

WASECA COUNTY BOARD OF COMMISSIONERS-NOVEMBER 1, 2011

The Waseca County Board of Commissioners met in regular session on Tuesday, November 1, 2011, in the Commissioners Room, 300 N. State Street, Waseca, Minnesota. Members present were Mike Hintz, Chair; Blair Nelson, Jim Peterson and Dan Kuhns. Richard Androli was absent.

Others present were Laura Elvebak, County Administrator; Joyce Oliver, Auditor-Treasurer; Marilee Reck, Human Services Director; Paul Dressler, County Attorney; Marie Borglum; Larry Thompson, Waseca EDA; Tom Klima, Foster Klima & Co.; Ruth Ann Hager, News Reporter; John Chabot, Hanratty & Associates.

Chair Hintz called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Chair Hintz called for public comments. Marie Borglum, Waseca, addressed the board about an upcoming Planning & Zoning Committee meeting. The Borglum's have a conditional use permit on the agenda and she asked that the board members on the committee make sure that the meeting is held in an orderly fashion and not let emotions get out of hand. Chair Hintz assured her that the committee would keep control of the meeting.

Kuhns moved and Nelson seconded the motion to approve the agenda with the following additions: Employee Sick Leave Request and Joyce Oliver requested to give an election update under Department Head Time. Motion carried unanimously.

Discussion of bills and correspondence

Joyce Oliver updated the board on the distribution of misinformation concerning the JWP school referendum. She sent out a press release to the media and has been in contact with the Secretary of State's Office, the County Attorney, County Sheriff and the County Administrator. An investigation continues.

Kuhns moved and Nelson seconded the motion to approve the consent agenda as presented. Motion carried unanimously.

- a. Approval of October 4, 2011, County Board minutes.
- b. Approval of Auditor, Commissioner, Human Services and expense bills.
- c. Approval of the HCBS (Home and Community Based Services) contract with ICAN, Inc. from July 1, 2011 through June 13, 2013.
- d. Approval of the HCBS contract with Jobs Plus from 9/1/11 through 6/30/13.

Kuhns moved and Nelson seconded the motion to approve repairs on CD #18 to remove tree roots in tile for a cost of \$1,500.00 Motion carried unanimously.

Larry Thompson, Waseca Economic Development Authority, requested a commitment of matching funds from the County. The EDA is seeking to develop a \$625,000.00 revolving loan program that will be targeted to agribusiness startups that establish operations in Waseca County and are intended to build tax base and grow jobs. The funding includes a \$500,000.00 USDA loan, which has been awarded and requires matching funds of \$125,000.00. The proposed commitments of matching funds include a \$75,000.00 commitment from the private sector, \$28,000.00 from Waseca Development Corporation and \$50,000.00 commitment from Waseca County Economic Development Fund.

There were 2 alternatives presented for loan payoff to the county:

1. Declining Commitment – 10 years – Interest annually on dollars advanced.
2. Level Commitment – 10 years – Interest annually on dollars advanced, with repayment on 10 year term beginning the earlier of 10 year period or upon commitment fully advanced.

Kuhns moved and Nelson seconded the motion to commit \$50,000.00 to the Waseca EDA with an Option 2 payment plan. Motion carried unanimously.

Tom Klima, Foster Klima & Co., presented a group medical benefit plan review, as a representative for a health insurance plan. Klima found that there is a potential for savings in the cost of the employee health insurance. Klima offered services to assist the county in reducing costs.

Laura Elvebak presented the County Administrator report.

Laura presented an Early Retirement Program based on a previously offered program. The board asked that the program be researched historically as to any cost savings. The matter was tabled to November 15, 2011 board meeting.

Laura gave an update from the Safety Committee including IEA training, the emergency and crisis guide and updating county badges.

A work session was set to discuss the budget on Tuesday, November 15, 2011 at 3 p.m.

John Chabot, Hanratty & Assoc., presented a group medical benefit plan overview including current plan review and potential savings options. The board gave John direction to move forward to try to get a lower premium for health insurance.

Kuhns moved and Peterson seconded the motion to appoint eight AMC voting delegates. The delegates consist of all five board members, County Administrator, County Engineer and the Auditor-Treasurer. Motion carried unanimously.

An employee requested sick leave donations. Peterson moved and Nelson seconded the motion to allow donations of sick leave. Motion carried unanimously.

Committee reports were given. Being there was no other board business, Kuhns moved and Peterson seconded the motion to adjourn the meeting. Motion carried unanimously and the meeting adjourned at 11:15 a.m.

S/ _____
Michael Hintz, Chairman
Waseca County Board of Commissioners

ATTEST:

S/ _____
Joyce Oliver
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

ADVANCED CORRECTIONAL HEALTHCA	9.58
ANCOM COMMUNICATIONS INC	2,081.56
BOB BAKER COMPANY INC	465.47
SARAH BERRY	158.82
CINDY BJERKE	27.75
BLUE EARTH CO SHERIFFS OFFICE	1,170.00
BRIGGS & MORGAN P.A.	551.20
BUSINESSWARE SOLUTIONS	409.73
CDW GOVERNMENT INC	10.87
CITY DIRECTORY INC	342.00
KATHLEEN CONNOR	3.89
COPIER BUSINESS SOLUTIONS INC	92.70
CPS TECHNOLOGY SOLUTIONS INC	209.00
DENNIS FUNERAL HOMES	360.00
DENNIS DINNEEN	44.96
FIRST LAB	74.95
G&K SERVICES INC	1,200.87
GEORGETTE HANSON	49.96
HILLYARD INC	166.89
BARBRA HUGHES	200.00

INFORMATION SYSTEMS CORP	152.56
INSTITUTE FOR ENVIRONMENTAL AS	828.33
RHONDA JACOBSON	6.66
JANESVILLE TILE SUPPLY	51.86
ANDREW KAJEWSKI	422.91
KEEPRS INC	718.20
LIBERTY TIRE LLP-MN	6,967.74
DON LOKEN EXCAVATING INC	5,215.42
M PETERS ENTERPRISES	316.35
M-R SIGN COMPANY INC	432.72
MADDEN, GALANTER, HANSEN LLP	153.40
MICHAEL MCGEE MD	500.00
METTLER-TOLEDO INC	482.00
ALLEN METTLER	32.99
MN COUNTIES COMPUTER COOP	75.00
MN DEPT OF CORRECTIONS STS	14,458.50
MN DEPT OF LABOR & INDUSTRY-ST	70.00
MN FALL MAINTENANCE EXPO	25.00
MN SOUTH CENTRAL INVESTIGATORS	300.00
OWATONNA CONCRETE PRODUCTS LLC	28.86
PAAPE DISTRIBUTING CO INC	151.89
PANTHEON COMPUTER SYSTEMS INC	2,249.51
PERFORMANCE OFFICE PAPERS CORP	320.77
JAMES PETERSON	73.89
TRACIE PETERSON	420.00
PLC CONSTRUCTION & DEMO LLC	475.20
PROBUILD-WASECA	147.41
RAMSEY COUNTY	1,400.00
REGIONS HOSPITAL (AUTOPSIES)	158.00
RIVER BEND BUSINESS PRODUCTS	222.09
ROCKMOUNT RESEARCH & ALLOYS IN	303.00
RONCO ENGINEERING SALES INC	1,065.44
THE SHOP LLC	74.00
SKJEVELAND ENTERPRISES	1,197.50
SPRINT-CAROL STREAM	39.99
STATE OF MN BUREAU OF CRIM APP	120.00
TOTAL GLASS-LOCK INC	75.00
TRADES OFFICE PRODUCTS	1,441.68
VALLEY NAT'L GLASS	238.05
WALMART PYMT PROCESSING ATLANT	226.51
WASECA CO PUBLIC HEALTH	60.00
WASECA PROPERTIES INC	172.50
WASECA RENT & SAVE	44.47
WASTE MANAGEMENT-CAROL STREAM	891.90
WSB INC	350.00
ZAHL EQUIPMENT SERVICE INC	159.55