

WASECA COUNTY BOARD OF COMMISSIONERS-FEBRUARY 1, 2011

The Waseca County Board of Commissioners met in regular session on Tuesday, February 1, 2011, in the Commissioners Room, 300 N. State Street, Waseca, Minnesota. Members present were Mike Hintz, Blair Nelson, Jim Peterson and Dan Kuhns. Richard Androli arrived at 9:34 a.m.

Others present were Todd Bodem, County Administrator; Joyce Oliver, Auditor-Treasurer; Marilee Reck, Human Services Director; Paul Dressler, County Attorney; Brad Milbrath, Sheriff; Drew Amo, News Reporter; Kent Schultz, Arts Council President; Pat Beckmann, Arts Council Ex. Director; Rick Morris, Arts Council Treasurer; Mark Vagts, Assessor; Mark Leiferman, Planning & Zoning Director; Nathan Richman, Engineer; Laura Elvebak, MnCOG.

Chair Hintz called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Chair Hintz asked for public comment. There was none.

Chair Hintz presented a plaque to Rick Morris, retired commissioner, and thanked him for his years of service to the county.

Peterson moved and Kuhns seconded the motion to approve the agenda as presented. Motion carried unanimously.

Brad Milbrath spoke during department head time to speak of his appreciation of the Maintenance Department for their help in remodeling the storage area for evidence.

Nelson moved and Peterson seconded the motion to approve the consent agenda as presented. Motion passed unanimously.

- a. Approve December 9, 2010 board minutes and January 18, 2011 board minutes.
- b. Approve Auditor, Commissioner, Human Services and expense bills.
- c. Approve hiring Mark Vagts as Waseca County Assessor at \$60,566.16 annually.
- d. Approve grant contract with the MN Comm. of Public Safety, Div. of Emergency Communication Networks to acquire and install three 700/800 MHz trunked radios capable of operating on the ARMER system.
- e. Approve fire damage abatement for Susan Quiram, Janesville Township.
- f. Approve special assessment for county ditch #31 for 2011 taxes payable of \$60,000.
- g. Approve MN Dept. of Public Safety Datamaster DMT-G With Fuel Cell Option Evidential Breath Tester Instrument Agreement.
- h. Approve sharing GIS information without formal written agreement with City of Janesville and with Code Red (Sheriff).
- i. Approve Planning & Zoning 2010 Transfer of Development Rights Report.

j. Approve South Central Drug Investigation Unit Joint Powers Agreement.

Waseca Art Council Board Members, Kent Schultz, President and Pat Beckmann, Ex. Director presented the plans for purchasing and renovating the Waseca Mutual Building on State Street.

Mark Vagts, Assessor, requested that the vacant appraiser position be filled as soon as possible because of the long training time period. Discussion ensued as to the feasibility of not filling the position. Kuhns moved and Peterson seconded the motion to fill appraiser position at C-4-1 at 95% or \$18.25 per hour for the first six months and \$19.21 per hour after successful probation. Motion passed with the following roll call: Nelson, yes; Androli, no; Kuhns, yes; Peterson, yes; Hintz, yes.

Todd Bodem stated that the County Engineer vehicle allowance was not addressed as part of the Engineer's 2010 reappointment and it needs clarification. A state-wide survey was presented and discussion ensued. Androli moved and Peterson seconded the motion to continue the vehicle allowance of \$9,700.00 for 2011. Motion carried unanimously.

Nathan Richman presented the Spring load limit map on county roads.

Marilee Reck, Human Services Director, requested to fill the vacant position of Office Support Specialist. This position was vacated in November and reviewed for feasibility of making any changes to the position. The full-time position is included in the 2011 budget. Discussion ensued as to the feasibility of not filling or reducing the hours of the position. Androli moved and Nelson seconded the motion to hire the Office Support Specialist at 4/5 time. Motion failed with the following roll call: Nelson, yes; Androli, yes; Kuhns, no; Peterson, no; Hintz, no.

After further discussion Peterson moved and Androli seconded the motion to hire the OSS position at A-1-3 on the current contract at 95% of step A, \$12.76/hour, at 3/5 time and review the position again in 3 months. Motion passed with the following roll call: Nelson, yes; Androli, yes; Kuhns, no; Peterson, yes; Hintz, no.

Todd Bodem discussed a letter he received from Prison Policy Initiative about redistricting and prison based gerrymandering.

Todd asked for approval to again enter into a joint contract with Jackson, Nobles and Redwood Counties to work with Hanf Actuarial to complete the required GASB 45 Actuarial Valuation Report. Peterson moved and Androli seconded the motion to approve entering into such a contract. Motion passed unanimously.

Joyce Oliver spoke about recruitment of a ditch inspector. An application will be available at the Auditor's Office for any one interested as an intern inspector to work directly for one year with Andy Kajewski, at which time the position will be reviewed.

Application deadline is February 22, 2011 and the matter will be discussed at the March 1, 2011 board meeting.

It was the consensus of the Ditch Authority to continue with the redermination of ditches along the State Highway 14 corridor. Resolutions and Orders appointing Ditch Viewers and Engineer for County Ditches 38, 38 Lateral, and 45 will be presented at the next board meeting February 15, 2011.

Todd Bodem gave Administrator's report

The County Board recognized that Nancy Tollefson, Human Services, was awarded the Human Rights Award presented by the Waseca Area Chamber.

Chair Hintz began the Performance Evaluation conference of Todd Bodem and asked if Bodem wished to have the Performance Evaluation conference as a closed or open meeting. Bodem indicated closed.

Androli moved and Kuhns seconded to close portion of Waseca County Board meeting for the purpose of evaluating the performance of Todd Bodem, an individual who is subject to their authority with the corrected date of February 1, 2011. Motion carried unanimously.

RESOLUTION 2011-9

RESOLUTION TO CLOSE A PORTION OF THE WASECA COUNTY BOARD MEETING ON FEBRUARY 1, 2011

WHEREAS, the Waseca County Board of Commissioners desires to hold a closed meeting to evaluate the performance of an individual who is subject to its authority;

WHEREAS, pursuant to Minn. Stat. 13D.03, subd. 1(b), the County Board by resolution may close a meeting as permitted by Minnesota law.

NOW THEREFORE, BE IT RESOLVED, that the Waseca County Board of Commissioners hereby closes a portion of the County Board meeting on February 1, 2011 at 11:53 a.m. in order to evaluate the performance of an individual who is subject to its authority.

The following members were present: Mike Hintz, Chairperson; Richard Androli, Dan Kuhns, Blair Nelson and Jim Peterson. The following members were absent: None.

Others present were Todd Bodem, County Administrator; Paul Dressler, County Attorney and Laura Elvebak, MN Valley Council of Governments (MVCOG).

Commissioners cited fiscal management and job performance at levels below expectations. Commissioners found that Bodem was creative and presented himself well when dealing with the public, staff and the Board.

The Board meeting re-opened at 12:27 p.m.

The Board discussed the employment status of Bodem. Members debated whether Bodem had showed enough improvement since the August 2010 Performance Evaluation and if the Board was confident in Bodem's ability to perform the functions of the County Administrator.

Androli moved and Kuhns seconded a motion to terminate employment between Waseca County and Todd Bodem. Motion carried 3-2 by the following roll call: Nelson-no, Androli-yes, Peterson-no, Kuhns-yes, Hintz-yes.

Bodem stated he is willing to stay until a replacement is on board. The Board discussed an acceptable last day of employment and directed Bodem to take off the rest of the day and the Board would determine a last day of employment after recess. Bodem thanked the Board and stated he was sorry it didn't work out.

Kuhns moved and Androli seconded the motion to recess until 1:45 p.m. Motion carried unanimously. The meeting was recessed at 12:50 p.m.

The meeting reconvened at 1:45 p.m.

Discussion ensued regarding the vacancy in the administrator position. Upon a motion by Kuhns and second by Androli the relationship with Todd Bodem will be severed today February 1, 2011. Carried unanimously.

Motion was made by Peterson and second by Kuhns to pay severance pay to Todd Bodem through February 26, 2011 with insurance premium benefits ending February 28, 2011. Vacation and sick leave accumulated through February 1, 2011 will be paid out to Todd. The motion carried unanimously.

Discussion was held regarding short term interim administrator. The board directed Laura Elvebak to pursue a list of retired administrators or coordinators and bring information back to the next meeting.

Upon a motion Kuhns and second by Nelson the meeting was adjourned at 2:20 p.m. Motion carried.

S/_____
Michael Hintz, Chairman
Waseca County Board of Commissioners

ATTEST:

S/_____
Joyce Oliver
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

AG POWER ENTERPRISES INC	510.72
AGRI SYSTMES OF WATERVILLE LLC	6.41
AMERICAN LUNG ASSOCIATION	563.26
ASSOC OF MN COUNTIES	104.98
ASSOC OF MN EMER MGRS CENTERVI	400.00
AUSTIN DAILY HERALD	219.20
BOB BARKER COMPANY INC	70.04
BEAR GRAPHICS INC	138.88
BLUE EARTH CO SHERIFFS OFFICE	1,170.00
BOCKS SERVICE INC	22.50
KATIE BURNS	23.43
CARQUEST AUTO PARTS	43.23
CLEVELAND PUBLIC SCHOOLS	886.14
KATHLEEN CONNOR	14.54
COPIER BUSINESS SOLUTIONS INC	103.05
CPS TECHNOLOGY SOLUTIONS INC	209.00
CRYSTEEL DISTRIBUTING INC	800.02
DENNIS DINNEEN	30.60
EMERGENCY COMM NETWORK INC	17,289.20
EWERTS HARDWARE	110.88
EXPRESS CARE INC	106.88
FASTENAL CO	229.16
FLEX COMM SECURITY	49.16
FRANK MADDEN & ASSOCIATES	2,181.70
G&K SERVICES INC	741.94
GAMBLES OUR OWN HARDWARE	39.20
GOVERNMENT TRAINING SERVICE	150.00
H&A ADMINISTRATORS	592.00
H&L MESABI INC	1,328.28
HARTLEY ELEMENTARY	307.98
HUCKLE MEDIA, LLC	187.00
HYVEE FOOD STORES	15.15
INSTITUTE FOR ENVIRONMENTAL AS	672.77
RHONDA JACOBSON	10.20
JOBS PLUS INC	58.39
CURTIS JOHNSON	55.90
LINDA KARST	7.98
KIEFFER COMMUNICATIONS	144.30
KRITZER OIL CO INC	1,381.54
LAW ENFORCEMENT MEMORIAL ASSOC	75.00
JERRY LEHMAN	76.50
LESUEUR CO TREASURER	25,490.41
JOE LINDE	42.61

MAAO-REGION 1	30.00
MACPZA (MN ASSOC OF CO P&Z ADM	150.00
MICHAEL MCGEE MD	500.00
MD PRODUCTS INC	621.75
MEHA-ANOKA	60.00
MN ASSOC OF CO FEEDLOT OFFICER	25.00
MN ASSOC OF COUNTY ADMIN	325.00
MN CITY CO MGT ASSOC SEC	80.00
MN CO HWY ENGINEERS ASSOC	240.00
MN COMM OF TRANSPORTATION	45.29
MN COUNTIES COMPUTER COOP	500.00
MN DEPT OF AGRICULTURE	30.00
MN TRANSPORTATION ALLIANCE	1,515.00
MONTGOMERY-LONSDALE PUBLIC SCH	6,674.77
NACVSO	30.00
NAPA AUTO & TRUCK PARTS OF WAS	348.95
NORTH CENTRAL INTERNATIONAL IN	773.49
NORTHLAND CHEMICAL CORP	52.94
NRHEG SCHOOLS	1,133.70
NRHEG STAR EAGLE INC	75.00
OLDE WORLD OPTICAL LTD	469.20
SHIRLEY PARADIS	9.73
PETTIPIECE & ASSOCIATES LLC	318.50
PLUNKETT'S	91.92
QUALITY PRINT OF WASECA INC	162.26
RED FEATHER PAPER CO INC	147.59
RENT N SAVE PORTABLE SERVICES	138.94
RIVER BEND BUSINESS PRODUCTS	288.22
ROCKMOUNT RESEARCH & ALLOYS IN	828.82
RONCO ENGINEERING SALES INC	638.26
SKJEVELAND ENTERPRISES	784.65
SOUTH CENTRAL HUMAN RELATIONS	3,469.03
SOUTH MINNESOTA LUBES INC	518.93
SPORTSMAN STOP	58.54
STEWART SANITATION	2,279.90
TEAM ACADEMY	500.87
TIRE ASSOCIATES	2,400.70
TOPPERS PLUS INC	95.03
TOTAL TOOL SUPPLY INC	909.58
TRADES OFFICE PRODUCTS	719.77
TRIMIN SYSTEMS INC	28,321.88
VALLEY NAT'L GASSES-LOC 88 INC	502.32
WALMART PYMT PROCESSING ATLANT	71.18
WASECA CENTRAL INTEMEDIATE SC	116.66
WASECA CO PUBLIC HEALTH	37,896.87
WASECA PROPERTIES INC	94.30

CITY WASECA UTILITIES	20.96
WASTE MANAGEMENT-CAROL STREAM	919.10
WATERVILLE CAFÉ	48.09
WATERVILLE ELYSIAN MORRISTOWN	3,770.01
CITY WELLS	195.00
WESTMAN FREIGHTLINER INC	4.38
WHITEWATER WIRELESS INC	8,929.03
XCEL ENERGY	857.66
ZIEGLER INC	806.44