

WASECA COUNTY BOARD OF COMMISSIONERS – MAY 17, 2011

The Waseca County Board of Commissioners met in regular session on Tuesday, May 17, 2011, in the Commissioners Room, 300 N. State Street, Waseca, Minnesota. Members present were: Chair Mike Hintz; Richard Androli; Blair Nelson; Jim Peterson; Dan Kuhns.

Others present were Laura Elvebak, Interim Administrator; Joyce Oliver, Auditor-Treasurer; Paul Dressler, County Attorney; Bob Breck, Building Maintenance; Wayne Billing, City of Waseca; Russell Guse, Ditch Inspector Intern; Lee Williams, Solid Waste Administrator; Mark Leiferman, Planning & Zoning Administrator; Judy Hiller, IT Director; Nathan Richman, Highway Engineer; Jim Britton, Britton Plumbing & Heating; Shirley Strand, Parks Dept.

Chair Hintz called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Chair Hintz asked for public comment. There was none.

Kuhns moved and Androli seconded the motion to approve the agenda with the following additions: 2b-Jt CD #6 Ditch Update and 5b-Property Bid Update. Motion carried unanimously.

Correspondence was shared among board members. There was no discussion of bills and no department head time presented.

Androli moved and Peterson seconded the motion to approve the consent agenda as presented. Motion carried unanimously.

- a. Approval of the May 3, 2011, and the May 9, 2011, county board minutes.
- b. Approval of Auditor, Commissioner, Human Services and expense bills.
- c. Approval of purchase of optical disks from Information Systems Corporation in the amount of \$8,100.88 and paid for out of the Recorder Technology Fund.
- d. Approval of Veteran's Services/Emergency Management monthly report.
- e. Approval of County Ditch #38 and Judicial Ditch #51 repairs.
- f. Approval of Abatement for homestead classification change: Hadley 17.551.0220

Soil and Water Conservation District has requested to purchase a 4-wheel drive pickup truck. Androli moved and Kuhns seconded the motion to authorize Bob Breck to consult with Marla Watje (SWCD) and use their discretion to get the best deal they can, with or without trade-in, new or used. They should contact the chairman for final approval. Motion carried unanimously.

It CD #6 is scheduled to have repairs done which included rip rap, which was approved at an April board meeting. Russ Guse, Ditch Inspector Intern and Wayne Billing, representing the City of New Richland, introduced a plan that would be better suited for the City and less possible liability for the ditch. The local 4-H club wants to do a service project using a \$7,500.00 grant from Soil & Water for a 300 foot stretch of buffer strip along the north side of the ditch adjoining the city park. They would plant native plants to hold the soil bank instead of rip rap. The city would maintain the area throughout the year. There would be a clean out of the ditch in the area first and the city has agreed to allow the dirt to be dumped on city property. The board requested that they come back with a plan of how the plantings will be done.

Lee Williams, Solid Waste Administrator, presented a proposal for a rate change for tire disposal from \$150.00 to \$165.00 per ton and all tractor and oversized tires will be charged by weight instead of \$20.00 each. Peterson moved and Hintz seconded the motion to approve the changes as presented. Motion passed by the following roll call: Nelson=yes; Androli=no; Peterson=yes; Kuhns=no; Hintz=yes.

Williams accepted quotes for the preparation of a Storm Water Pollution Prevention Plan and Industrial Storm Water Permit Application. The following quotes were received on May 11, 2011,

Short, Elliot & Henderson (SEH)	\$3,000.00
Liesch	\$3,970.00
Stonebrooke	\$6,940.00

Androli moved and Nelson seconded the motion to accept the low bid of SEH. Motion passed unanimously.

Judy Hiller gave a GIS update. The public site is up and running as of last Friday with a link on the county website. She spoke of the possibility of joint services as our maintenance agreement with ProWest expires in a few months. She will look into the feasibility of combining services with other governments or private entities.

Bob Breck updated the board on the heating/cooling system of the courthouse. The system is old and wearing out. A compressor needs replacing in one of the units at a cost of \$3,900.00. Discussion ensued about the cost of repairing old units versus installing new equipment. Androli moved and Peterson seconded the motion to replace the system on the main floor of the Courthouse for \$13,500.00 or less by Britton Plumbing & Heating. Motion carried unanimously.

Chair Hintz updated the board about an auction held Sunday, May 15, 2011 on a property adjoining the courthouse property. Hintz and Nelson attended the auction and entered a couple of bids. The purchase price was \$31,000.00 and it was decided that the cost was too high and did not bid again.

Nathan Richman requested authorization to enter into a Professional Services Agreement with Stonebrooke Engineering Inc. The agreement estimated expense is \$246,458.00, which is expected to be fully reimbursed from the disaster revenue sources of the FHWA and State Bonding Disaster accounts. Androli moved and Kuhns seconded the motion to authorize Nathan to enter into the agreement. Motion carried unanimously.

Kuhns moved and Androli seconded the motion to accept the resignation of Paul Vorhees, Courthouse Park caretaker, effective May 1, 2011. Motion passed unanimously.

Nathan addressed the board about the level of service for the parks and what repairs need to be done at the caretaker house in Courthouse Park. Kuhns moved and Nelson seconded the motion to update the caretaker house with new shingles, flashing, carpet and paint at an estimated cost of \$8,000.00. Motion carried unanimously.

The level of park service and the need for staffing to meet those levels was sent to the Highway committee for direction.

Laura Elvebak presented the Interim County Administrator Report.

The board gave individual committee reports.

Kuhns moved and Androli seconded the motion to adjourn. Motion carried unanimously and the meeting adjourned at 11:11 a.m.

S/ _____
Michael Hintz, Chairman
Waseca County Board of Commissioners

ATTEST:

S/ _____
Joyce Oliver
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

AG POWER ENTERPRISES INC	251.10
ALCOHOL MONITORING SYSTEMS INC	3,360.20
AMHERST WILDER FOUNDATION	2,740.07
ANCOM COMMUNICATIONS INC	2,861.02

RICHARD ANDROLI	108.17
ASSOCIATED PSYCHOLOGICAL SERVI	700.00
AUTO VALUE WASECA INC	17.57
BAKER TILLY VIRCHOW KRAUSE LLP	4,500.00
BOB BARKER COMPANY INC	118.21
BOCKS SERVICE INC	10.15
BRITTON PLUMBING & HEATING INC	633.90
BROCK WHITE COMPANY INC	531.66
CARQUEST AUTO PARTS	190.01
CHARLIES HARDWARE INC	1,282.79
CHRISTENSEN TIRE & AUTO REPAIR	2,556.34
COMMTOUCH INC	4,377.60
COMPUTER PROFESSIONALS UNLIMIT	1,297.02
KATHLEEN CONNOR	11.22
COPIER BUSINESS SOLUTIONS INC	35.82
CPS TECHNOLOGY SOLUTIONS INC	209.00
CRYSTEEL DISTRIBUTING INC	3,328.46
CULLIGAN	12.68
DAVE'S BODY SHOP	11,768.99
DEML FORD INC	1,880.23
DENNIS FUNERAL HOMES	360.00
DEX MEDIA EAST LLC	128.40
JAY DULAS	19.24
NICK ENGEL	260.92
FIRST NATIONAL BANK OMAHA	743.84
FIRST NATIONAL BANK OMAHA 1140	6.80
FIRST NATIONAL BANK OMAHA 1848	364.88
FIRST NATIONAL BANK OMAHA 4028	448.88
FIRST NATIONAL BANK OMAHA 4085	44.40
FIRST NATIONAL BANK OMAHA 4119	207.90
FIRST NATIONAL BANK OMAHA 4986	356.64
FIRST NATIONAL BANK OMAHA 5991	361.94
FIRST NATIONAL BANK OMAHA 6882	209.44
FIRST NATIONAL BANK OMAHA 7533	33.39
FIRST NATIONAL BANK OMAHA 8070	168.12
FIRST NATIONAL BANK OMAHA 9605	33.66
RUSSELL FREDERICK	57.04
GAMBLES OUR OWN HARDWARE	104.72
DOUG GERDTS	18.01
GULF SOUTH MEDICAL SUPPLY INC	658.00
RUSSELL GUSE	333.03
H&A ADMINISTRATORS	576.00
HENNEPIN CO SHERIFF'S OFFICE	140.00
HUCKLE MEDIA, LLC	89.00
HYVEE FOOD STORES	75.57
IFACS	274.88

INGENIX	81.14
INSTITUTE FOR ENVIRONMENTAL AS	225.89
RHONDA JACOBSON	6.12
JOBS PLUS INC	591.39
ANDREW KAJEWSKI	376.97
KIEFFER COMMUNICATIONS	268.50
KALEENA KNOWLES	117.81
NATE KRAMER	100.00
LAMAR COMPANIES LLC	350.00
JOHN LANGFORD ELECTRIC INC	363.60
LESUEUR CO TREASURER	39,576.23
LEXIS-NEXIS MATTHEW BENDER INC	90.81
JOE LINDE	25.05
DON LOKEN EXCAVATING INC	4,194.87
MACPO-CAMBRIDGE	135.00
MADDEN, GALANTER, HANSEN LLP	981.29
DEANNE MALTERER	64.07
MANIFEST FUNDING SERVICES INC	1,152.08
MEDIACOM-NEW YORK	1,700.00
MEDTOX LABORATORIES	21.64
DAVE MELCHERT	16.61
DARIN MILBRETT	219.99
MN COUNTIES COMPUTER COOP	104.64
MN OFFICE OF ENTERPRISE TECHNO	665.00
MN VALLEY COUNCIL OF GOVTS	114.00
NAPA AUTO & TRUCK PARTS OF WAS	176.84
NEWMAN TRAFFIC SIGNS INC	763.97
NORCHEM DRUG TESTING LAB INC	54.25
NRHEG STAR EAGLE INC	43.75
OLSEN COMPANIES INC	473.55
OWATONNA METAL RECYCLING INC	25.65
GARY OWNES	62.65
PANTHEON COMPUTER SYSTEMS INC	298.07
MARVIN PEARSON	68.05
DEAN PETERSON	104.97
JAMES PETERSON	180.03
PETTIPIECE & ASSOCIATES LLC	184.00
PIONEER FIBERS	3,584.70
POWERPLAN INC	715.55
PREMIER VETERINARY CENTER LLC	538.46
PRO-WEST & ASSOCIATES INC	152.50
PROBUILD-WASECA	56.10
QUALITY PRINT OF WASECA INC	61.45
QUILL CORPORATION	83.35
RENT N SAVE PORTABLE SERVICES	138.94
RINKE-NOONAN ATTORNEYS AT LAW	200.00

RIVER BEND BUSINESS PRODUCTS	291.14
RONCO ENGINEERING SALES INC	405.06
RUFFRIDGE-JOHNSON EQUIP CO INC	488.23
LEON SCHOENROCK	69.17
SETANTA PUBLISHING LLC	149.00
SHERIFFS YOUTH PROGRAMS	670.00
SMITHS MILL IMPLEMENT INC	37.72
LYLE SOPKOWIAK	42.65
SOUTH CENTRAL HUMAN RELATIONS	3,171.08
STEELE CO DETENTION CENTER	1,920.00
STEELE COUNTY LANDFILL	6,121.20
TESCH SERVICE CENTER INC	57.94
THRIFTY WHITE STORES INC	2,136.73
TIRE ASSOCIATES	682.40
TOTAL TOOL SUPPLY INC	422.70
TRADES OFFICE PRODUCTS	954.48
VALLEY NAT'L GASSES-LOC 88 INC	68.82
WASECA AREA SENIOR CITIZENS IN	11,587.46
WASECA GLASS INC	338.30
WASECA MEDICAL CENTER-MAYO HEA	291.00
WASTE MANAGEMENT-CAROL STREAM	12,230.85
WEST GROUP PAYMENT CTR	892.18
ZAHL EQUIPMENT SERVICE INC	180.62
ZARNOTH BRUSH WORKS INC	1,548.57
ZIEGLER INC	1,802.77
3D SPECIALTIES INC	6,900.02