

## WASECA COUNTY BOARD OF COMMISSIONERS-AUGUST 16, 2011

The Waseca County Board of Commissioners met in regular session on Tuesday, August 16, 2011, in the Commissioners Room, 300 N. State Street, Waseca, Minnesota. Members present were Chair Mike Hintz; Blair Nelson, Richard Androli, Jim Peterson and Dan Kuhns.

Others present were Laura Elvebak, County Administrator; Joyce Oliver, Auditor-Treasurer; Marilee Reck, Human Services Director; Ruth Ann Hager, News Reporter; Bob Breck, Maintenance; Nathan Richman, Highway Engineer; Carl Guse; Ron Schuch; Lyle Sopkowiak, Highway; Linus Hoehn; Marvin Guse; Tim Arvidson, Stonebrooke Engineering.

Chair Hintz called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

The Chair asked for public comments. There were none.

Androli moved and Peterson seconded the motion to approve the agenda with the addition of discussion of Joint County Ditch 6 in New Richland. Motion carried unanimously.

Correspondence was shared. Commissioner Nelson recognized the work of the volunteers at the Waseca County Fair. There was no discussion of bills.

Department Head Time: Marilee Reck read a declaration signed by Governor Dayton declaring August as “Child Support Awareness Month” and gave statistics pertaining to Waseca County.

Kuhns moved and Androli seconded the motion to approve the consent agenda with removal of “f” and “g” for discussion. Motion carried unanimously.

- a. No minutes for approval.
- b. Approval of Auditor, Commissioner, Human Services and expense bills.
- c. Approve resolution adopting First National Bank of Waseca for designation of depositories as follows:

**RESOLUTION 2011- 34**

**DESIGNATION OF DEPOSITORIES**

WHEREAS, Minnesota Statutes, Chapter 118 requires Waseca County to designate a national, insured state bank or thrift institution as depository of funds; and

WHEREAS, Waseca County has designated First National Bank, a FDIC insured depository institution, as depository of its public funds pursuant to Minnesota Statutes, Chapter 118; and

WHEREAS, Minnesota Statutes, section 118.05 requires the depository to assign collateral security for deposits in excess of available federal deposit insurance; and

WHEREAS, the Waseca County Treasurer has the authority to designate institutions in the County as depositories and to approve the collateral for such depositories

NOW, THEREFORE, BE IT RESOLVED that the Waseca County Board of Commissioners hereby approves the Security Agreement for the Deposit of Public Funds between the Waseca County Treasurer and First National Bank of Waseca, Minnesota, dated July 28, 2011.

- d. Approval of Human Services Report.
- e. Approval of addendum to the current cooperative Agreement with the Chemical Dependency Pilot Project to reflect the change in the per client per month charge from \$1,279.00 to \$970.00 effective July 14, 2011 to June 30, 2012.
- f. ~~Payment to Soil and & Water Conservation District for the Purchase of a Pickup.~~
- g. ~~Approve Permit Extension Request.~~

Concerning letter “f”, discussion ensued and Androli moved and Peterson seconded the motion to authorize the Auditor-Treasurer to pay Soil & Water Conservation District the sum of \$20,000.00 towards the purchase of a 4x4 pickup truck and to sell the old truck to cover the remaining costs. Motion carried by the following 4-1 vote: Nelson-yes; Androli-yes; Peterson-yes; Kuhns-yes; Hintz-no.

Concerning letter “g”, discussion ensued and Kuhns moved and Androli seconded the motion to approve the extension request for Permit 11101, Wade Nelson, Otisco Township Section 24, for a period of 6 months. Motion carried unanimously.

There has been previous discussion about the flag pole on the southeast corner of the courthouse lawn. The flag gets caught in the evergreen tree and is not flown properly. Many options have been discussed, including cutting down the tree. The tree is dying and it would be a less costly solution to cut it down. Bob Breck presented a cost of \$400.00 to cut the tree down and up to \$1,500.00 to light the flag. The State Historical Society was also contacted, as the Courthouse is on the registry of historic places and they are in support of the removal as it will bring the courthouse lawn closer to its original status. The cost for installing a taller flag pole with a larger flag and a light, without removing

the tree, would be approximately \$10,000.00. Peterson moved and Kuhns seconded the motion to cut the south evergreen tree on the courthouse lawn for \$400.00 and to install a light to shine on the flag. Motion carried by the following 3-2 vote: Nelson-no; Androli-yes; Peterson-yes; Kuhns-yes; Hintz-no.

A public ditch hearing was called to order at 10:01 a.m. The hearing was the result of a petition received from the Waseca County Highway Department requesting permission to replace culverts on County Ditch 29 at CR 53 and on County Ditch 30 at CR 3. The culverts were damaged in the September 2010 rain events.

Nathan Richman, Waseca County Highway Engineer and Tim Arvedson, Stonebrooke Engineering, presented the plans for the repairs. The plans are on file at the Auditor-Treasurer's Office at the Courthouse.

Chair Hintz asked for public comment. There was none, therefore motion was made by Kuhns, seconded by Androli and carried unanimously to close the public hearing at 10:14 a.m.

Androli moved and Peterson seconded the motion to approve the culvert repairs on CD 29 as presented. Motion carried unanimously.

Peterson moved and Androli seconded the motion to approve the culvert repairs on CD 30 as presented. Motion carried unanimously.

Nathan Richman gave an overview of the Highway Planning Road Tour. The annual tour was held on August 8, 2011, and included discussion of road program planning, the equipment investment program, the maintenance level of service and staff levels.

A letter from St. Ann's Cemetery Board was received by Chairman Hintz, reviewed by the board and given to Nathan. The letter requested consideration be given to restore the blacktop road to the cemetery.

Discussion ensued concerning the parks staff level. The Highway Department proposes continuing the June change from 1,020 hours per year to 1,530 hours. This is changing an existing part time employee's hours from half time to three quarter time, effective September 30, 2011, to April 30, 2012. Androli moved and Kuhns seconded the motion to extend the three quarter time staffing position to April 30, 2012. Motion passed 4-1 with the following roll call: Nelson-no; Androli-yes; Peterson-yes; Kuhns-yes; Hintz-yes. The matter of the Courthouse Park house and Caretaker occupancy will be sent back to the Highway Committee to bring options back to the board.

Tree harvest at Goose Lake Park was also discussed. The board agreed that because the trees are public property, the issue needs to be dealt with carefully. The matter of the tree harvest will be sent back to the Highway Committee to bring options

back to the board. The Highway Committee is instructed to draw up a Land Management Plan in regard to timber harvest as part of the process.

Discussion ensued concerning the dirt piled up on the banks of Joint County Ditch #6 in New Richland. The dirt is the result of a recent ditch clean out. The City has requested that it be removed. The board agreed that it would be a cost to the city, not to the ditch system, to have the dirt removed.

Due to a retirement, a vacancy has occurred in the Auditor-Treasurers office for a 50% part-time position. Joyce Oliver brought a request to the board to fill this position. Kuhns moved and Hintz seconded the motion to fill the vacancy. This motion failed on a roll call vote of 3-2: Nelson-no; Androli-no; Peterson-no; Kuhns-yes; Hintz-yes.

Joyce Oliver then requested authorization to call in temporary staff during tax seasons. Androli moved and Nelson seconded the motion to authorize the Auditor-Treasurers office to call in temporary staff. Motion carried 3-2 with the following roll call: Nelson-yes; Androli-yes; Peterson-yes; Kuhns-no; Hintz-no.

Androli moved and Kuhns seconded the motion to adopt the following resolution to close the board meeting to consider labor negotiations. Motion carried unanimously and the resolution was adopted.

**RESOLUTION 2011-35**

**RESOLUTION TO CLOSE A PORTION OF THE WASECA COUNTY BOARD MEETING ON  
AUGUST 16, 2011**

WHEREAS, the Waseca County Board of Commissioners desire to close a portion of the meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals.

WHEREAS, pursuant to Minn. Stat. 13D.03, the County Board by resolution may close a meeting as permitted by Minnesota law to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals.

NOW, THEREFORE, BE IT RESOLVED, that the Waseca County Board of Commissioners hereby closes a portion of the County Board meeting on August 16, 2011, at 11:28 a.m. to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals.

At 11:28 a.m., the board met in closed session. Present at the closed meeting were all the board members, County Administrator Laura Elvebak and Auditor-Treasurer Joyce Oliver.

Kuhns moved and Nelson seconded the motion to reopen the regular board meeting at 11:35 a.m. Motion carried unanimously.

Androli moved and Kuhns seconded the meeting to approve the Memorandum of Agreement with AFSCME, Council 65, Local 2438, to amend Article XIX, Pay Plan, Section 7 as follows. Motion carried unanimously.

**MEMORANDUM OF AGREEMENT**

This Memorandum of Agreement is entered into between Waseca County Board of Commissioners (hereafter "County") and the American Federation of State, County and Municipal Employees, Council 65, Local No. 2438 (hereafter "Union") representing the Highway Maintenance, Landfill and Survey Department Unit.

WHEREAS, the parties entered into a collective bargaining agreement for the period of January 1, 2010 through December 31, 2011; and

WHEREAS, the parties have agreed to amend the wage article to provide greater consistency with the other negotiated collective bargaining agreements for 2011

NOW, THEREFORE, the parties hereto agree to amend Article XIX, Pay Plan, Section 7 to provide as follows:

Effective for calendar year 2011, eligible employees will continue to receive wage step increases in accordance with the terms and wage structure of the 2009 collective bargaining agreement. Effective the first day of the first pay period following July 1, 2011, full-time and regularly scheduled part-time employees shall receive a 2.0% wage increase provided that the increase does not result in a salary above the Springsted revised salary range maximum for their applicable grade. Employees who are at or above the Springsted revised salary range maximum for their applicable grade, shall receive the 2.0% salary range movement in the form of a non-base lump sum payment. Employees eligible to receive a wage step increase in 2011 will not be eligible for both the wage step increase and 2.0% wage increase, but rather the higher percentage of the two. The resulting increase will not go above Springsted salary maximum for their applicable grade.

This Memorandum of Agreement represents the complete and total agreement between the parties as to any amendment regarding the 2010-2011 collective bargaining agreement.

Laura Elvebak presented the County Administrator Report.

Kuhns moved and Peterson seconded the motion to appoint Alvin Grams and Richard Androli for a one year term as South Central Minnesota Multi-County H.R.A. Representatives. Motion carried unanimously.

Kuhns moved and Nelson seconded the motion to adjourn the meeting. Motion passed unanimously and the meeting was adjourned at 11:58 a.m.

S/ \_\_\_\_\_  
Michael Hintz, Chairman  
Waseca County Board of Commissioners

ATTEST:

S/ \_\_\_\_\_

Joyce Oliver

Waseca County Auditor/Treasurer

The following bills were audited and allowed:

AG POWER ENTERPRISES INC	433.15
ALCOHOL MONITORING SYSTEMS INC	2,978.60
AMERICAN ENGINEERING TESTING I	3,298.00
ANCOM COMMUNICATIONS INC	3,641.18
AUTO VALUE WASECA INC	203.69
BAKER TILLY VIRCHOW KRAUSE LLP	6,500.00
BOB BARKER COMPANY INC	73.13
BEAR GRAPHICS INC	399.76
BOCKS SERVICE INC	833.01
RODNEY BORN	57.78
BUDACH IMPLEMENT INC	141.11
CARDINAL FIRE PROTECTION	268.81
CARQUEST AUTO PARTS	63.15
CATCO PARTS SERVICE INC	303.65
CDW GOVERNMENT INC	119.93
CHARLIES HARDWARE INC	871.57
CHRISTENSEN TIRE & AUTO REPAIR	38.27
KATHLEEN CONNOR	3.89
COPIER BUSINESS SOLUTIONS INC	180.75
CRESCENT ELECTRIC SUPPLY CO IN	448.08
CULLIGAN	249.50
DEML FORD INC	2,116.36
DYNAMIC IMAGING SYSTEMS INC	2,840.00
EWERTS HARDWARE	15.49
EXPRESS CARE INC	122.89
FASTENAL CO	170.15
FIRST NATIONAL BANK OMAHA 4549	386.03
FIRST NATIONAL BANK OMAHA 4663	51.19
FIRST NATIONAL BANK OMAHA 4739	6.54
FIRST NATIONAL BANK OMAHA 5348	666.02
FIRST NATIONAL BANK OMAHA 5462	83.47
FIRST NATIONAL BANK OMAHA 5595	86.86
FIRST NATIONAL BANK OMAHA 5991	142.83
FIRST NATIONAL BANK OMAHA 6072	84.89
FIRST NATIONAL BANK OMAHA 6122	1,441.88

FIRST NATIONAL BANK OMAHA 6163	983.97
FIRST NATIONAL BANK OMAHA 6957	473.73
FRONTIER PRECISION INC	44.89
G&K SERVICES INC	611.87
GFI SOFTWARE FLORIDA INC	4,338.00
ALVIN GRAMS	78.31
RUSSELL GUSE	447.02
H&A ADMINISTRATORS	568.00
H&H EXCAVATING INC	7,225.00
HUCKLE MEDIA, LLC	218.05
INFORMATION SYSTEMS CORP	8,100.88
RHONDA JACOBSON	6.66
JOBS PLUS INC	614.58
TREVOR KANEWISCHER	75.00
KIEFFER COMMUNICATIONS	826.00
KALEENA KNOWLES	140.97
VERLAINE KRUEGER	10.55
LESUEUR CO TREASURER	6,933.51
M-R SIGN COMPANY INC	1,196.49
MACAI ATTN: GREG HENSEL	75.00
MADDEN, GALANTER, HANSEN LLP	1,856.30
DEANNE MALTERER	64.88
MEDIACOM-NEW YORK	1,700.00
MEDTOX LABORATORIES	86.56
MIDWEST CLINICAL PSYCH	1,861.39
MINNESOTA ELEVATOR INC	485.80
MINNESOTA LAWYER	299.00
MN COUNTIES INTERGOVERNMENTAL	25.00
MN OFFICE OF ENTERPRISE TECHNO	665.00
PERRY MORTENSEN CONSTRUCTION	4,500.00
MARK MUELLERLIELE	189.98
NAPA AUTO & TRUCK PARTS OF WAS	46.67
NESTES CAR CARE	125.00
NORCHEM DRUG TESTING LAB INC	61.00
NORTH CENTRAL INTERNATIONAL IN	495.56
NRHEG STAR EAGLE INC	106.75
PAAPE DISTRIBUTING CO INC	87.54
PANTHEON COMPUTER SYSTEMS INC	191.31
JAMES PETERSON	154.07
PREMIER VETERINARY CENTER LLC	2,168.16
PROBUILD-WASECA	8.98
REBECCA RAND	80.00
DUANE RATHMANN	56.11
RED FEATHER PAPER CO INC	563.98
REGION 9 DEVELOPMENT COMM	556.11
RENT N SAVE PORTABLE SERVICES	138.94

RINKE-NOONAN ATTORNEYS AT LAW	2,123.50
RIVER BEND BUSINESS PRODUCTS	307.02
ROCKMOUNT RESEARCH & ALLOYS IN	477.52
RONCO ENGINEERING SALES INC	182.95
LOWELL SCHMIDT	654.50
SHARE CORPORATION	167.36
SKJEVELAND ENTERPRISES	1,413.50
SOUTH CENTRAL HUMAN RELATIONS	3,197.05
SPORTSMAN STOP	8.23
STEELE CO DETENTION CENTER	720.00
STEELE COUNTY LANDFILL	4,150.00
STEWART SANITATION	4,228.50
STONEBROOKE ENGINEERING INC	32,079.15
DAVE SYVERSON FORD TRUCK INC	900.01
LARRY THORNHILL	69.45
THRIFTY WHITE STORES INC	1,260.54
TRADES OFFICE PRODUCTS	3,330.22
TRAFFIC MARKING SERVICE INC	36,562.64
UNITED RENTALS INC	30.18
UNIVERSITY OF MN EXTENSION SER	2,357.48
US BANK-ST PAUL	425.00
US POSTMASTER	30.00
ROBERT VOGELSANG	75.53
WASECA AREA SENIOR CITIZENS IN	7,832.32
WASECA CHRYSLER CENTER	94.91
WASECA GLASS INC	45.00
WASECA MEDICAL CENTER-MAYO HEA	1,665.00
WASECA OPTOMETRIC CENTER	94.00
WASECA PROPERTIES INC	125.00
WASTE MANAGEMENT-CAROL STREAM	14,226.44
WEST GROUP PAYMENT CTR	501.68
ZIEGLER INC	190.34