

WASECA COUNTY BOARD OF COMMISSIONERS-DECEMBER 8, 2011

The Waseca County Board of Commissioners met in regular session on Thursday, December 8, 2011, in the Commissioners Room, 300 N. State Street, Waseca, Minnesota. Members present were Mike Hintz, Chair; Blair Nelson, Richard Androli, Jim Peterson and Dan Kuhns.

Others present were Laura Elvebak, County Administrator; Joyce Oliver, Auditor-Treasurer; Marilee Reck, Human Services Director; Paul Dressler, County Attorney; Judy Hiller, IT Director; Sheriff Brad Milbrath; Nathan Richman, Engineer; Ruth Ann Hager, News Reporter; Cheri Lewer, Public Health Administrator; Mark Lieferman, Planning & Zoning Administrator; Joan Mooney; Shirley Strand; Gyles Randall; Tammy Wynkoop, Chief Auditor-Treasurer; Mark Vagts, Assessor; Steve Peterson, Court Services Director.

Chair Hintz called the meeting to order at 5:00 p.m. Roll call was taken and the Pledge of Allegiance was recited.

Chair Hintz called for public comments. Joan Mooney, Waseca resident, brought concerns to the board about the deterioration of Courthouse Park and the absence of a designated park board. It was suggested that the matter be added to the agenda as a discussion item for tonight's meeting.

Kuhns moved and Peterson seconded the motion to approve the agenda with the correction to change the Commissioner's District on the ditch repair form from Kuhns to Peterson and the addition of County Parks discussion. Motion carried unanimously.

There was no discussion of bills and correspondence had been shared.

Kuhns moved and Nelson seconded the motion to approve the consent agenda as presented. Motion carried unanimously.

- a. Approval of November 1, 2011, County Board minutes.
- b. Approval of Auditor, Commissioner, Human Services and expense bills.
- c. Approval of purchase of new 48 Port Data Switch for more virtualized server connections. The cost is \$3,072.66 from Computer Integration Technologies.
- d. Ratification of MCAPS 4 Support Services Agreement between Docutech and the Minnesota Counties Computer Cooperative commencing 1/1/2012 thru 12/31/2019.
- e. Approval to accept reports of conditional use permit applications for Woitas Kennel and Groh Feedlot at the December 20, 2011 board meeting.
- f. Acceptance of Veterans Services/Emergency Management monthly report.

Androli moved and Kuhns seconded the motion to approve repairs on JD #51, Section 17, Vivian Township. The estimated cost for replacing 48" field crossing with dual wall plastic is \$6,600.00. Motion carried unanimously.

Discussion ensued about the idea of a park board. Peterson stated he believed that the original park board was dissolved because of lack of money and not able to do any projects. The matter will be sent to the Highway Subcommittee and they are asked to bring it back to the board with the pros and cons of establishing one. Tree management and courthouse park caretaker are all ongoing projects at this time. Laura Elvebak was instructed to look at the possibility of college students interning out at the parks. History of a previous park board should be researched by Joyce Oliver.

On motion by Androli, seconded by Peterson, and unanimously carried the following resolution was adopted authorizing Dennis Dinneen, Emergency Management Director, to sign contracts with the MN Department of Public Safety for Waseca County.

Resolution 2011-45
Resolution Delegating Legal Signing Authority

BE IT RESOLVED, that the jurisdiction of Waseca County has authorized Dennis A. Dinneen, Director, Waseca County Emergency Management, to sign any and all grants, amendments or required documentation of Public Safety, Division of Homeland Security and Emergency Management, executed on behalf of the Waseca County Board of Commissioners.

Judy Hiller brought a request to the board to replace our existing outdated tape backup software with Appasure Backup & Discovery Software. IT has 2011 funds which can be used for the software in the amount of \$5,275.60 and the hardware would be purchased with Recorder Technology Funds in the amount of \$5,895.30. Kuhns moved and Androli seconded to approve the purchase. Motion carried unanimously.

Commissioner Peterson presented a resolution to amend the Joint Powers Agreement with the South Country Health Alliance. On motion of Peterson, seconded by Androli, the following resolution was unanimously approved.

Resolution 2011-46

BOARD OF COMMISSIONERS

**A RESOLUTION APPROVING AMENDMENT OF THE
SOUTH COUNTRY HEALTH ALLIANCE JOINT POWERS AGREEMENT**

RESOLVED, by the Commissioners of Waseca County, that this county approves the further amendment of the Fifth Amended Joint Powers Agreement of South Country Health Alliance, amending Section 12.1 of that Agreement to allow member counties until March 30, 2012 to give notice to withdraw at the end of 2012, such that Section 12.1 will read as follows:

12.1 Method of Withdrawal

A Member County may withdraw from this Amended Agreement by filing with the Joint Powers Board Chair a written notice of intent to withdraw by December 31, one year prior to the year of withdrawal. The effective date of withdrawal shall be December 31 of the year following the written notice ("Effective Date"). Notwithstanding the foregoing, any county wishing to withdraw effective December 31, 2012, shall have until March 30, 2012, to provide its written notice of withdrawal, effective on December 31, 2012. Upon receipt of the resolution of a withdrawal, the Chair shall send a copy of said resolution to each Member County.

This Resolution shall become effective upon passage and without further publication.

Laura Elvebak presented the County Administrator Report.

Committee Reports were not given and will be updated at the next board meeting.

The regular board meeting recessed at 5:46 p.m. and reconvened at 6:00 p.m. for the purpose of the public hearing for the adoption of the 2012 budget and tax levy.

Additional attendees included: Marvin Kanne, Bruce Frank, Keith Remund, Jeff Ruedy, Mary Ellen Iversen, Brian Dahnert, Rick Morris.

Laura Elvebak showed a short video presented by Minnesota Public Radio explaining the Homestead Market Value Credit vs. Exclusion. She gave an overview of the budget process and work session reductions. At this time, the budget levy increase stands at 4.75%.

Chairman Hintz opened up the meeting for public comment.

- Marvin Kanne: Presentation did not have enough detail.
- Brian Dahnert: How many employees do we have? A: Laura Elvebak answered around 130. How many county vehicles total are there? A: Joyce Oliver stated that all county-owned vehicles are listed on a Capital Assets spreadsheet and anyone is welcome to view it. What raises have been given? A: Laura-32 cents in January of 2011 and 2% in July.
- Keith Raimann-How do we compare with other surrounding counties and do we do things just because other counties do it? A: Androli-We do watch what the trend is with other counties, but decisions are base on our own counties needs.

- Marvin Kanne-Never gets a handle on how we come out in the budget. How close have we been in comparison to budget/levy? A: Laura gave figures for 2006 thru 2010. What happens to excess? A: Joyce explained about fund balances and how they work. Why wasn't the Pledge of Allegiance spoken? A: Hintz-It was spoken at the beginning of the regular board meeting at 5:00 p.m.

Chairman Hintz complimented staff on how the budget was put together and presented. He closed public comments.

Laura explained how to read the budget worksheet.

Chairman Hintz informed the board that the county received \$73,453.00 in excess of the budgeted amount from MCIT, which is a premium refund. He suggested that we use that amount for the 2012 budget. Peterson suggested that we take \$20,000.00 more out of the General Fund fund balance and exclude \$5,000.00 from IT for a printer. The budget worksheet adjusted the levy amount to 3.79%.

Peterson moved to adopt 3.79% levy, Androli seconded the motion. Motion was carried unanimously.

Having no other county business, Kuhns moved, Nelson seconded, and it was unanimously carried to adjourn the meeting. The meeting was adjourned at 6:54 p.m.

S/ _____
 Michael Hintz, Chairman
 Waseca County Board of Commissioners

ATTEST:

S/ _____
 Joyce Oliver
 Waseca County Auditor/Treasurer

The following bills were audited and allowed:

AMERICAN SOLUTIONS FOR BUSINESS	1,278.71
APEX EQUIPMENT LLC	692.33
BANKERS ADVERTISING CO INC	1,342.88
BEAR GRAPHICS INC	326.73

BOCKS SERVICE INC	881.26
BOSS SUPPLY INC	94.76
BRIGGS & MORGAN PA	5,308.00
BRITTON PLUMBING & HEATING INC	674.39
BUDACH IMPLEMENT INC	15.14
CDW GOVERNMENT INC	991.68
CHRISTENSEN TIRE & AUTO REPAIR	1,233.19
CITY OF MANKATO	14,352.00
CLEAR LAKE PRESS	46.50
KATHLEEN CONNOR	7.77
COPIER BUSINESS SOLUTIONS INC	343.74
CPS TECHNOLOGY SOLUTIONS INC	209.00
CRYSTEEL DISTRIBUTING INC	805.28
DENNIS DINNEEN	128.92
DITCH CREEK LANDSCAPE LLC	2,815.00
DONAHUE ELECTRIC LLC	1,029.56
LAURA ELVEBAK	100.67
G&K SERVICES INC	1,117.31
ALVIN GRAMS	67.21
RUSSELL GUSE	462.73
H&A ADMINISTRATORS	552.00
H&L MESABI INC	10,599.01
MARK HARGUTH	77.64
HENNEPIN CO MEDICAL CENTER	125.00
HILLYARD INC	49.26
INFORMATION SYSTEMS CORP	11,040.96
INSTITUTE FOR ENVIRONMENTAL AS	509.11
JOBS PLUS INC	546.87
BRUCE JOHNSON	113.04
ANDREW KAJEWSKI	374.47
KEEPRS INC	3,358.43
KLERITEC	287.49
KALEENA KNOWLES	145.97
KRITZER OIL CO INC	944.75
LESUEUR CO TREASURER	64,759.28
DON LOKEN EXCAVATING INC	12,252.35
LUBICATION TECHNOLOGIES INC	568.29
MADDEN, GALANTER, HANSEN LLP	2,603.43
MAINTENANCE ENGINEERING LTD	466.69
MARCO BUSINESS PRODUCTS INC	260.00
MICHAEL MCGEE MD	500.00
CRAIG MILLER	246.42
MN DEPT OF HUMAN SERVICES	43.07
MN DEPT OF LABOR & INDUSTRY-ST	145.00
MN SHERIFFS ASSOC	200.00
MN TRANSPORTATION ALLIANCE	95.00

MN VALLEY COUNCIL OF GOVTS	88.00
PAUL NEIGEBAUER	450.00
LUKE NESTE	309.62
NORTHLAND CHEMICAL CORP	222.27
PANTHEON COMPUTER SYSTEMS INC	2,949.50
JAMES PETERSON	141.53
PRO-WEST & ASSOCIATES INC	657.50
PROBUILD-WASECA	10.90
QUILL CORPORATION	36.32
RAMSEY COUNTY	1,400.00
CAROL RANDALL	55.00
RED FEATHER PAPER CO INC	635.80
REGION 6 LPHA	100.00
REGIONS HOSPITAL (AUTOPSIES)	279.00
RICE CO SOLID WASTE DEPT	1,333.95
NATHAN RICHMAN	475.00
RIVER BEND BUSINESS PRODUCTS	105.51
LAURA ROHDE	28.78
SAFETY VISION	52.86
STEVEN SCHEFFERT	61.66
SCHWICKERT COMPANY INC	3,790.00
SELECTACCOUNT	217.77
SKEVELAND ENTERPRISES	428.00
LYLE SOPKOWIAK	199.94
SOUTH CENTRAL DRUG INVESTIGATI	6,500.00
SOUTH CENTRAL HUMAN RELATIONS	3,156.30
STEWART SANITATION	2,746.50
TIRE SOLUTIONS, INC	450.72
TOTAL GLASS-LOCK INC	581.35
TRADES OFFICE PRODUCTS	1,450.11
TRIMIN SYSTEMS INC	2,349.36
MARK VAGTS	22.57
VERIZON WIRELESS	75.01
WALMART PYMT PROCESSING ATLANT	121.64
WASECA CO PUBLIC HEALTH	45.00
WASECA CO WASTE MANAGEMENT	140.00
WASECA COUNTY NEWS (SUBSCRIPTI	82.00
WASECA GLASS INC	270.51
WASECA MEDICAL CENTER-MAYO HEA	205.00
WASECA PROPERTIES INC	134.00
WASTE MANAGEMENT-CAROL STREAM	860.25
JODY WEIMERT	55.56
WELSH CONSTRUCTION LLC	2,145.30
LEE WILLIAMS	338.05