

WASECA COUNTY BOARD OF COMMISSIONERS - AUGUST 31, 2010

The Waseca County Board of Commissioners met in a work session on Tuesday, August 31, 2010 in the Commissioners Room, East Annex, 300 N State St., Waseca, MN.

The following members were present: Jim Peterson, Chairperson; Richard Androli, Mike Hintz, Dan Kuhns and Rick Morris. The following members were absent: None.

Others present were Todd Bodem, County Administrator; Paul Dressler, County Attorney and Laura Elvebak, MN Valley Council of Governments (MVCOG).

Jim Peterson, Chairperson, called the meeting to order at 1:30 p.m. The Pledge of Allegiance was recited.

Chair Peterson stated that the Board is meeting to review the six month performance evaluation of County Administrator, Todd Bodem. Chair Peterson asked if Todd would prefer the meeting to be open or closed and Bodem stated that he would prefer it to be open.

Bodem was presented with a copy of the evaluation completed by the Board of Commissioners.

Commissioners addressed the prevalence of corrections to emails sent. The Commissioners stated the preference would be correct information the first time, even if the information would not be disseminated as quickly.

Commissioners discussed the need for knowledge of the differences between city and county functions and services as well as budgeting processes. Commissioners detailed the following items as below expectations or needing improvement:

- Needing multiple explanations of tasks
  - Indecisiveness
  - A lack of acknowledgment of areas to improve
  - Lack of knowledge of budget process and financial data
  - Noticeable interruptions and inappropriate spoken content within public settings
  - Lack of questions for or request of feedback from the Commissioners
  - Lack of utilization of resources available such as neighboring counties and the MVCOG
  - Lack of take-charge, attitude (Reliance on others to make decisions)
  - Lack of knowledge of internal policies, including the personnel policy
  - Inability to meet the performance standards of the probationary period
- Commissioners detailed the following items as meeting or exceeding expectations:
- Ability to think outside the box
  - Good standing within the community

Bodem emphasized that this is an unusual budget cycle in addition to his having to learn the particulars the County's budget process. Bodem indicated he recognizes the need for improvement, but stated that he is confident he can make the necessary changes within a short time frame. In addition, Bodem identified opportunities to enhance the efficiency of the budget process by approaching the process differently in the future. Bodem indicated his belief that with the feedback of the evaluation and additional time, he can correct the areas identified as needing improvement.

The Board will consider Todd's employment status at the next County Board meeting (September 7, 2010). Kuhns moved and Androli seconded the motion to adjourn. Motion carried unanimously.

The meeting was adjourned at 2:30 p.m.

S/ \_\_\_\_\_  
Jim Peterson, Chairman  
Waseca County Board of Commissioners  
ATTEST:

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Laura Elvebak  
Minnesota Valley Council of Governments (MVCOG)  
Program Administrator