



Grant All-Detail Report 2013-LWM (NRBG)

Grant Title - 2013 - LWM (NRBG) - Waseca (COUNTY)

Grant ID - C13-10063

Organization - Waseca County

Grant Awarded Amount	\$14,271.00	Grant Execution Date	
Required Match Amount	\$0.00	Grant End Date	1/1/2020
Required Match %	0%	Grant Day To Day Contact	Mark Leiferman

Budget Summary

	Budgeted	Spent	Balance Remaining
Total Grant Amount	\$14,271.00	\$14,271.00	\$0.00
Total Match Amount	\$5,487.00	\$5,487.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$19,758.00	\$19,758.00	\$0.00

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
2013 LWM Salary	Administration /Coordination	Current State Grant	2013 Local Water Management Salary	\$9,547.00	\$9,547.00	12/31/2013	N
2013 Waseca County Salary Match Paid	Administration /Coordination	Local Fund	2013 LWM Salary Match	\$3,508.00	\$3,508.00	12/31/2013	Y

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
LWM - Gberba Dues	Administration /Coordination	Current State Grant	GBERBA Dues	\$4,724.00	\$4,724.00	2/8/2013	N
Misc Farmer Forum Costs	Education/Information	Local Fund	Misc. Farmer Forum Expenses	\$1,979.00	\$1,979.00	7/1/2013	Y

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Size / Unit
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Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - 2013 LWM Salary			
Description	2013 LWM Salary		
Category	ADMINISTRATION/COORDINATION		
Start Date	1-Jan-13	End Date	Tue Dec 31 00:00:00 CST 2013
Rates and Hours			
Actual Results			

Grant Activity - 2013 Waseca County Salary Match Paid			
Description	2013 Waseca County Salary Match Paid		
Category	ADMINISTRATION/COORDINATION		
Start Date	1-Jan-13	End Date	Tue Dec 31 00:00:00 CST 2013
Rates and Hours			
Actual Results	See Attachment.		

Grant Activity - LWM - Gberba Dues			
Description	LWM - Gberba Dues		
Category	ADMINISTRATION/COORDINATION		
Start Date	1-Jan-13	End Date	Tue Dec 31 00:00:00 CST 2013
Rates and Hours			
Actual Results			

Grant Activity - Misc Farmer Forum Costs			
Description	Misc Farmer Forum Costs		
Category	EDUCATION/INFORMATION		
Start Date	1-Jan-13	End Date	Mon Jul 01 00:00:00 CDT 2013
Rates and Hours			
Actual Results			

Grant Attachments

Document Name	Document Type	Description
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/14/2014
Local Water Management - Attach.	Grant	2013 - LWM (NRBG) - Waseca (COUNTY)

Local Water Management- Attachment

The Local Water Management funding offered by the NRBG is an important financing tool to assist with the funding of water management planning in the county. The *Waseca County Comprehensive Local Water Management Plan 2009-2018* provides a variety of goals and objectives and tasks to assist in improving the County's water quality. Although there are many groups involved in this effort, implementation of the plan is mainly the primary responsibility of Waseca County and the Waseca County Soil and Water Conservation District (SWCD).

In 2013, a great deal of time was spent working on the Waseca County Shoreland Buffer Initiative, the Waseca Farmer Forum, and working to bring wetland conservation activities into the office and reporting use of grant funds to BWSR and the MPCA. Staff also worked with the Greater Blue Earth River Basin Alliance on a Targeted Watershed Grant application.

Buffer Program

To improve management of the riparian area and begin enforcing the Minnesota shoreland rules buffer requirements, Waseca County developed a three-year plan to begin enforcement of the statutes. As stated, it was a three year, three step program. In 2011 the County held the Farmer Forum as an education tool to help property owners understand the requirements. In 2012, individuals applying for zoning permits, variances, conditional use permits and subdivisions that are not in compliance, will be advised that they are out of compliance. In 2013, people applying for the same permits described above, needed to develop a plan to address buffer non-compliance prior to obtaining a permit. This activity is expected to continue in 2014.

Farmer Forum

On April 3, 2012, Waseca County hosted the Waseca Farmer Forum. This is a meeting of farmers and shore land property owners at FarmAmerica. Topics ranged from a presentation on Sediment Fingerprinting to methods of improving soybean production. The forum was co-sponsored by the Waseca Soybean Growers, the Waseca County Corn Growers, KOWZ Radio (AM and FM), The Linder Farm Network and many area banks including: Roundbank of Waseca and Waldorf, Janesville State Bank, First National Bank of Waseca, State Bank of New Richland and United Prairie Bank of Waseca. The meeting was originally viewed as a method to help make farmers aware of changes that have occurred in various County regulations and to advise farmers of growing pressure to enforce the State of Minnesota Shoreland Buffer requirements. It was determined that such a meeting could be expanded to a variety of subjects relevant to agriculture to increase interest in the event.

Approximately 700 flyers were printed and sent out to property owners that have land adjacent to shoreland protected water bodies. Staff developed a phone list and called 700 land owners to invite them to the meeting. There were approximately 150 people in attendance at the event.

Jonathan Graves, the Waseca County GIS Corrdinator was available on site to give owners information on their property's buffers using GIS software. In addition, the Waseca County Soil and Water Conservation District were present to provide program information.



Grant All-Detail Report 2013-WCA (NRBG)

Grant Title - 2013 - WCA (NRBG) - Waseca (COUNTY)

Grant ID - C13-10121

Organization - Waseca County

Grant Awarded Amount	\$12,118.00	Grant Execution Date	
Required Match Amount	\$12,118.00	Grant End Date	1/1/2020
Required Match %	100%	Grant Day To Day Contact	Mark Leiferman

Budget Summary

	Budgeted	Spent	Balance Remaining
Total Grant Amount	\$12,118.00	\$12,118.00	\$0.00
Total Match Amount	\$3,284.31	\$2,420.12	\$864.19
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$15,402.31	\$14,538.12	\$864.19

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
SWCD Payment	Administration /Coordination	Current State Grant	Payment to SWCD	\$9,697.88	\$9,697.88	10/1/2013	N
Salary Paid	Administration /Coordination	Current State Grant	Salary Paid	\$2,420.12	\$2,420.12	12/31/2013	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
WCA Admin Payment- BE County	Agricultural Practices	Local Fund	WCA Admin Payment	\$864.19			Y
Waseca County Salary	Administration /Coordination	Local Fund	Waseca County Salary	\$2,420.12	\$2,420.12	12/31/2013	Y

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Size / Unit
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Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - SWCD Payment			
Description	SWCD Payment		
Category	ADMINISTRATION/COORDINATION		
Start Date	1-Jan-13	End Date	Tue Dec 31 00:00:00 CST 2013
Rates and Hours			
Actual Results			

Grant Activity - Salary Paid			
Description	Salary Paid		
Category	ADMINISTRATION/COORDINATION		
Start Date	1-Jan-13	End Date	Tue Dec 31 00:00:00 CST 2013
Rates and Hours			
Actual Results	The administration of WCA was transferred to Waseca County Planning & Zoning in 2013. Administration of WCA was transferred from the SWCD to Waseca County on April 16, 2013, by resolution 2013-19. Even though Waseca County Planning & Zoning assumed the duties of WCA since that date, Planning & Zoning was not specifically identified until October 15, 2013, by resolution 2013-40. Note Item 10 above: Waseca County has contracted with Blue Earth County, which has certified delineators, to assist with the administration of WCA. Waseca County staff attended a variety of WCA training courses totaling 75.5 hours in 3013		

Grant Activity - WCA Admin Payment- BE County			
Description	WCA Admin Payment- BE County		
Category	AGRICULTURAL PRACTICES		
Start Date		End Date	
Rates and Hours			
Actual Results			

Grant Activity - Waseca County Salary			
Description	Waseca County Salary		
Category	ADMINISTRATION/COORDINATION		
Start Date	1-Jan-13	End Date	Tue Dec 31 00:00:00 CST 2013
Rates and Hours			
Actual Results			

Grant Attachments

Document Name	Document Type	Description
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/14/2014

Minnesota Board of Water and Soil Resources
Wetland Conservation Act 2013 Annual Reporting Form

This form was created in Microsoft Word 2010 and has macros enabled. Users must have Word 2007 or newer, or the free compatibility package for Word 2003. Use your software "Help" for assistance with enabling macros.

Use the tab key to navigate between fields.

Local Government Unit (LGU): Waseca County	Organization Type: County	County or Counties if WMO
Name of Person Completing Report: Lenny Hulburt	Title: Wetlands Specialist	Contact Phone #: (507) 835-0652

Does your LGU receive WCA funding from the Natural Resources Block Grant (NRBG)? Yes, directly from BWSR

NOTE: Completion of this report is required for all Minnesota LGUs. It must be received by the BWSR St. Paul office on or before **February 1, 2014**. See the accompanying instructions for details.

- Number of **landowner contacts** in which wetland related technical assistance was provided during the calendar year: **300** (Please provide your best estimate.)
- Number of applications** that were:

<i>Type of Application</i>	# Approved	# Denied	# Withdrawn
A. Boundary or Type	1	0	0
B. No-Loss	0	0	0
C. Exemption	0	0	0
D. Sequencing	0	0	0
E. Replacement Plan*	1	0	0
Total	2	0	0

*Do not include local road authority notifications for projects that qualify for replacement under the BWSR Local Government Roads Wetland Replacement Program according to MN Rule [8420.0544](#).

- Number of **exemptions approved** and square feet of wetland impact for each category from MN Rule [8420.0420](#) (provide best estimate for impacts that are not easily quantified):

Type of Exemption	Number of Approved Exemptions	Sq. Ft. of Wetland Permanently Impacted
Subp. 2. Agricultural activities.	0	0
Subp. 3. Drainage.	0	0
Subp. 4. Federal approvals.	0	0
Subp. 5. Restored wetlands.	0	0
Subp. 6. Utilities.	0	0
Subp. 7. Forestry.	0	0
Subp. 8. De minimis.	0	0
Subp. 9. Wildlife habitat.	0	0
TOTAL:	0	0
Subp. 2g. Agricultural wetland bank exemption	0	0*

*See WCA reporting instructions.

4. Number of **replacement plans approved** that replace impacts by the following methods:
- A. Wetland Banking: **1**
 - B. Project-Specific Replacement: **0**
 - C. Combination of Wetland Banking and Project-Specific Replacement: **0**
- Total replacement plans approved 1**

5. Square feet of wetland to be **impacted** via an approved replacement plan: **0**

For approved replacement plans, list the **project-specific replacement*** in square feet and corresponding credit amounts approved in the following categories from MN Rule [8420.0526](#):

Action Eligible for Credit	Square Feet	Repl. Credit
Subp. 2. Upland buffer areas.	0	0.00
Subp. 3. Restoration of completely drained or filled wetland areas.	0	0.00
Subp. 4. Restoration of partially drained or filled wetland areas.	0	0.00
Subp. 5. Vegetative restoration of farmed wetlands.	0	0.00
Subp. 6. Protection of wetlands previously restored via conservation easements.	0	0.00
Subp. 7. Wetland creations.	0	0.00
Subp. 8. Restoration and protection of exceptional natural resource value.	0	0.00
Subp. 9. Preservation of wetlands owned by the state or a local unit of government.	0	0.00
TOTAL:	0	0.00

*Report project-specific replacement only. Replacement via banking is accounted for via BWSR's banking database.

6. For project-specific **replacement wetlands**, list the number of each completed or received:
- | | | | |
|---------------------------------|-------------------------------|--------------------------------|---|
| A. Construction Sites Inspected | B. Corrective Actions Ordered | C. Monitoring Reports Received | D. Findings of Satisfactory Replacement |
| 0 | 0 | 0 | 0 |

7. Number of **potential WCA violation sites** investigated: **0**

8. Number of **enforcement actions** that were taken **under local ordinances** and/or that did not result in DNR-issued cease and desist, restoration, or replacement orders (including informal resolution of violations): **0**

9. Number of **local appeals** heard: **0**

10. Does the LGU have a MN WDCP **certified delineator** available (excluding BWSR or SWCD)?

On staff: On call (i.e. consultant): Not at all:

11. **Optional:** Please provide information regarding unusual circumstances, time spent on enforcement or major violations, banking application reviews, known exempt activity for which a formal decision was not made, additional detail or clarification of above data, or any other information or comments you would like to share (2,500 characters max). The numbers in this report reflect only the work done since since administration of WCA was transferred to Waseca County Planning & Zoning in 2013. Administration of WCA was transferred from the SWCD to Waseca County on April 16, 2013, by resolution 2013-19. Even though Waseca County Planning & Zoning assumed the duties of WCA since that date, Planning & Zoning was not specifically identified until October 15, 2013, by resolution 2013-40. Note Item 10 above: Waseca County has contracted with Blue Earth County, which has certified delineators, to assist with the administration of WCA.

12. For LGU staff responsible for implementing WCA, please provide the following for **WCA/wetland training attended** this reporting year (attach additional if necessary). The [University of Minnesota Wetland Delineator Certification Program](#) webpage has a list of pre-approved continuing education programs offered in 2013. Please indicate training session in full days or indicate the number of actual hours.

	Session Title	Training Sponsoring	Employee Name	Employee Title	From Date	To Date	Total # of Days	Total # of Hours
1	WCA 101	BWSR (Amber Steele)	Lenny Hulburt	Wetlands Specialist	6/18/13	6/18/13	0	3
2	WCA 101	BWSR (Amber Steele)	Mark Leiferman	Wetlands Admin.	6/18/13	6/18/13	0	3
3	5 Day Basic Delineation	Univ. of MN WDCP	Lenny Hulburt	Wetlands Specialist	6/24/13	6/28/13	5	0
4	Wetland Vegetation ID	BWSR	Lenny Hulburt	Wetland Specialist	8/7/13	8/7/13	1	0
5	BWSR Academy	BWSR	Lenny Hulburt	Wetland Specialist	10/28/13	10/30/13	3	0
6							0	0
7							0	0
8							0	0
9							0	0
10							0	0
11							0	0
12							0	0
13							0	0
14							0	0
15							0	0
16							0	0
17							0	0
18							0	0
19							0	0
20							0	0
21							0	0
22							0	0
23							0	0
24							0	0
25							0	0
26							0	0
27							0	0
28							0	0
29							0	0
30							0	0
31							0	0
32							0	0
33							0	0
34							0	0
35							0	0



Grant All-Detail Report 2013-Shoreland (NRBG)

Grant Title - 2013 - Shoreland (NRBG) - Waseca (COUNTY)

Grant ID - C13-10189

Organization - Waseca County

Grant Awarded Amount	\$3,006.00	Grant Execution Date	
Required Match Amount	\$3,006.00	Grant End Date	1/1/2020
Required Match %	100%	Grant Day To Day Contact	Mark Leiferman

Budget Summary

	Budgeted	Spent	Balance Remaining
Total Grant Amount	\$3,006.00	\$3,006.00	\$0.00
Total Match Amount	\$3,006.00	\$3,006.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$6,012.00	\$6,012.00	\$0.00

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Shoreland Salary	Administration /Coordination	Current State Grant	2013 - Shoreland (NRBG) - Waseca (COUNTY)	\$3,006.00	\$3,006.00	12/31/2013	N
Shoreland Salary Match	Administration /Coordination	Local Fund	Local Funds	\$3,006.00	\$3,006.00	12/31/2013	Y

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Size / Unit
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Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Shoreland Salary			
Description	Shoreland Salary Counties are required by Minnesota Rule to adopt "shoreland" ordinances consistent with State Rules. Generally, "Shoreland" means land located within the following distances from public water: 1,000 feet from the ordinary high water level of a lake, pond, or flowage; and 300 feet from a river or stream. Counties only have jurisdiction to administer rules outside of incorporated communities (cities).		
Category	ADMINISTRATION/COORDINATION		
Start Date	1-Jan-13	End Date	Tue Dec 31 00:00:00 CST 2013
Rates and Hours			
Actual Results			

Grant Activity - Shoreland Salary Match			
Description	Shoreland Salary Match		
Category	ADMINISTRATION/COORDINATION		
Start Date	1-Jan-13	End Date	Tue Dec 31 00:00:00 CST 2013
Rates and Hours			
Actual Results			

**2013 ANNUAL SHORELAND ORDINANCE
ADMINISTRATIVE ACTIVITIES REPORT**



2013 Shoreland Block Grant Amount: \$3006.00

Directions: Please answer the following questions for your county's 2013 activities within the shoreland district. **To receive a shoreland block grant in 2014, this form must be completed by February 1, 2014.**

Planning & Zoning

1. Did your county update or amend its comprehensive plan in 2013? NO (yes or no)
2. Do you plan to update your comprehensive plan in 2014? NO (yes or no)
3. Did your county update or amend its shoreland ordinance in 2013? NO (yes or no)
If yes, describe the nature of the change:
4. Do you plan to update your shoreland ordinance in 2014? NO (yes or no)
5. Does your county notify the DNR at least 10 days prior to public hearings for variances, CUPs, and ordinance amendments, and within 10 days after final decisions? YES (yes or no)
6. If yes:
 - a. Who do you notify? RANDY BRADT (name of DNR staff person)
 - b. How do you notify them? EMAIL (mail, e-mail, other)
 - c. What information do you provide? (notice, application, plans, other) APPLICANT MATERIAL, SUMMARY OF LOCATION FEATURES, ANALYZE OF ORDINANCE CRITERIA

7. List the number of shoreland variances you issued in 2013:

Variance Type	# Approved with Conditions	# Approved without Conditions	# Denied
OHWL setback			
Bluff setback			
Expansion of nonconforming structure			
Impervious surface			1 TABLED
Development of nonconforming contiguous lots in same ownership			
Subdivision of land not meeting lot area/width standards			
Building height			
Mooring spaces			
Other (please specify) SIDE YARD SETBACKS	3	1	

8. If variances are approved with conditions, what are some examples of typical conditions?
 - RECORD SEPTIC AGREEMENT BTWN PROPERTY OWNERS
 - STORMWATER MANAGEMENT PLAN
9. If variances are approved without conditions, why not? THIS VARIANCE WAS FOR A SIDE YARD SETBACK ON A VERY LARGE LOT
10. For approximately what percent of variance inquiries in 2013 were alternative solutions found that eliminated the need for an actual variance application? 0%

11. If alternative solutions were found, what are some typical examples?

Land Subdivision

12. List the number of lots created in 2013:

Type of subdivision	Total # of Lots Created	How many of these lots (shaded box) were in Conservation Subdivisions?	How many of these lots (shaded box) were in Resort Conversions?
PUD Plats			
Non-PUD or standard Plats	1	NONE	NONE
Lot Splits or admin subdivisions			

Permits

13. How many land use permits were issued in shoreland areas in 2013?

- a. New construction on previously undeveloped lots: _____7_____ (total # of permits)
- b. Redevelopment (e.g., expansion of structures, substantial improvements, new structures added to developed lots): **INCLUDES SEPTIC PERMITS** ___39___ (total # of permits)

14. How many permits for grading, excavation, filling, or soil disturbance within the shore impact zone were issued in 2013? _____1_____ (total # of permits)

15. Do you generally inspect the work? _____NO_____ (yes or no)

Enforcement

16. Do you enforce the 50-foot agriculture buffer requirement? _____YES_____ (yes or no)
If yes, describe 2013 activities in the space below: IN 2013 WE ENFORCED THE BUFFER SETBACK ON PROPERTY OWNERS APPLYING FOR A ZONING PERMIT. MOST OWNERS AGREED TO PREPARE AND IMPLEMENT A PLAN FOR THE BUFFER

17. Do you enforce vegetation management standards for non-agriculture properties? _____ (yes or no)
If yes, describe 2013 activities in the space below: MEET WITH OWNERS AND DISCUSS SHORE-IMPACT ZONE REQUIREMENTS

Other

18. What shoreland-related training, guidance, or tools do your staff or Board of Adjustment need?

19. What special measures or initiatives has your county pursued to protect shorelands (e.g., vegetation restoration, advanced stormwater management practices, etc.) in 2013? Please describe below:

Contact Information

County: WASECA COUNTY _____
Contact Person: MARK LEIFERMAN Title: PLANNING AND ZONING ADMINISTRATOR
E-Mail Address: _____MARK.LEIFERMAN@CO.WASECA.MN.US_____
Phone Number: _____507-835-0651_____

****WASECA COUNTY ISSUES ZONING PERMITS. 15 OF THE PERMITS WERE FOR SEPTIC ONLY****

Any questions? Please contact: Kathleen Metzker, DNR Land Use Hydrologist, 500 Lafayette Road, St. Paul, MN 55155-4032. Tel. 651-259-5694. Please e-mail the completed form to Kathleen.metzker@state.mn.us. Alternatively, you may fax it to 651-296-1811 or mail it to the above address. E-mail is preferred!

2013 WASECA COUNTY ZONING PERMITS IN SHORELAND OVERLAY

No.	In Shoreland of:	Construction of:	Notes:
1	BOOT CREEK	MACHINE SHED	
2	LeSUEUR RIVER	NEW HOME	
3	LeSUEUR RIVER	HOME, GARAGE, SEPTIC	
4	LOON LAKE	SEPTIC	
5	CO DITCH #35	GRAIN BIN	OPEN DITCH. SHORELAND? 11537
6	CLEAR LAKE	GARAGE	
7	Willis Slough	HOME ADDITION, SEPTIC	
8	CO DITCH #29	GARAGE, BREEZEWAY	11553
9	UNNAMED TO CD #6	GARAGE	11554
10	CLEAR LAKE	PERGOLA	
11	RICE LAKE	DECK	
12	LAKE ELYSIAN	SEPTIC	
13	CLEAR LAKE	SEPTIC	
14	RICE LAKE	MACHINE SHED	
15	LAKE ELYSIAN	SHED ADDITION	
16	LAKE ELYSIAN	HOUSE, GARAGE, SEPTIC	
17	COUNTY DITCH JC6	SEPTIC	OPEN DITCH. SHORELAND? 11575
18	CLEAR LAKE	DECK	
19	MOTT LAKE	SEPTIC	
20	RICE LAKE	HOUSE, GARAGE, SEPTIC	
21	Bull Run Creek	ATTACHED GARAGE	
22	REEDS LAKE	DETACHED GARAGE	
23	REEDS LAKE	CABIN/DECK/PORCH	
24	COUNTY DITCH #30	TC Hog Barn w/under barn pit	
25	CLEAR LAKE	SEPTIC	
26	LeSueur River	Ag Structures	
27	REEDS LAKE	SEPTIC	11605 SHARED WITH JOHNSON
28	REEDS LAKE		
29	GOOSE LAKE	SEPTIC	
30	LeSUEUR RIVER	Hay Shed open sided	

31	IOSCO CREEK	SEPTIC	
32	ST OLAF	STORAGE SHED/SEPTIC	
33	COUNTY DITCH #30	ATTACHED PORCH/DECK WITH ROOF	
34	DRAINAGE DITCH	COMPOST STRUCTURE ADDITION	
35	LAKE ELYSIAN	REPLACEMENT MFD HOME/SEPTIC	
36	CLEAR LAKE	DETACHED GARAGE/SEPTIC	
37	WATERVILLE CREEK	SEPTIC	
38	CLEAR LAKE	EXPANDING KITCHEN	
39	ST OLAF	SEPTIC	
40	ST OLAF	SEPTIC	11649 SHARED WITH SCHULTZ
41	ST OLAF	SUNROOM/DECK	
42	BUFFALO LAKE	SEPTIC	
43	Little Cobb River	HOOP BUILDING FOR MACHINE STORAGE	
44	CLEAR LAKE	SEPTIC	
45	Willis Slough	SEPTIC	
46	Willis Slough	SEPTIC AND MOVED-IN HOME	

2013 LAND ALTERATION PERMITS IN SHORELAND OVERLAY

Lake Elysian

Driveway

2013 VARIANCES

1	Clear Lake	place a 28'x36' detached three-stall garage and pump house 4 feet from the south side yard (variance of 11'). Richard & Jacqueline Schultz and Michael & Robin Brekke each request variance of 10 feet to place a shared subsurface sewage treatment (septic) system on their common property line, Schultz parcel Lot 1, Block One (1) of Vaith Addition except West 12 feet of South 162 feet and Brekke parcel Lot 2, Block 1 of Vaith Addition except East 3 Feet.
3	St. Olaf Lake	

- 4 Lake Elysian replace a 16' x 62' mobile home with a 26'x48' manufactured home to be set back 19' from the front property line (variance of 21'), and 18' feet from rear property line (variance of 12').

2013 CONDITIONAL USE PERMITS

- 1 Lake Elysian operate a campground for 12 Recreational Vehicle / camper sites. The applicant received certain variances in order to proceed with the conditional use permit application
- 2 Lake Elysian subdivide one lot for residential purposes and one Outlot



Grant All-Detail Report 2013-SSTS (NRBG)

Grant Title - 2013 - SSTS (NRBG) - Waseca (COUNTY)

Grant ID - C13-10297

Organization - Waseca County

Grant Awarded Amount	\$18,941.00	Grant Execution Date	
Required Match Amount	\$0.00	Grant End Date	1/1/2020
Required Match %	0%	Grant Day To Day Contact	Mark Leiferman

Budget Summary

	Budgeted	Spent	Balance Remaining
Total Grant Amount	\$18,941.00	\$18,941.00	\$0.00
Total Match Amount			\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$18,941.00	\$18,941.00	\$0.00

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Planning and Zoning Salary (SSTS)	Administration /Coordination	Current State Grant	Planning and Zoning Salary to track and prepare permits	\$1,500.00	\$1,500.00	12/31/2013	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Public Health Salary	Subsurface Sewage Treatment Systems	Current State Grant	Public Health Salary for SSTS plan review and inspection	\$17,441.00	\$17,441.00	12/31/2013	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Size / Unit
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Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Planning and Zoning Salary (SSTS)			
Description	Planning and Zoning Salary (SSTS)		
Category	ADMINISTRATION/COORDINATION		
Start Date	1-Jan-13	End Date	Tue Dec 31 00:00:00 CST 2013
Rates and Hours			
Actual Results	The Waseca Planning and Zoning Office works with the County Public Health Services Department to permit new and replacement SSTS systems, In 2013, there were 36 replacement systems and 15 new systems installed.		

Grant Activity - Public Health Salary		
Description	Public Health Salary	
Category	SUBSURFACE SEWAGE TREATMENT SYSTEMS	
Start Date	1-Jan-13	End Date Tue Dec 31 00:00:00 CST 2013
Rates and Hours		
Actual Results	Subsurface Sewage Treatment Waseca County estimates that there are 2,351 individual septic systems, 70 seasonal homes with septic systems, five cluster systems serving 38 dwellings and 35 systems that serve commercial or industrial facilities. In 2013, the county inspected 15 systems for new homes and 360 replacement systems. It is estimated that there are 564 failing systems in Waseca County	

Grant Attachments

Document Name	Document Type	Description
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 09/12/2013
Waseca County SSTS 2008-2013	Grant	2013 - SSTS (NRBG) - Waseca (COUNTY)



Grant All-Detail Report 2013 Low-Income SSTS Upgrades

Grant Title - 2013 Low-Income SSTS Upgrades - Waseca (COUNTY)

Grant ID - C13-2034

Organization - Waseca County

Grant Awarded Amount	\$20,902.00	Grant Execution Date	
Required Match Amount	\$5,225.50	Grant End Date	1/1/2020
Required Match %	25%	Grant Day To Day Contact	

Budget Summary

	Budgeted	Spent	Balance Remaining
Total Grant Amount	\$20,902.00	\$19,842.30	\$1,059.70
Total Match Amount			\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$20,902.00	\$19,842.30	\$1,059.70

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
2013 Low Income SSTS Installation	Subsurface Sewage Treatment Systems	Current State Grant	2013 Low-Income SSTS Upgrades - Waseca (COUNTY)	\$18,811.80	\$18,811.80	1/21/2014	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
SSTS Low-Income Upgrades Grant Administrative Costs	Subsurface Sewage Treatment Systems	Current State Grant	2013 Low-Income SSTS Upgrades - Waseca (COUNTY)	\$2,090.20	\$1,030.50	12/31/2013	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Size / Unit
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Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - 2013 Low Income SSTS Installation	
Description	<p>These funds will be used to install two SSTS systems for low income families. The County will utilize HUD County limits to determine eligibility based upon income and household size. The funds will be allocated as follows:</p> <p>A) SSTS Installation \$18,811.80 B) Administration (10%) 2,090.20 Total \$20,902.00</p>
Category	SUBSURFACE SEWAGE TREATMENT SYSTEMS
Start Date	1-Jan-13
End Date	
Rates and Hours	
Actual Results	Installed two systems for income eligible applicants and administered the program

Grant Activity - SSTS Low-Income Upgrades Grant Administrative Costs		
Description	Administration by county staff and Pettipiece and Associates of the SSTS Low-Income Upgrade Grant.	
Category	SUBSURFACE SEWAGE TREATMENT SYSTEMS	
Start Date	1-Jan-13	End Date
Rates and Hours		
Actual Results		

Grant Attachments

Document Name	Document Type	Description
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/16/2014
grant_app_general-added.rpt	Grant	2013 Low-Income SSTS Upgrades - Waseca (COUNTY)



Grant All-Detail Report 2013-Feedlot (NRBG)

Grant Title - 2013 - Feedlot (NRBG) - Waseca (COUNTY)

Grant ID - C13-10245

Organization - Waseca County

Grant Awarded Amount	\$22,084.00	Grant Execution Date	
Required Match Amount	\$15,458.80	Grant End Date	1/1/2020
Required Match %	70%	Grant Day To Day Contact	Mark Leiferman

Budget Summary

	Budgeted	Spent	Balance Remaining
Total Grant Amount	\$22,084.00	\$22,084.00	\$0.00
Total Match Amount	\$15,459.00	\$15,459.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$37,543.00	\$37,543.00	\$0.00

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
2013 feedlot Salary - Grant	Agricultural Practices	Current State Grant	Paid Salary to register feedlots and to monitor and permit	\$22,084.00	\$22,084.00	12/31/2013	N
MPCA Salary Match	Agricultural Practices	Local Fund	MPCA Salary Match	\$15,459.00	\$15,459.00	12/31/2013	Y

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Size / Unit
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Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - 2013 feedlot Salary - Grant			
Description	2013 feedlot Salary - Grant		
Category	AGRICULTURAL PRACTICES		
Start Date	1-Jan-13	End Date	Tue Dec 31 00:00:00 CST 2013
Rates and Hours			
Actual Results			

Grant Activity - MPCA Salary Match			
Description	MPCA Salary Match		
Category	AGRICULTURAL PRACTICES		
Start Date	1-Jan-13	End Date	Tue Dec 31 00:00:00 CST 2013
Rates and Hours			
Actual Results			

Grant Attachments

Document Name	Document Type	Description
2013 Annual CFO Report FINAL	Grant	2013 - Feedlot (NRBG) - Waseca (COUNTY)

Minnesota Pollution Control Agency
Feedlot Program

2013 Annual County Feedlot Officer Report
Supplemental Information Page
January 1, 2013 – December 31, 2013

County Name: **Waseca**

Owner
Assistance Goals

Description and dates of information meetings provided to feedlot owners:

Waseca County Farmers Forum, April 3, 2013: The purpose of this annual public meeting was to create awareness of land use and ag regulations that apply to rural landowners in Waseca County.

Description and dates of newsletters/direct mailings sent to feedlot owners:

A newsletter was included with all 293 feedlot registration mailings.

Description of feedlot articles placed in local newspapers:

Other information and outreach activities not identified above:

Staffing Level
and Training

Description and dates of training events attended:

*(6) WebEx Trainings: 2/27, 4/24, 6/26, 9/25, 10/31, 12/18 = 9 hours total
(1) New Ulm Phosphorus Index Training: 3/27 = 5 hours
(1) Foundations of Agronomy, Mankato: 5/22 = 6 hours
(1) Regional CFO meeting: 5/23, Owatonna = 5 hours
(1) Annual MACFO Conference, St. Cloud: 10/14-10/16 = 16 hours
(1) Work Plan Training: 12/5 = 3 hours*

Feedlot
Enforcement
Actions

Please describe any enforcement actions that you conducted other than letters of warning, notices of violation, and court actions.

Other Program
Activities

Description and dates of meetings with local government services and producer groups. (Including SWCD and NRCS Offices, Minnesota Extension Service, Dairy Inspectors, Minnesota Pork Producers, Minnesota Dairy Association, Minnesota Cattleman's Association):

Waseca County Township Ag Meeting, June 21, 2013: this meeting was open to all township officers. The purpose of the meeting was to update townships on agricultural regulations, especially as they pertain to the feedlot rule and weed law.

Use this space to describe any feedlot ordinance revision and/or adoption proceedings for this reporting period.

Use this space to list any county feedlot program activities conducted during this reporting period not identified in this form.

For 2013 an estimated 480 hours were spent on processing feedlot registrations and 240 hours on database, mapping, and geodatabase management.

Minnesota Pollution Control Agency Feedlot Program
2013 Annual County Feedlot Officer and Performance Credit Report
(Data for the Period January 1, 2013 - December 31, 2013)

Name of County:	Waseca
Contact Person:	Lenny Hulburt
Phone No.:	(507) 835-0652
E-mail Address:	lenny.hulburt@co.waseca.mn.us
Signature:	_____ (Signature of County Board Commissioner) (Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document. Except where identified all questions in this report address those sites required to be registered.

		No.	*PC	PC Total
Registration	1 - Feedlots in shoreland with 10 - 299 AU:	40		
	2 - Feedlots outside shoreland with 50-299 AU:	99		
	3 - Non-NPDES sites ≥300 AU:	52		
	4 - Feedlots with NPDES permits:	37		
	5 - Total:	228		
	6 - Feedlots with 10 AU or more in shoreland:	47		
	7 - Feedlots with 10 AU or more that are both in shoreland and in a Drinking Water Supply Management Area (DWSMA):			
	8 - Feedlots with 50 AU or more that are in a DWSMA and are not in shoreland:			
No. of Sites Inspected	9 - Feedlots inspected with 10 - 99 AU:	5	0.75	3.75
	10 - Feedlots inspected with 100 - 299 AU:	10	1.25	12.5
	11 - Non-NPDES sites ≥300 AU inspected:	3	1.5	4.5
	12 - NPDES sites inspected:	0	1	0
	13 - Total feedlots inspected required to be registered:	18		
	14 - Feedlots that were inspected and found not in compliance with water quality discharge standards:	2		
	15 - Feedlots not required to be registered that were inspected as the result of a complaint or referral:	4	1	4
Land Application Inspections	16 - Feedlots required to be registered that were inspected as the result of a complaint:			
	17 - Non-NPDES sites ≥300 AU (or >100 AU located in a DWSMA) where a Level I land application review was conducted and the determination was **NC:			
	18 - Non-NPDES sites ≥300 AU (or > 100 AU located in a DWSMA) with land application records where a Level II review was conducted and the determination was compliance:	2	2	4
	19 - Non-NPDES sites ≥300 AU (or > 100 AU located in a DWSMA) with land application records where a Level II review was conducted and the determination was **NC:		2	0
	20 - Feedlots where a Level III land application inspection was conducted and the determination was compliance:	1	1	1
	21 - Feedlots where a Level III land application inspection was conducted and the determination was **NC:		1	0
Specialty Inspections	22 - Feedlots constructing (new or modifications) where 2 or more on-site producer contacts and/or inspections were done:	1	1	1
	23 - Feedlots with OLAs where 2 or more on-site producer contacts and/or inspections were done:	1	1	1
	24 - Feedlots with an interim permit where 2 or more on-site producer contacts and/or inspections were done:		1	0
	25 - Feedlots inspected with 10 AU or more in shoreland:	2	0.25	0.5
	26 - Feedlots inspected with 10 AU or more that are both in shoreland and in a DWSMA:		0.25	0
	27 - Feedlots inspected with 50 AU or more that are in a DWSMA and are not in shoreland:		0.25	0

*PC = performance credits **NC = non-compliance ***RTC = return to compliance

All data must be entered in accordance with the Annual CFO Report Guidance Document.				
		No.	*PC	PC Total
Permitting	28 - 30-day construction/expansion notifications received:	1		
	29 - Interim permits issued for feedlots with < 300 AU:		2	0
	30 - Interim permits issued for Non-NPDES sites ≥300 AU:		2	0
	31 - Short-Form permits issued for Non-NPDES sites ≥300 AU:		1	0
	32 - Short Form (≥300 AU) or interim permit revisions conducted:		1	0
	33 - Public meetings held for construction/expansion to >500 AU:	1	2	2
Emergency Response	34 - Pollution events where an emergency response was conducted:		2	0
Production Site Scheduled Compliance	35 - Feedlots <300 AU in shoreland where a partial environmental upgrade was achieved in the current year:		2	0
	36 - Feedlots <300 AU in shoreland where a complete environmental upgrade was achieved in the current year:		2	0
	37 - Feedlots <300 AU not in shoreland where a partial environmental upgrade was achieved in the current year:		2	0
	38 - Feedlots <300 AU not in shoreland where a complete environmental upgrade was achieved in the current year:		2	0
	39 - Non-NPDES feedlots ≥300 AU where a complete environmental upgrade was achieved in the current year:		2	0
Land Application Scheduled Compliance	40 - Non-NPDES sites ≥100 AU where Level 1 land application **NC was found and ***RTC was documented:		1	0
	41 - Non-NPDES sites ≥300 AU (or > 100 AU located in a DWSMA) where Level II land application **NC was found and ***RTC was documented:		2	0
	42 - Feedlots ≥100 AU where Level III land application **NC was found and ***RTC was documented:		2	0
Owner Assistance Goals	43 - Workshops or trainings hosted and/or co-sponsored by the CFO (Maximum PC credits = 10; please describe on Supplemental Form):	2	2	4
	44 - Feedlot owners attending feedlot producer workshops, training events or information meetings:	75		
	45 - Mailings to feedlot owners: (Please describe newsletters/mailings on provided on Supplemental Form.)	293		
	46 - Feedlot articles placed in local newspapers: (Please list article title(s) on the Supplemental Form.)			
Staffing Level and Training	47 - FTEs (Full Time Equivalents) supplied by the CFO:	0.75		
	48 - FTEs supplied by other county staff, including administrative and support, assigned by the county to the feedlot program:	0.1		
Please use whole numbers and decimals (such as 1 or .25 or 1.25) to record FTE values.	49 - FTEs supplied through contract to other LGUs:			
	50 - Total No. of FTEs positions that supported county program:	0.85		
	51 - CFO-training hours: (Enter total training hours earned; the Excel formula will deduct 18 hours required training; PCs earned will be zero for total hours earned ≤ 18.)	44	0.25	6.5
	52 - New CFO in-office mentoring units provided (List location & dates on Supplemental Form):		3	0
	53 - New CFO on-site mentoring events provided (List location & dates on Supplemental Form):		2	0
EAW	54 - EAW (environmental assessment worksheets) petitions received:			
	55 - EAWs prepared by the county:		4	0
Air Quality Notifications	56 - Notifications received from feedlot owners claiming air quality exemptions:	9		
Enforcement Actions Taken	57 - Letters of warning issued:	2		
	58 - Notices of violation issued:			
	59 - Court actions commenced:			
Other Program Activities	60 - Feedlots where a FLEval/MinnFARM was conducted:	1	1	1
	61 - Meetings with other local government and producer groups: (Please provide meeting details on Supplemental Form.)	1		
	62 - Feedlot Ordinance Revisions: (Please describe ordinance revision and/or adoption proceedings on Supplemental Form.)			
Total Credits				45.75