

The closed meeting adjourned at 9:45 a.m. and open meeting was reconvened.

Richard Androli moved and Mike Hintz seconded the motion to approve the agenda as presented. Motion carried unanimously.

Joyce Oliver explained to the board about the cause for a tax advance for Janesville Township and the procedures to grant one. Jerry Kaupan, Clerk, was present and he will be submitting a letter requesting an advance.

Morris moved and Kuhns seconded the motion to approve the consent agenda as present. Motion carried unanimously.

- a. Approve minutes of 6-15-10; 6-18-10 (Work Session) and 6-19-10 (Equalization).
- b. Approve Auditor, Commissioner, Human Services and expense bills as presented.
- c. Approve final acceptance of SP81-603-30 on CSAH 3 north of Janesville. Final payment to Mathiowetz Construction for \$17,558.33 and for \$1,790.00 for Minor Work Order No. 1 which was for extra bridge removal work.
- d. Approve final acceptance of SP81-603-29 on CSAH 3 south of Janesville. Final payment to Minnowa Construction for \$31,257.60 which includes a reduction of the contract's dollar amount of \$400.00 for Change Order No. 1.
- e. Approve Satellite Office Agreement between State of Minnesota and the Waseca County Recorder for Uniform Commercial Code filing and retrieval.
- f. Approve 2010 1st half agency appropriation as follows:

Agricultural Society	\$23,887.50
Cannon River Watershed Partnership	500.00
Historical Society	30,000.00
MN Agricultural Interpretive Center	7,500.00
New Richland Ambulance	1,750.00
Region 9 Small Business Development Ctr	1,500.00
Southern MN Initiative Foundation	2,000.00
Soil & Water Conservation District	38,081.00
Southern MN Tourism Assoc.	500.00
Waseca Arts Council	4,750.00
Economic Development Assistance:	
Janesville	2,400.00

New Richland	2,400.00
Waldorf	1,200.00

Russ Stammer, Waseca City Engineer presented a verbal update on the Gaiter Lake Project. On June 18, Russ tested the water coming out of the County Ditch #15-1 pipe, Maple Wood outlet and the Memorial Park outlet. He found the water clear even after a substantial rain with no abundance of phosphorous present. Camera was put in the CD 15-1 pipe and found that it was plugged with mud. MN Pollution Control Agency might do a study on Clear Lake starting in 2011. Russ would like to continue the water sampling project but recommends that the main project be delayed. Discussion ensued. Consensus was to delay the project and instructed the auditor to contact the county Ditch Inspector to look into the matter of the plugged pipe on CD 15-1.

Todd Bodem presented the early retirement incentive previously offered in 2009 and the program cost analysis. Androli moved and Morris seconded the motion to offer another early retirement incentive. The offer is available from July 6 until October 1, 2010, with the last working day no later than February 1, 2011. The incentive would continue health insurance in an amount equaling 100% of the County's monthly contribution for individual coverage, at the rate on the date of retirement, for 8 months after the effective date of retirement. Motion carried unanimously.

Brad Milbrath, Chief Deputy Sheriff presented quotes for a new law enforcement vehicle. Hintz moved and Androli seconded the motion to purchase the lowest quote for a 2010 Ford F-150 4x4 Super Crew XL from Deml Ford for \$23,602.00. Motion carried by the following roll call: Morris-yes; Hintz-yes; Androli-yes; Kuhns-yes; Peterson-no.

Brad spoke of the MSA 2010 Lexipol Policy Project with the Minnesota Sheriff's Association for an annual cost of \$2,430.00. Lexipol is used to help counties write legal papers and when wording is changed to fit the county use, it makes sure that you have in what is needed legally. It was suggested that MCOG could be of help. No action was taken.

Brad Milbrath introduced a Federal Boating Safety Supplement Grant Agreement with the State of Minnesota. Androli moved and Morris seconded the motion to enter into the agreement for a total consideration of \$1,725.00. Motion passed unanimously.

Brad also introduced a maintenance contract with GeoComm for software support services for E-911 for the sum of \$6,240.00. Androli moved and Kuhns seconded the motion to enter into the contract. Motion carried unanimously.

Brad informed the board that additional grant monies have become available to purchase mobile/portable radios which are ARMER approved. The \$23,485.00 in grant funds requires a match by the county in the amount of \$5,872.00. The deadline for using the funds is 5/31/11. Androli moved and Hintz seconded the motion authorizing the chairman of the board to sign the letter of intent to South Central Minnesota Regional Radio Board that we intend to use the grant. Motion carried unanimously.

Brad requested out-of-state travel to two conferences with limited expense to the county. The request is for one deputy to attend Practical Applications of Surveillance Equipment (PASE) course in Cedar Rapids IA in August, 2010, and 2 deputies to attend MOCIC Annual Conference in Branson MO in September, 2010. Kuhns moved and Androli seconded the motion to approve the out-of-state travel. Motion carried with the following roll call: Morris-no; Hintz-no; Androli-yes; Kuhns-yes; Peterson-yes.

Brad presented the Facility Inspection Report of the Jail with satisfactory results. One issue that was brought up was the hard water which is contributing to the corrosion and deterioration of the plumbing fixtures and showers. The board requested that the County Administrator inform Building Maintenance to research the

cost of replacing the water softener, as well as look into the report of water leaking into the north side of the jail building on the ground level.

MN Teamsters Public & Law Enforcement Employees' Union sent a letter to Todd Bodem, Administrator, in regard to Certification for Non-Licensed Essential Jail/Dispatchers by National Labor Relations Board. Todd was instructed by the board to send a reply stating that Waseca County feels we are in compliance with all requirements needed to receive this certification.

Brad informed the board of property loss to the microwave radio equipment located in New Richland due to lightning strike. A claim was submitted to MCIT. There is an issue of insurance coverage. It will be looked into further as to why it is not under our blanket coverage. Cost of a unit is \$7,000 to replace the damaged unit. Hintz moved and Androli seconded the motion to replace the damaged unit. Motion carried unanimously.

Brad spoke briefly, for informational purposes only, of a regionalizing study on dispatch centers.

Joyce Oliver requested to raise the amount of delinquent tax fee from \$10 to \$20 to recover the costs of publishing the tax list and entering the parcels into judgment. Morris moved and Hintz seconded the motion to approve the fee. Motion carried unanimously.

Frank Balak, representing Emergency Management, presented the following resolution for the purchase/installation/maintenance of a video conferencing system in the Emergency Operations Center.

RESOLUTION APPROVING THE PURCHASE OF VIDEO CONFERENCING EQUIPMENT FOR A PARTIALLY REIMBURSABLE GRANT

WHEREAS, the vendor MSpace needs to know by the end of July 2010 as to who is participating in the region (16 counties of south east Minnesota) and who is not.

WHEREAS, Emergency Management would use it in case of a disaster but also be able to use it to eliminate driving to so many out of county meetings.

WHEREAS, the video conferencing equipment would be available to all county offices and the commissioners for their use.

WHEREAS, the total cost of the project is \$20,611.26 with a grant reimbursement of \$19,062.50, the difference of \$1,548.76. which is hoped to fund from a different grant (EMPG).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF THE COUNTY OF WASECA, MINNESOTA, that it should and hereby approve the request by the Emergency Management Department approving the purchase of video conferencing equipment for partially reimbursable grant.

Androli moved and Hintz seconded the motion to approve the resolution as introduced. The resolution was adopted by unanimous vote of all members.

Marilee Reck submitted a resignation letter from Elva Jewison. Androli moved and Kuhns seconded the motion to accept the retirement with their best wishes and thanks for years of exemplary employment. Motion carried unanimously.

Marilee requested to appoint Sue Clayton, staff person, to Acting Supervisory position to fill the recent retirement position for approximately 6 months beginning July 1, 2010 at the annual salary of \$48,525.12 which

is Step A of the supervisory pay scale for income maintenance supervisor. Androli moved and Morris seconded the motion to approve the staffing position. Motion carried unanimously.

Laura Evlebak, MCOG, presented samples of Performance Review to be used for the County Administrator six month evaluation. Discussion ensued. Laura will attend the July 20 meeting with more information.

Richard Androli informed the board about repairs on Judicial Ditch 11. Repairs were scheduled in 2009 that didn't get finished. A contractor, Don Loken Construction is doing those repairs as well as additional clean-out as a result of the recent heavy rains. The maintenance has developed into a much needed clean-out which should last 12-15 years. The original cost for the repair was \$1.25 per foot. The additional cost will be \$.75 per foot for a total of \$42,855.00. At least half of that cost is 2009 repair expense and will be billed accordingly.

Kuhns moved and Androli seconded the motion to approve the Veteran's Report. Motion carried unanimously.

Kuhns moved and Androli seconded the motion to adjourn the meeting. Motion carried unanimously and the meeting adjourned at 12:32 p.m.

S/ _____
Jim Peterson, Chairman
Waseca County Board of Commissioners

ATTEST:

S/ _____
Joyce Oliver
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

A.H. HERMEL COMPANY INC	126.90
ADVANCED OVERHEAD DOOR INC	1,135.00
AG POWER ENTERPRISES INC	274.93
AMERICINN NORTHFIELD	82.41
ARNOLD'S OF MANKATO INC	22.38
AUTOMATED LOGIC CORP	5,855.00
FRANKLIN BALAK JR	810.81
BEAR GRAPHICS INC	1,385.20
BOCKS SERVICE INC	21.55
BORN WELL DRILLING INC	85.00
CHRISTENSEN TIRE SERVICE	23.98
CIT INC	38,633.13
CONDON FARM SERVICE	53.17
KATHLEEN CONNOR	19.25
COPIER BUSINESS SOLUTIONS	133.49
CPS TECHNOLOGY SOLUTIONS INC	209.00
DEML FORD INC	232.60
DENNIS DINNEEN	90.00
EXECUTEAM	311.46
EXPRESS CARE INC	104.36
FCI WASECA	1,496.50

FIRST LAB	117.00
FLEX COMM SECURITY	49.16
G&K SERVICES INC	946.07
GS DIRECT INC	65.81
GUSTAVE A LARSON COMPANY ROCHE	39.42
H&A ADMINISTRATORS	616.00
HOLLY HARGUTH	14.00
HEWLETT-PACKARD COMPANY	13,720.62
I-35 AUTO RECYCLING	40.00
INSTITUTE FOR ENVIRONMENTAL AS	525.11
RHONDA JACOBSON	19.00
JOBS PLUS INC	906.55
ANDREW KAJEWSKI	383.50
KRITZER OIL CO INC	943.44
LAKE REGION PUBLICATIONS	81.00
JERRY LEHMAN	165.00
LESUEUR CO TREASURER	4,131.82
M-R SIGN COMPANY INC	466.94
MICHAEL MCGEE MD	500.00
MCRAITH FUNERAL HOME INC	250.00
MN ASSOC OF CVSO	25.00
MN COUNTIES COMPUTER COOP	25.00
MN COUNTY ATTORNEY ASSOC	50.00
MN STATE AUDITOR	414.00
MN STATE BAR ASSOC CLE	564.00
MARK MUELLERLIELE	160.72
NRHEG STAR EAGLE INC	32.50
JOYCE OLIVER	237.28
OLMSTED CO (MNCITLA)	1,000.00
OWATONNA SALVATION ARMY	88.00
PANTHEON COMPUTER SYSTEMS INC	5,884.06
PERSONALIZED PRINTING OF WASEC	437.12
PETTIPIECE & ASSOCIATES LLC	455.00
B. PREHN	3,745.97
RAMSEY COUNTY	2,800.00
RED FEATHER PAPER CO INC	485.38
REGIONS HOSPITAL	448.00
RENT N SAVE PORTABLE SERVICES	136.80
REQUIP LLC	2,052.03
RINKE-NOONAN ATTORNEYS AT LAW	200.00
RIVER BEND BUSINESS PRODUCTS	414.14
SCHWAAB INC	86.54
SELECTACCOUNT	201.30
SHERIFFS YOUTH PROGRAMS	670.00
SKJVELAND ENTERPRISES	284.40
SOUTH CENTRAL DRUG INVESTIGATI	100.00
SOUTH CENTRAL HUMAN RELATIONS	6,596.77
STEELE CO SHERIFF	525.00
STEELE COUNTY CLOTHSLINE INC	118.50
STEWART SANITATION	3,125.65
SUMMERS RIDGE VETERINARY CLINI	187.03
SYNERGY GRAPHICS INC	6,220.97

TESCH SERVICE CENTER INC	40.00
WHITEY THOMPSON	5,070.00
TRADES OFFICE PRODUCTS	1,425.02
UNIFORMS UNLIMITED INC	443.41
UNIVERSITY OF MN EXTENSION SER	16,224.99
US BANCORP	37,847.00
VERIZON WIRELESS	27.89
WALMART PYMT PROCESSING ATLANT	153.09
WASECA CO AUDITOR-TREASURER	22.50
WASECA CO PUBLIC HEALTH	10,220.00
WASECA PROPERTIES INC	504.70
WASTE MANAGEMENT-LOUISVILLE	523.05
CITY WELLS	321.00
WEST CENTRAL INDUSTRIES INC	895.93
WEST GROUP PAYMENT CTR	1,330.57
KALEENA WOLF	66.92
3D SPECIALITES INC	9,363.47