

WASECA COUNTY BOARD OF COMMISSIONERS – June 21, 2011

The Waseca County Board of Commissioners met in regular session on Tuesday, June 21, 2011, in the Commissioners Room, 300 N. State Street, Waseca, Minnesota. Present were Mike Hintz, Richard Androli, Blair Nelson and Jim Peterson.

Others present were Laura Elvebak, County Administrator; Robin Nelson, Deputy Auditor-Treasurer; Ruth Ann Hager, News Reporter; Paul Dressler, County Attorney; Bob Breck, Building Maintenance Supervisor; Marilee Reck, Human Services Director; Cheri Lewer, Public Health Administrator; Marla Watje and Ron Purcell, Soil & Water Conservation; Mark Leiferman, Planning & Zoning Administrator; Lenny Hulburt, Planning & Zoning; Shannon Fisher and Joe Pallardy, Water Resources Center; Crystal Prentice, City Manager of Waseca; Russ Stammer, City of Waseca Engineer; Nathan Richman, County Engineer; Andy Kajewski, Ditch Inspector; Russell Guse, Ditch Inspector Intern; Brad Milbrath, Sheriff; Mike Kuehn, Welsh Construction; Mike Prescher; Geb Singlestad; Scott Singlestad; John and Doris Krause; Marie Borglum; Dennis Krause; Dale Schons; Dan Malecha; Pat Mende and Scott Mende.

Chair Hintz called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Chair Hintz asked for public comments. There were none.

Upon a motion by Androli and a second by Peterson the agenda was approved by a unanimous vote with a revised resolution to “i”.

Bob Breck, Building Maintenance Supervisor, updated the board on the SWCD pickup purchase. The board previously approved the purchase of a pickup around \$20,000, so will leave it up to Bob’s discretion as to which vehicle to purchase. Ron Purcell thanked the board for the new pick-up on behalf of SWCD.

The consent agenda was unanimously approved as follows with a motion by Androli and a second by Peterson:

- a. Approval of the June 7, 2011 and June 14, 2011 Work Sessions; June 7, 2011 and June 14, 2011 County Board minutes.
- b. Approval of Auditor, Commissioner, Human Services and expense bills.
- c. Approval of Tax Abatement-William & Eileen Harguth- Parcel 12.032.0500
- d. Approval of reimbursement to SWCD for 1st Grade Environment Day May 27, 2011, for \$400.00.
- e. Approval of Transfer of Development Right, Bryan Jewison to Roy and Sally Keyes.
- f. Approval of Human Services Report.
- g. Approve adoption of the current MN Merit System EEO/AA guidelines as the plan for Waseca County Human Services for 2011-2013.
- h. Approval of the CD Pilot Project Contract Addendum through 6/30/2013.

- i. Adopt resolution recommending that SCHA be the health plan to purchase health care services for managed care enrollees on public programs for Waseca County.

RESOLUTION 2011 – 29

RESOLUTION ADOPTING SOUTH COUNTRY HEALTH ALLIANCE (SCHA) AS THE SOLE RECOMMENDED HEALTH PLAN FOR PURCHASING HEALTH SERVICES ON BEHALF OF THE MANAGED CARE ENROLLEES ON PUBLIC PROGRAMS FOR WASECA COUNTY

WHEREAS, Waseca County has reviewed the responses to the 2012 PMAP and MinnesotaCare Request for Proposal for Waseca County recipients; and

WHEREAS, Waseca County is a member of the county-based purchasing entity, South Country Health Alliance (SCHA) which has solely purchased services for the PMAP population and for many of the MinnesotaCare population since November 2001; and

WHEREAS, Waseca County does not believe that enrollees will have any added value with the addition of other health plans and that the addition of other health plans will be duplicative of the network that is already available to SCHA enrollees and that the addition of other health plans will increase county administrative costs in assuring that each health plan’s regulatory functions are in compliance; and

WHEREAS, Waseca County has confidence that the integration of Health and Human Services with the county-based purchasing plan is an effective model for care coordination on behalf of the enrollees as evidenced by the ongoing work and relationship that the county has with the health plan. Examples include county representation on the County Health & Human Service Directors Advisory Committee, the Quality Assurance Committee, Utilization Review Committees and ongoing workgroups made up of county representatives working on service enhancement and best practice that does not occur with the other plans that serve the MinnesotaCare population; and

WHEREAS, a local Care Connector is provided by SCHA to connect enrollees to needed health and community services that the other health plans do not offer; and

WHEREAS, SCHA provides a comprehensive network that meets the state requirements for access to enrollees and that adding choice of health plan without adding additional needed providers will be confusing to enrollees and will not provide any added benefit; and

WHEREAS, SCHA has been successful with outcome measures and enrollee satisfaction as evidenced by indicators such as the Star ratings, HEDIS results, and the MA-CAHPS; and

WHEREAS, the county-based purchasing plan is consistent with the Federal Health Care Reform Movement to Accountable Care Organizations (ACO) and therefore would not be added value by adding additional plans to our rural community when planning for new reforms; and

BE IT THEREFORE RESOLVED by the Waseca County Board of Commissioners recommends that SCHA is the sole health plan for purchasing health services on behalf of the managed care enrollees on public programs for Waseca County.

This Resolution shall become effective upon its passage and without further publication.

- j. Approval of Tobacco and Liquor Licenses as follows:

Liquor License
Waseca Lakeside Club.
3.2% On Sale Liquor License
Riverview Golf Course

Tobacco License Renewals

Waseca Lakeside Club
New Richland One Stop Inc.
Dave's Grocery
Mr. C's Liquor Inc.
Waldorf Municipal Liquor Store
Wagner Foods
O'Farley's Bar & Grill
New Richland Liquor Company
Expressway Janesville (Staples Enterprises)

- k. Approve ditch repairs-CD3.

Commissioner Kuhns joined meeting at 9:42.

Russ Stammer, City of Waseca, requested the County to partner with the City of Waseca splitting the cost of the study from Water Resources Center at Minnesota State University, Mankato for a technical evaluation of Clear Lake and Loon Lake. This group has technical resources to evaluate the lakes and develop a management plan for the lakes. They also are experienced with grant funding applications. Joe Pallardy and Shannon Fisher, Water Resources Center, gave presentation to the board and expressed the need for the study to get grants to cleanup the lakes since they are both on the impaired water list. The cost of the study will be \$63,710.00 and will be split 50-50. Nelson motioned with a second by Kuhns. Discussion ensued. Motion carried to partner with the City 50-50 on the Study with roll call: Nelson-yes, Androli-no, Peterson-no, Kuhns-yes and Hintz-yes.

Russell Guse, Ditch Inspector Intern, addressed the board about his concerns on a CD18 project. For development purposes, new water & sewer lines for the city are proposed to go over the top of CD18 tile and he is concerned the old tile will be damaged. Andy Kajewski, Ditch Inspector, expressed this should be the city's responsibility not the Ditch Authority. Russ Stammer, City Engineer, expressed the city is not building and is not part of the project and it should not be their concern.

Geb and Scott Singlestaed, landowners on CD18 expressed concern that the city keep their word that the county tile will be upgraded as the agriculture area northwest of town is developed. They gave the board a letter with their concerns dated June 20, 2011. Discussion ensued.

Nathan Richman, County Engineer, requested permission from the board for recruitment and hire of one Maintenance Worker employee. Androli moved and Kuhns second to approve the recruitment. Discussion ensued. Motion failed with the following roll call: Nelson-no, Androli-yes, Peterson-no, Kuhns-yes and Hintz-no.

Nathan also updated the board that the July 12, 2011 bid opening for culvert repairs is postponed. The bid opening will be rescheduled.

Mark Leiferman, Planning and Zoning Administrator, brought to the board a Conditional Use Permit Request from John and Doris Krause to eliminate the requirement to place a tree buffer adjacent to a natural ventilation hog finishing barn. Androli motioned and Peterson seconded to approve the Conditional Use Permit Request. Motion passed by a unanimous vote with the Planning Commission Recommendation condition as outlined.

1. The use of pit additives will be required. The producer will be required to submit the county feedlot officer by December 31st of each year proof of purchase of sufficient quantities of the additive to treat the pit at the recommended dosage.

Mark Leiferman also brought before the board request to approve the Ordinance amending the Unified Development Code and Zoning Map. There are three components to this request:

- a. Applicant Patricia Mende requests code amendment to reduce setbacks in residential subdivisions in the A-1 Agriculture Protection District from 75' to 50' to property line or road right-of-way. Under the former code small groups of single-family homes are regulated under a "Residential Cluster".

- b. Request to make modifications to a) the Shoreland Overlay Districts to keep them in compliance with Department of Natural Resources regulations; b) changing the Highlands from an A-1 Agriculture Protection District to UE Urban Expansion District; and c) converting land in Smith's Mill from A-1 Agriculture Protection District to VMX Village Mixed Use.

- c. Request to add language to the provisions that will maintain the zoning around Goose Lake A-1 Agriculture Protection District.

At 11:47 the Public Hearing ensued about the Ordinance amending the Unified Development Code and Zoning Map. Patricia Mende, Madison Lake, request she would like the setbacks to go back the way it was to save the trees in the back of the properties. Public Hearing closed at 11:49.

Kuhns motioned and Androli seconded to approve setback exception to the LR-Limited Residential side and rear yard setbacks for principal and accessory structures located on the interior lots. Motion passed by a unanimous vote.

Androli motioned and Peterson seconded to approve the Shoreland Overlay Districts rezoning to keep them in compliance with Department of Natural Resources regulations. Motion passed by a unanimous vote.

Peterson motioned and Kuhns seconded to change Highlands from A-1 Agriculture Protection District to UE Urban Expansion District. Motion passed by a unanimous vote.

Nelson motioned and Androli seconded add the language to the LR Limited Residential District to state: Allow limited residential development within the Shoreland Overlay District of the General Development and Recreational Development Lakes (except Goose Lake due to the shallow nature of this water body), as shown on the approved Zoning Map, and in areas between General Development Lakes and Natural Environment Lakes where a parcel is:

- (i) within one (1) mile of a General Development as shown on the approved Zoning Map; and
- (ii) where a concept plan was submitted prior to the approval of this code.

The motion passed by a unanimous vote.

Androli made a motion and Kuhns seconded to amend the zoning map to convert land in Smith's Mill from A-1 Agriculture Protection District to VMX Village Mixed Use. Motioned carried unanimously.

Mr. Leiferman stated that Unified Development Code was approved on August 1, 2009. The code provides that any term that is not defined within the code can be so defined by the Planning and Zoning Administrator. He indicated that the term: "Parcel of Record" was not defined in the code, despite the fact that that the ordinance refers to the term in several places. Mr. Leiferman indicated that he has defined the term "Parcel of Record" as follows:

"A vacant tract of land located within the A-1 Agriculture Protection District of one acre to five acres in size that existed as a separate Waseca County Parcel Identification Number on August 1, 2009 or a larger tract that contains a former farmstead that maintains remnants of the improvements of the farm such as abandoned farm home, an accessory structure or structures or remnants thereof, a driveway or an active well or septic system."

Laura Elvebak, County Administrator informed the Board that the Economic Development-EDA Study Group list is not finalized at this time. The list will be presented at a future meeting.

Laura Elvebak, County Administrator, gave update from Administrator's Office.

Laura brought to the board a revised policy on Waseca County Voluntary Leave With Out Pay Program. The revision allows for the policy to continue without an end date as had been done previously. An employee will still need to apply and get approval for leave from the Supervisor, Department Head and County Administrator on a yearly basis. Androli motioned and a second from Kuhns to approve the revised policy. Motion carried unanimously.

Androli motion and Peterson seconded to approve a resolution adopting 2.0% wage adjustment to non-elected, non-union employees effective July 2, 2011. Employees who are at or above the revised Springsted salary maximum for their applicable grade, shall

receive the 2.0% wage increase in the form of a non-base lump sum payment. Motion carried unanimously.

RESOLUTION 2011 - 30

RESOLUTION ADOPTING 2011 ADJUSTMENT TO THE NON-UNION PAY PLAN

WHEREAS, wage adjustments for non-union employees are necessary in order to maintain the integrity of our compensation systems and particularly to the wage scale schedules; and

WHEREAS, wage adjustments for non-union employees are necessary to maintain parity between union and non-union job classes; and

WHEREAS, wage adjustments for non-union employees are necessary to ensure gender-based equity between union and non-union personnel for Minnesota Pay Equity Act compliance requirements.

BE IT THEREFORE RESOLVED by the Board of Commissioners for Waseca County that a two percent (2%) wage adjustment effective July 2, 2011 for non-union personnel be made.

This Resolution shall become effective upon its passage and without further publication.

Kuhns motioned and Androli seconded to revise the FLSA Exemption effective date from May 8, 2011 to January 2, 2011 and to pay total retro pay out of \$2,786.13 to Trevor Kanewischer, Chief Deputy and Tim Kinniry, Jail Administrator. Motion carried unanimously.

Laura requested feed back from board on the Human Services/Public Health Building Lease Renewal Process. The board advised Laura to start with the Building Committee to start the process and bring it to the board.

Laura informed the Board on the possible state shutdown and the effects on the County. It is still too early to know all of the impact as the County does not know what, if any, services would be found essential. Laura asked if the Board would like a Special Board Meeting in the event a state shutdown becomes eminent for planning purposes. The Board felt that the July 5, 2011 regular Board meeting would be an appropriate time to discuss the impact as the results of the shutdown on the County and County services would be more detailed. Laura was advised to begin the Board meeting before the regular 9:30 a.m. start time if there is to be shutdown discussion. Commissioner Peterson stated concerns on projects already in process that are state funded. Brad Milbrath, Sheriff, stated the shutdown could impact his department and the highway department due to the potential reduced availability of the state employees, particularly if there were to be problems, such as highway blow outs or downed signs to state highways over the 4th of July weekend.

No committee reports were given.

Kuhns moved and Androli seconded the motion to adjourn. Motion passed unanimously. Meeting was adjourned at 12:24 p.m.

S/_____
Michael Hintz, Chairman
Waseca County Board of Commissioners

ATTEST:

S/_____
Robin Nelson
Waseca County Deputy Auditor/Treasurer

The following bills were audited and allowed:

AG POWER ENTERPRISES INC	423.27
ALCOHOL MONITORING SYSTEMS INC	3,286.00
ANCOM COMMUNICATIONS INC	127.33
BOB BAKER COMPANY INC	394.58
BOCKS SERVICE INC	854.62
CARQUEST AUTO PARTS	82.11
CDW GOVERNMENT INC	70.35
CHARLIES HARDWARE INC	947.25
CHRISTENSEN TIRE & AUTO REPAIRS	4,199.93
CLEVELAND PUBLIC SCHOOLS	4,013.86
COLE ELECTRIC INC	369.96
CONDON FARM SERVICE	201.34
KATHLEEN CONNOR	12.24
COPIER BUSINESS SOLUTIONS INC	51.37
CULLIGAN	97.40
DEML FORD INC	4,759.31
FASTENAL CO	1,174.05
FIRST NATIONAL BANK 3603	464.35
FIRST NATIONAL BANK 3975	368.70
FIRST NATIONAL BANK OMAHA	228.94
FIRST NATIONAL BANK OMAHA 4614	125.00
FIRST NATIONAL BANK OMAHA 4648	110.09
FIRST NATIONAL BANK OMAHA 4663	602.29
FIRST NATIONAL BANK OMAHA 4739	61.84
FIRST NATIONAL BANK OMAHA 5348	1,508.32
FIRST NATIONAL BANK OMAHA 5579	50.65
FIRST NATIONAL BANK OMAHA 5678	368.70
FIRST NATIONAL BANK OMAHA 5835	25.00
FIRST NATIONAL BANK OMAHA 5991	166.21

G&K SERVICES INC	83.54
GAMBLES OUR OWN HARDWARE	10.75
GRAINGER	148.22
ALVIN GRAMS	76.42
GREEN TECH RECYCLING	634.15
HARTLEY ELEMENTARY	2,327.15
HUCKLE MEDIA, LLC	235.85
INTERSTATE POWER SYSTEMS, INC	1,000.90
RHONDA JACOBSON	12.24
BRUCE JOHNSON	252.96
ANDREW KAJEWSKI	374.01
KALEENA KNOWLES	115.90
KRITZER OIL CO INC	1,698.37
LARKSTUR ENG MANKATO	249.82
M-R SIGN COMPANY INC	15,738.05
MARY MADEL	100.00
DEANNE MALTERER	64.07
MEDICOM-NEW YORK	1,700.00
MEDTOX LABORATORIES	54.10
MN COUNTY ATTORNEY ASSOC	125.00
MN OFFICE OF ENTERPRISE TECHNO	665.00
MN VALLEY COUNCIL OF GOVTS	8,119.00
MONTGOMERY-LONSDALE PUBLIC SCH	7,801.03
NAPA AUTO & TRUCK PARTS OF WAS	225.74
NATIONAL TACTICAL OFFICERS ASSC	1,380.00
NATL IMPRINT CORPORATION	205.65
NORCHEM DRUG TESTING LAB INC	109.75
NORTH CENTRAL INTERNATIONAL INC	345.89
NRHEG SCHOOLS	1,960.97
NRHEG STAR EAGLE INC	163.01
OWATONNA METAL RECYCLING INC	96.19
GARY OWENS	62.65
PANTHEON COMPUTER SYSTEMS INC	742.19
POWERPLAN INC	81.35
PRO-WEST & ASSOCIATES INC	5,000.00
PROBUILD-WASECA	95.97
RDO EQUIPMENT CO INC-BURNSVILLE	181.29
RED FEATHER PAPER CO INC	778.97
RENT N SAVE PORTABLE SERVICES	138.94
REQUIP LLC	380.00
RETROFIT RECYCLING INC	329.64
RINKE-NOONAN ATTORNEYS AT LAW	200.00
JOHN ROHDE	100.00
RONCO ENGINEERING SALES INC	555.32
SCHMITZ OPHAUG & DOWD LLP	637.50
LEON SCHOENROCK	69.17

SELECTACCOUNT	203.13
SOFTWARE.HARDWARE.INTERGRATION	608.12
SOUTH CENTRAL HUMAN RELATIONS	3,042.95
SPORTSMAN STOP	494.40
STEELE CO DETENTION CENTER	2,700.00
STEELE COUNTY LANDFILL	6,200.40
TEAM ACADEMY	3,499.13
TESCH SERVICE CENTER INC	89.91
THRIFTY WHITE STORES INC	2,114.99
TIRE ASOCIATES	2,133.40
TRADES OFFICE PRODUCTS	872.65
TRANSPORTATION SAFETY APPAREL	232.39
US BANK-ST PAUL	431.25
VALLEY NATL GASSES-LOC 88 INC	68.82
WALMART PYMT PROCESSING ATLANT	88.29
WASECA CENTRAL INTERMEDIATE SC	2,629.68
WASECA CO PUBLIC HEALTH	165.00
WASECA CO ROAD & BRIDGE	305.92
WASECA GLASS INC	153.68
WASECA RENT & SAVE	347.85
WASTE MANAGEMENT-CAROL STREAM	12,997.96
WASTE OIL FURNACE DISTRIBUTING	187.28
WATERVILLE ELYSIAN MORRISTOWN	369.87
WEST GROUP PAYMENT CTR	501.68
WESTMAN FREIGHTLINER INC	62.99
XCEL ENERGY	722.47